

Minutes
Edward Farrar Utility District
8:00 am Wednesday May 6, 2026

Chairman Flanders called the meeting to order at 8:03 am in the SAL Room of the library. Notice was posted on the outer door that the EFUD meeting was in the Sal Room

Present were Commissioners Skip Flanders, Natalie Sherman, Bob Finucane, Rick Weston, and Bill Woodruff Interim District Manager who managed the Zoom link for the meeting. No one joined the meeting via Zoom.

Approve Agenda:

Rick Weston moved to approve the amended Agenda with the addition of an item To consider a motion to approve short term borrowing at an annual interest rate of 2% in anticipation of revenues. This item to be considered after the Collective Bargaining Agreement item, Seconded by Bob Finucane and was passed with all voting in the affirmative.

Public:"

There were no members of the public in attendance.

Bob Finucen expressed his concern that the Commissioners needed to address the issue of the EFUD Reserve accounts.

Approval of Minutes of April 8, 2026:

Rick Weston moved to approve the minutes of the EFUD meeting of April 8, 2026, seconded by Bob Finucane. Motion passed with all voting in the affirmative.

Consider Contractor Bids on East Wind Construction Project and Recommendation from Engineer and Public Works Director:

Chairman Flanders handed out a copy of a March 12, 2026, letter from Dufresne Group Consulting Engineers that contained the bid tabulation for the five bidders on the East Wind Mobil Home Park Water System extension. Chairman Flanders explained the engineers bid tab process and the result was that for the sum of the base bid and the add alternate each of the bidders, J A MacDonald was the low bidder with a total of \$1,160, 498.75. Tim Knapp of the Dufrene Group recommended awarding the contract to J. A. Macdonald. Bill Woodruff expressed his reasons for also recommending accepting the bid of J. A. Macdonald. J. A. MacDonald was the contractor for the rebuilding of Main Street and had been very responsive to any concerns that developed during construction.

Following the discussion Bob Finucame moved that the EFUD accept the Bid of the J A Macdonald Inc for the East Wind Mobil Home Park Extension at a price of \$1,160,498.75 on the recommendation of the Dufresne Group and the EFUD Public Works Director and direct them to prepare a contract for construction of the same. Seconded by Rick Weston Motion passed with all voting in the affirmative.

Consider contract for construction of Eastwind Project:

Bill Woodruff discussed the construction contract with J.A. MacDonald Inc for construction of the East Wind MHP Water System Extension. The contract has approximately 576 pages and includes all specifications for materials and construction procedures. Following a brief discussion and recommendation of the Interim District Manager the motion was made by Rick Weston and seconded by Bob Finucane to authorize William Woodruff, Interim EFUD District Manager to sign the contract for construction of the East Wind MPH Extension with J A MacDonald Inc for \$1,160,498.75 effective March 16, 2016. The motion passed with all voting in the affirmative.

Consider contract for Construction Services for Inspection

Bill Woodruff presented the draft of the Professional Services contract with Dufresne Group for oversight and inspection of the construction work on the East Wind MHP Water System Expansion at a cost of \$173,970.00. Bill briefly discussed the comments from Attorney James Barlow on his review of the Professional Service Contract.

Following discussion Rick Weston moved seconded by Bob Finucane to authorize William Woodruff, EFUD Interim District Manager to sign the Professional Services Contract with J A. MacDonald for construction of the East Wind MHP Extension contract at a cost of \$173,970 after Attorney Barlow's comments have been resolved to the satisfaction of the EFUD Interim District Manager and the EFUD Chairman.

Update on easements, allocations gallons and fees and list of new connections.

Bill Woodruff updates the board on securing necessary easements, allocations for the potential new connection. Bill reported that two easements needed to be revised due to location of leach fields. These systems resulted in a small relocation of the pipeline and revised easements had been agreed to. Another easement is being returned from California.

Consider compensation for administrative help with EFUD Report and election balloting Project.

Chairman Flanders recommended that EFUD compensate Beth Jones \$2,585 for her work in managing the absentee ballot voting in the elections for the EFUD Annual

which was necessary after EFUD Clerk Karen Petrovic was no longer employed as Town Clerk at the Municipal office. Beth also manages the weekly warrants for EFUD.

Following brief discussion Rick Weston moved seconded by Bob Finuacane to compensate Beth Jones \$2,585 for her work on the EFUD annual election. Motion passed with all voting in the affirmative.

Chairman Flanders recommended that EFUD compensate Cheryl Casey \$650 for her work preparing the EFUD 2025 Annual Report for printing. Although the meeting is held in May 2026 the reports are for the year ending on December 31, 2025.

Following brief discussion Rick Weston moved seconded by Bob Finuacane to compensate Cheryl Casey \$650 for her work preparing the EFUD 2025 Annual Report. The Motion passed with all voting in the affirmative.

Consider Bids for replacing roof at the Water Treatment Plant

Bill Woodruff presented the quotes for replacing the roof of the Water Treatment Plant on Barnes Hill. The plant was constructed in 1992, and the roof had a 20-year warranty. Bill had obtained two quotes on from Rodd Roofing in St Johnsbury VT and Burrell Roofing in Williamston VT. The two quotes were \$192,000 for Burrell and \$222,610 for Rodd Roofing. Bill Woodruff recommended accepting the bid of \$192,000 from Burrell Roofing.

Rick Weston moved, seconded by Bob Finuacane, to authorize Bill Woodruff to sign a contract with Burrell Roofing for \$192,000 to replace the roof at the Water Treatment Plant on Barnes Hill. Motion passed with all voting in the affirmative.

Consider authorizing Short -term inter municipal borrowing and lending:

Bill Woodruff presented a motion to authorize short term inter-municipal borrowing and lending between the Town of Waterbury and Edward Farrar Utility District at an annual interest rate of 2% in anticipation of revenues.

Natalie Sherman moved, and seconded by Rick Weston to approve inter-municipal borrowing and lending between the Town of Waterbury and the Edward Farrar District as needed for current expenses in anticipation of revenues at a rate of 2.0 % annually.. Motion passed with all voting in the affirmative.

Signing of the Union Collective Bargaining Agreement

Following a brief discussion the Commissioners agreed that the Chairman should sign both the Collective Bargaining Contract and the Addendum with EFUD Staff in accord with the Board's previous vote on April 8, 2026, authorizing the EFUD Chair to sign the Union contract agreement and the addendum outlining interpretations with the EFUD staff.

Chairman Flanders then signed both the Union contract agreement and the addendum outlining interpretations with the EFUD staff.

Consider authorizing short -term inter- municipal borrowing and lending:

Bill Woodruff presented a motion to authorize short term inter-municipal borrowing and lending between the Town of Waterbury and Edward Farrar Utility District at an annual interest rate of 2% in anticipation of revenues.

Natalie Sherman moved Seconded by Rick Weston to approve inter-municipal borrowing and lending between the Town of Waterbury and the Edward Farrar District as needed for current expenses in anticipation of revenues at a rate of 2.0 % annually.. Motion passed with all voting in the affirmative.

Before adjourning Bill Woodruff briefed the Commissioners on the aerator issues at the wastewater treatment plant. There was damage to a couple of aerators, and it was more expensive to repair than to replace them with new aerators. Other aeration devices were being used until the aerators can be replaced. There may be some odors from the lagoons until the all aerators are back in service.

Bob Finucane moved that the meeting be adjourned seconded by Rick Weston. The motion passed and the Commissioners went to prepare for the meeting in the Steele Room for the presentation on the UVM report by students on the Inventory Assessment of the Water works Property.

8 59 am Adjourn

Skip Flanders, Interim recorder