

Edward Farrar Utility District

Wednesday March 11, 2026

4:30 pm Steele Room

28 North Main St, Waterbury VT

Agenda

Join Zoom Meeting

<https://www.zoom.us/join>

Meeting ID: 822 9251 7551

Passcode: 053700

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|----------|----------------------------------------------------------------------------------------------------|
| 4:30 pm | Call to Order |
| 4:30 | Approve Agenda |
| 4:35 pm | Public |
| 4:40- pm | Consider Minutes of February 11, 2026 |
| 4:45 pm | Appointing an EFUD Assistant Treasurer |
| 5:00 pm | Consider a one leak rule request. |
| 5:10 pm | Update on bids for Cross country Water line Ext. and steps necessary to be ready for construction. |
| 5:25 pm | Funding for new roof on Water Plant and Clearwell. |
| 5:40 pm | Update on UDAG loan for Stowe Street Café |
| 5:55 pm | Preparation for annual Report and Annual Meeting |
| 6:15 pm | Discussion on future EFUD Manager Contract options and staffing options |
| 6:30 pm | Discussions on EFUD water & Sewer investments and Statutory requirements |
| 6:55 pm | Review Department Reports |
| 7: 05 pm | Executive Session on Union Contract Negotiations |
| 7:30 pm | Adjourn |

Minutes of EFUD
Wednesday February 11, 2026
28 North Main Street and via zoom

Attendance: Bill Woodruff, P.H Flanders, Natalie Sherman, Cindy Parks, Karen Petrovic, Rick Weston

Public Attendance: Kenny Ryan, Kia Nealy, ORCA Media

ZOOM: ORCA Media, Anne Imhoff, Lisa Scagliotti, Bob Finucane, Grant McCracken

P.H Flanders called the meeting to order at 4:30pm

Approve Agenda: P. Flanders stated V. Rogers would not be in attendance. That item will be removed from the agenda. It is noted the key for this discussion is that her home is taxed as a two unit. Request for a billing insert from CREW will be added to the agenda. If time permits a short Executive Session to be added at the end of the meeting. C. Parks would like to add an update on Barre City and East Wind pipeline project. These will be before Department Reports. The meeting agenda was adjusted to reflect these changes. **R. Weston made a motion to approve the amended agenda. N. Sherman seconded the motion. A vote was held and passed unanimously.**

CRew: B. Woodruff spoke on behalf of CREW, they have a request to place a mailer in the next billing cycle asking for information on sewer backflows during flooding events. Discussion followed about the logistics regarding the mailing, how it might be worded and who it might be mailed to. By consensus the board approves this mailing.

Public: no comments

Minutes of January 14th and January 23rd, 2026: R. Weston made a motion to approve the minutes as drafted. C. Parks seconded the motion. A vote was held and passed unanimously.

Moving to "Consider Salary Adjustment for Interim EFUD Manager" because Jim Adams was not present.

Decision to discuss "Consider Salary Adjustment for Interim EFUD Manager" in Executive Session

Next item on the agenda to consider:

Annual Meeting and possible EFUD organization changes: P. Flanders opened the discussion by asking about the annual meeting. K. Petrovic is able to work on May 13th being able to take a Civic Duty day. She will require assistance from the Town Clerk as ballots need to be available 20 days in advance and she no longer has access to a voter checklist. K. Petrovic has requested to maintain the previous pay rate of \$80 for minutes and \$250/month for clerk and treasurer. This was agreed to by the board. EFUD organizational changes as proposed by T. Leitz before his departure consisted of using a District Manager and separating the District from the Town, this way EFUD would then not be involved in the hiring of a new Town Manager. A timeline for that decision is March 11th at the next meeting. There was discussion about billing and logistics of moving collections to an outside source. The Select Board is waiting to expand the search for a new Manager for after Town Meeting Day when there will be a new board. It is assumed the EFUD manager is not a full-time job. The current state of using an Interim Manager may help define the responsibilities and time of the EFUD Manager, it's possible it becomes a part time job.

