

Minutes of EFUD
Wednesday February 11, 2026
28 North Main Street and via zoom

Attendance: Bill Woodruff, P.H Flanders, Natalie Sherman, Cindy Parks, Karen Petrovic, Rick Weston

Public Attendance: Kenny Ryan, Kia Nealy, ORCA Media

ZOOM: ORCA Media, Anne Imhoff, Lisa Scagliotti, Bob Finucane, Grant McCracken

P.H Flanders called the meeting to order at 4:30pm

Approve Agenda: P. Flanders stated V. Rogers would not be in attendance. That item will be removed from the agenda. It is noted the key for this discussion is that her home is taxed as a two unit. Request for a billing insert from CREW will be added to the agenda. If time permits a short Executive Session to be added at the end of the meeting. C. Parks would like to add an update on Barre City and East Wind pipeline project. These will be before Department Reports. The meeting agenda was adjusted to reflect these changes. **R. Weston made a motion to approve the amended agenda. N. Sherman seconded the motion. A vote was held and passed unanimously.**

CRew: B. Woodruff spoke on behalf of CRew, they have a request to place a mailer in the next billing cycle asking for information on sewer backflows during flooding events. Discussion followed about the logistics regarding the mailing, how it might be worded and who it might be mailed to. By consensus the board approves this mailing.

Public: no comments

Minutes of January 14th and January 23rd, 2026: **R. Weston made a motion to approve the minutes as drafted. C. Parks seconded the motion. A vote was held and passed unanimously.**

Moving to "Consider Salary Adjustment for Interim EFUD Manager" because Jim Adams was not present.

Decision to discuss "Consider Salary Adjustment for Interim EFUD Manager" in Executive Session

Next item on the agenda to consider:

Annual Meeting and possible EFUD organization changes: P. Flanders opened the discussion by asking about the annual meeting. K. Petrovic is able to work on May 13th being able to take a Civic Duty day. She will require assistance from the Town Clerk as ballots need to be available 20 days in advance and she no longer has access to a voter checklist. K. Petrovic has requested to maintain the previous pay rate of \$80 for minutes and \$250/month for clerk and treasurer. This was agreed to by the board. EFUD organizational changes as proposed by T. Leitz before his departure consisted of using a District Manager and separating the District from the Town, this way EFUD would then not be involved in the hiring of a new Town Manager. A timeline for that decision is March 11th at the next meeting. There was discussion about billing and logistics of moving collections to an outside source. The Select Board is waiting to expand the search for a new Manager for after Town Meeting Day when there will be a new board. It is assumed the EFUD manager is not a full-time job. The current state of using an Interim Manager may help define the responsibilities and time of the EFUD Manager, it's possible it becomes a part time job.

Interview James Adams for EFUD Ethics officer: The board was previously directed by T. Leitz to not use the same Ethics officer as the Town. For the record, 5-6 years ago Jim did work for R. Weston at his

home. J. Adams has been previously involved in ethics. There is consensus that any questions or complaints would first go to the Manager and then the Ethics officer. There is a job description available from the Town Ethics officer hiring. There are no other known applicants for this position. The pay of \$50/hour with a cap of \$500/event. **R. Weston moved to appoint J. Adams as the EFUD Ethics officer for a time as mutually agreed. The motion was seconded by C. Parks. The motion passed unanimously.**

Discussion on Watershed Management and future public meetings: R. Weston provided a hand out which he would like to see posted on the website and Front Porch Forum. There is a recommendation for two more public sessions. One to hear from officials regarding PFAS chemicals and one to hear from recreational users in order to document their hopes for recreational use on the parcel. There is also a desire to hear from EFUD water users. Following these sessions the board would draft a policy for transparency regarding what uses are allowable on the property. B. Finucane asked to research enforcement abilities from law enforcement officials. Discussion followed about details of the presented document and changes the board requested before this was posted for the public. The document will be revised for posting, sent to B. Woodruff, the Roundabout and Front Porch Forum. C. Parks provided an overview of speakers they hope to have at the next hearing. She also brought attention to the previous meetings not being posted on the website. B. Woodruff will see those ORCA links are completed. The target date for this meeting is Thursday March 19th at 6:30pm at the Main Street Fire Station. Consensus for the discussed changes and to proceed with postings.

Update on Union Negotiation schedule: They are meeting tomorrow at 1pm in the Steele Room.

Barre City Drinkwater Reservoir and East Wind pipeline project: The Barre City drinking reservoir is located in Orange. It is considered a pond because of its size. Recreational use cannot be limited because of this designation. There is legislation being drafted that may possibly assist limitations in uses of public water sources from recreational use.

Update on the East Wind water line (Cross Country Line), the project is out to bid. There is a pre meeting tomorrow at 11am. There have been 7 contractors who have pulled the documents, bids open on February 26th at 11am.

EFUD needs a logo, C. Parks wondered if the school age kids would like a contest to design a logo for the District. This was briefly discussed but no action taken.

Review Department Reports: The board reviewed the Department Reports.

R. Weston made a motion that premature general public knowledge would place the board at a substantial disadvantage in discussion of employment of a public officer or employee. The board shall make a final decision to hire or appoint a public officer or employee in an open meeting and shall explain the reasons for its final decision during the open meeting. C. Parks seconded the motion; a vote was held and passed unanimously.

R. Weston made a motion to enter Executive Session. N. Sherman seconded the motion; a vote was held and passed unanimously.

The board and B. Woodruff entered executive session 6:07pm.

The board exited executive session 6:20pm

R. Weston made a motion to increase the Interim EFUD manager salary by \$1200/wk. N. Sherman seconded the motion; a vote was held and passed unanimously.

