



## *Open Meeting Law Complaint Form*

### **Factual Description of the Complaint:**

When an alleged violation of open meeting law has occurred, Vermont law requires any person aggrieved by such action to provide the public body with a written notice that alleges a specific violation and requests a specific cure of such violation.

**The complaint, along with any supporting documentation, should be submitted to:**

Bill Woodruff, Interim Municipal Manager

28 North Main Street, Suite 1, Waterbury, VT 05676

[bwoodruff@waterburyvt.com](mailto:bwoodruff@waterburyvt.com) (email submissions encouraged)

(802) 839-6199

Please provide the facts that may assist the Town of Waterbury in its investigation. Additional pages and supporting documentation may also be appended to this complaint.

**Date and time of the occurrence:**

**Public body to investigate (i.e. selectboard, library commissioners, etc.):**

**Specific violation alleged and remedy requested:**

If this action is taken and you are not satisfied with the outcome, your complaint should be brought to the [Civil Division](#) of the Superior Court for Washington County, 65 State St., Montpelier, VT 05602, 802-828-2091.