Interview James Adams for EFUD Ethics officer: The board was previously directed by T. Leitz to not use the same Ethics officer as the Town. For the record, 5-6 years ago Jim did work for R. Weston at his

home. J. Adams has been previously involved in ethics. There is consensus that any questions or complaints would first go to the Manager and then the Ethics officer. There is a job description available from the Town Ethics officer hiring. There are no other known applicants for this position. The pay of \$50/hour with a cap of \$500/event. **R. Weston moved to appoint J. Adams as the EFUD Ethics officer for a time as mutually agreed. The motion was seconded by C. Parks. The motion passed unanimously.**

Discussion on Watershed Management and future public meetings: R. Weston provided a hand out which he would like to see posted on the website and Front Porch Forum. There is a recommendation for two more public sessions. One to hear from officials regarding PFAS chemicals and one to hear from recreational users in order to document their hopes for recreational use on the parcel. There is also a desire to hear from EFUD water users. Following these sessions the board would draft a policy for transparency regarding what uses are allowable on the property. B. Finucane asked to research enforcement abilities from law enforcement officials. Discussion followed about details of the presented document and changes the board requested before this was posted for the public. The document will be revised for posting, sent to B. Woodruff, the Roundabout and Front Porch Forum. C. Parks provided an overview of speakers they hope to have at the next hearing. She also brought attention to the previous meetings not being posted on the website. B. Woodruff will see those ORCA links are completed. The target date for this meeting is Thursday March 19th at 6:30pm at the Main Street Fire Station. Consensus for the discussed changes and to proceed with postings.

Update on Union Negotiation schedule: They are meeting tomorrow at 1pm in the Steele Room.

Barre City Drinkwater Reservoir and East Wind pipeline project: The Barre City drinking reservoir is located in Orange. It is considered a pond because of its size. Recreational use cannot be limited because of this designation. There is legislation being drafted that may possibly assist limitations in uses of public water sources from recreational use.

Update on the East Wind water line (Cross Country Line), the project is out to bid. There is a pre meeting tomorrow at 11am. There have been 7 contractors who have pulled the documents, bids open on February 26th at 11am.

EFUD needs a logo, C. Parks wondered if the school age kids would like a contest to design a logo for the District. This was briefly discussed but no action taken.

Review Department Reports: The board reviewed the Department Reports.

R. Weston made a motion that premature general public knowledge would place the board at a substantial disadvantage in discussion of employment of a public officer or employee. The board shall make a final decision to hire or appoint a public officer or employee in an open meeting and shall explain the reasons for its final decision during the open meeting. C. Parks seconded the motion; a vote was held and passed unanimously.

R. Weston made a motion to enter Executive Session. N. Sherman seconded the motion; a vote was held and passed unanimously.

The board and B. Woodruff entered executive session 6:07pm.

The board exited executive session 6:20pm

R. Weston made a motion to increase the Interim EFUD manager salary by \$1200/wk. N. Sherman seconded the motion; a vote was held and passed unanimously.

There being no further business the meeting was adjourned at 6:21pm

Respectfully submitted
Karen Petrovic

DRAFT

3/5/2026
One Leak Rule request

Stephen Pendo
205-0247.v

November 1, '25 – January 31, '26 meter shows total usage of 2,900 cubic feet ... or 241.02 gallon per day

(2,900 cuft x 7.48 = 21,692 gallons / 90 days = 241.02 gallons per day)

Town Res Base	\$ 50.97
Sewer Res Base	\$ 62.44
Village Water 1,400 @ tier 2	\$ 40.32
Village Water 1,500 @ tier 1	\$ 33.45
Sewer 1,400 @ tier 2	\$ 61.18
Sewer 1,500 @ tier 1	<u>\$ 58.65</u>

TOTAL DUE / Nov-Jan 2026 \$307.01

-0-

Mr. Pendo noticed EFUD staff read his meter twice ... mentioned he did have a leaky toilet ... and was told (by I don't know who) that he could get a reduction in his water bill.

Previous two cycles of water show at average of 1,550 cubic feet

Town Res Base	\$ 50.97	
Sewer Res Base	\$ 62.44	
Village Water 50	\$ 40.32	\$1.44
Village Water 1,500	\$ 33.45	
Sewer 50	\$ 61.18	\$2.19
Sewer 1,500	<u>\$ 58.65</u>	
TOTAL DUE / Nov-Jan 2026	<u>\$209.14</u>	

One Leak Rule request = \$97.87 adjustment (-)

INVOICE

MP Plumbing & Heating LLC
90 Sunset Dr
Waterbury Center, VT 05677-8123

mitarpetrovic@gmail.com
+1 (802) 461-5787
Venmo: @Mitar-Petrovic

Bill to
Stephen & Linda Pendo
247 Ashford Lane
Waterbury, VT 05676

Ship to
Stephen & Linda Pendo
247 Ashford Lane
Waterbury, VT 05676

Invoice details

Invoice no.: 1039
Terms: Due on receipt
Invoice date: 01/09/2026
Due date: 01/09/2026

