

Communications Assistant

The Town of Waterbury is seeking to hire a Communications Assistant to prepare and disseminate a monthly town newsletter. The intent of the newsletter is to provide an easily readable, concise document that allows for residents to stay informed about their local government.

The applicant must have superb writing and communication skills. Knowledge of municipal government in Vermont is preferred.

This is a part-time position which is provided a monthly stipend. Interested applicants should contact the Municipal Manager via email: tleitz@waterburyvt.com