#	Product or service	Description	Qty	Rate	Amount
1.	Toilet Replacement	Installed American Standard low water flush round toilet. Changed water shut off and supply line. Disposed of old unit.	1	\$535.00	\$535.00

Total **\$535.00**

Payment **-\$535.00**

Balance due **\$0.00**

Paid in Full

03/05/26
01:00 pm

EDWARD FARRAR UTILITY DISTRICT Utility Billing
Billing Register Report (Detail)
for account number 205-0247-V for due date 03/20/26

Page 1 of 2
KNealy

Account	Name							
Seqno	Due Date	Billing Type						
Service	Date	Description	GL Batch	Meter	Units	Rate		Amount
205-0247-V	PENDO, STEPHEN, WILLIS, LINDA							
2094450	03/20/26	Calculated Bill: 11/01/25-01/31/26						
WATER	02/18/26	VILLAGE RES BASE	535		1.00	50.970000		50.97
WATER	02/18/26	VILLAGE WATER	535	12432044	1400.00 50	0.028800	1.44	40.32
WATER	02/18/26	VILLAGE WATER	535	12432044	1500.00	0.022300		33.45
SEWER	02/18/26	SEWER BASE RESIDENTIAL	535		1.00	62.440000		62.44
SEWER	02/18/26	SEWER	535	12432044	1400.00 50	0.043700	2.17	61.18
SEWER	02/18/26	SEWER	535	12432044	1500.00	0.039100		58.65
Sequence Total								307.01

209.14

one LEAK RVE

One-Leak Rule

Revised November 13, 2024

1. Definition of “Leak”: Effective November 13, 2024, a “leak” as determined by the policy would be defined as “a noteworthy break in infrastructure”, as determined on a case-by-case basis by the Edward Farrar Utility District.
2. Documentation Required: The board will accept a statement in writing from the property owner detailing when and how the leak was repaired, in order to be considered for any adjustment. An invoice, or memo signed by the homeowner would suffice.
3. Adjustment Guidelines: If determined as a true leak, the two quarters that would be considered when applying the adjustment would be the two quarters immediately preceding the quarter in which the leak was fixed.
4. The “One-Leak” allowance would be granted to each property owner, and not with the account/property. If a property changes ownership, the One-Leak allowance would reset.

Waterbury Water Monthly Report February 2026

Items of Interest

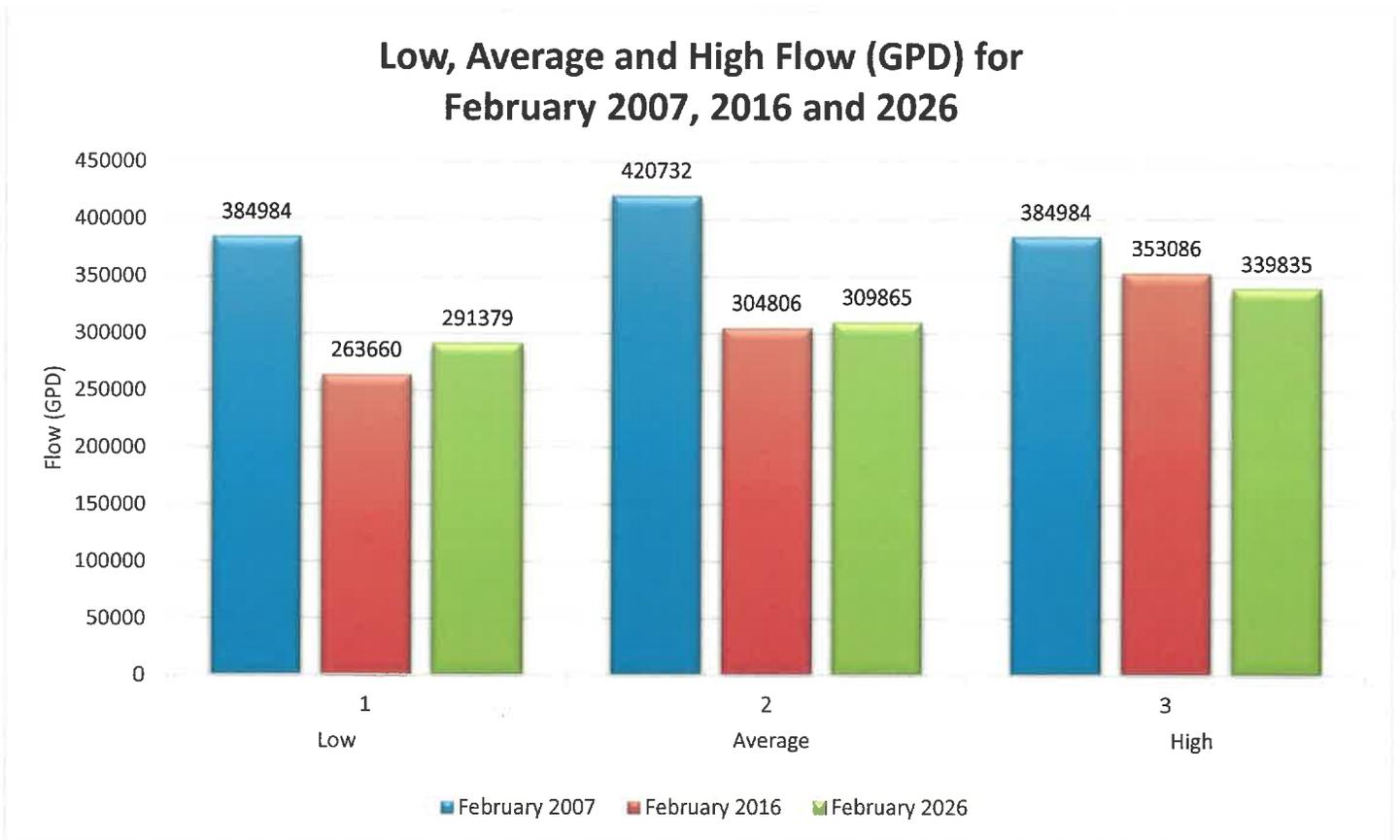
Sampling

Maintenance

Weather

Flow Data

High Day	Low Day	Average Day	Peak Flow
2/26/2026	2/24/2026		2/4/2026
339835 Gallons	291379 Gallons	309865 Gallons	1060 GPM



Sampling

All Seven monthly coliform samples were submitted and came back favorable. The weekly fluoride samples were sent to the state lab and although waiting on some results, so far all have come back favorable.

Maintenance

February 5th – Thawed and pumped out a hydrant on Guptil Rd that was used for fire fighting operations overnight.

– New meter installed at 342 Maple St.

February 11th – Supply lines for the chlorine chemical feed pumps were re-routed to reduce the build up of air in the lines.

February 12th – Kenny attended a PFAS/Water Supply Rule class with Vermont Rural Water.

February 13th – New meter installed at 50 High St.

February 16th – Service line at 49 S Main St froze. A hose been connected to the fire station next door to supply water until it can be thawed.

-Investigated murky water at 68 N Main St. The users were advised to run the water and it cleared up on its own.

February 19th – Alliance Mechanical was onsite at the main plant to resolve a heating issue in the process room.

February 20th – Hach was onsite at the main plant to resolve an issue with the online chlorine analyzer.

February 23rd – There is an issue with the postfilter sample pump. Laramee has been contacted and will come to diagnose the issue.

February 24th – Shoveled hydrants

February 25th – New meter installed at 1085 Guptil Rd after the service line and meter froze.

- LCS Controls installed gauges to display Clearwell and effluent flow level at the main plant.



February 26th – Shoveled hydrants.

- Changed oil in the Honda 4-wheeler.

Weather

During the month of February, the temperature ranged from -8.5°F as the low and 50.1°F as the high. Our average temperature for the month was 19.1°F. Humidity high was 93% and the low was 30% with an average of 72%.

Wastewater Progress Report

February 2026

- **Process and Operations:**

- Process running well and meeting permit limits.
- Semi Annual Preventative Maintenance was completed on CoMag equipment.
- Transported 26,136 gallons of sludge to Montpelier WWRF.

- February 2026 Flows:

Influent average: .180 MGD

Influent highest flow: .201 MGD

Influent total: 5.033 MG

Effluent average: .341 MGD

Effluent total: 4.086 MG

Precipitation: 2.76 inches/month

Maximum daily precipitation: .81 inches

Discharging days/month: 12

- **Collection System:**

- Frozen sewer line reported at 3 Healey Ct. Manosh called in to thaw service line.

- **Office & Personnel**

- **2026 Projects List**

- TBD