There being no further business the meeting was adjourned at 6:21pm

Respectfully submitted
Karen Petrovic

DRAFT

Edward Farrar Utility District
Wednesday February 11, 2026

4:30 pm Steele Room
28 North Main St, Waterbury VT

Join Zoom Meeting
<https://www.zoom.us/join>
Meeting ID: 822 9251 7551
Passcode: 053700

Agenda

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| 4:30 pm | Call to Order |
| 4:30 | Approve Agenda |
| 4:35 pm | Public |
| 4:40- pm | Consider Minutes of January 11, and 23, 2026 |
| 4:45 pm | Discussion Base Charges for 61 South Main ST - V Rogers |
| 5:00 pm | Interview James Adams for EFUD officer |
| 5:20 pm | Consider Salary Adjustment for Interim EFUD Manager |
| 5:30 pm | Annual Meeting and possible Future EFUD organization changes |
| 5:50 pm | Discussion on Watershed Management and future public meeting |
| 6:00 pm | Update on Union Negotiation schedule |
| 6:05 pm | Review Department Reports |
| 6: 20 pm | Adjourn |

Edward Farrar Utility District
Minutes of Wednesday January 14, 2026
4:30 pm Steele Room
28 North Main Street Waterbury , VT

In person: Commissioners Skip Flanders, Rick Weston, Cindy Parks, Natalie Sherman,
Bob Finucane

Staff: Tom Leitz, Bill Woodruff

Orca Media: Campbell Rey

On Zoom: Kenny Ryan, Grant McCracken, Lisa Scagliotti, Tom Gloor, Anne Imhoff
Josh Lincoln, Morgan Pearlman

4:34pm Call to order by Skip Flanders

Motion by Rick to amend the agenda order. Seconded by Bob. Motion Passed.

Motion by Bob to accept the minutes of November 6, and December 11 as presented in the meeting packet. Seconded by Rick. Motion Passed.

No minutes are currently available for the Dec 10 meeting.

Manager and Staff Update.

A resignation letter from Manager Tom Leitz was read by Skip. Many thanks were expressed by the board with regards to Tom's work on numerous projects including the Union negotiations, FEMA projects and other grant related work. Tom's work on securing over 2 million dollars for the proposed new water line was a huge win. Tom's parting words were that EFUD is in good shape and continues to be a model of success. As a result of Tom's resignation EFUD will appoint an Interim Manager.

Motion by Rick to waive the 60 day notice clause in Tom's contract and accept his final day as February 2, 2026. Seconded by Bob. Motion Passed.

Motion was made by Rick to appoint Bill Woodruff as Interim Manager beginning on Feb 2, 2025. Seconded by Natalie. Motion Passed.

Additional compensation for Bill would be discussed at a later date.

Motion by Bob to have Rick assume the duties usually held by the Manager with regards to the UDAG loans. Seconded by Natalie. Motion Passed. Rick abstained.

Discussions on the EFUD Clerk and Treasurer positions were had. The commissioners are expecting the Clerk/Treasurer Karen Petrovic to continue until May. Karen has appointed William Shepeluk as Assistant EFUD Treasurer effective January 10,2025.

Update on Cross Country Water line project.

Cindy stated that 2.84 million in grant money should cover the project. Dates for Advertising the project were set for 1-23-2026. Pre- Bid 2-12-2026 11:00 am Steele Room

Bid opening 2-26-2026 11:00am Steele Room. Bill Woodruff discussed the wetlands permit process and easement work that is happening. The commission wanted to extend their thanks to Senator Welch in securing the funding for this project.

Update on UVM Landscape Inventory Program.

Bill stated that the students first day of class was spent in the waterworks and the course schedule for the spring semester 2026 includes other visits to the area. On Feb 2 at 1pm the students will be in the Steele Room meeting with folks about the needs assessment process.

Discussion on Watershed Management and future public meeting.

Cindy and Rick spoke on about the plan for the next public meeting on the waterworks. All agreed the last one was a success. The next meeting tentatively scheduled for Feb. will focus on the natural resource value of the area. Speakers will be Harry Shepard of Stowe DPW and Steve Hagenbaguh a local bird expert and EFUD customer. Other speakers as well will be included depending on time.

Correspondence with Stowe Trail Partnership was discussed with the recommendation that any future watershed enforcement be vetted through a lawyer.

Department Reports

Sludge at WWTP was discussed as well as Rick's praise of the Water Staff during his dealings with them.

Ezra Butler house weight 15 tons. 32 Union Street house weight 44 tons.

6:00pm 1st Executive session Motion made by Bob and seconded by Rick. Motion Passed

2nd Executive session Motion made by Bob and Seconded by Rick. Motion Passed.

6:02 pm Commissioners entered into Executive session with staff Leitz and Woodruff

7:39 Motion by Bob to leave executive session. Seconded by Rick. Motion Passed.

Motion by Rick and seconded by Bob to forward to the Town the sum of \$1500 dollars to be used as bonus compensation to the Utility Billing Clerk Kia Nealy for recognition of extraordinary services particularly during times of short staffing at the Town /EFUD offices during 2025. Motion Passed.

7:42 pm.

Motion to adjourn by Bob and Seconded by Cindy. Motion Passed.

Edward Farrar Utility District
Minutes of Friday January 23 , 2026
12:15 pm Steele Room
28 North Main Street Waterbury , VT

Special Meeting

In person: Commissioners Skip Flanders, Rick Weston, Cindy Parks, Natalie Sherman,
Bob Finucane

Staff: Tom Leitz, Bill Woodruff

12:23pm Call to order by Skip Flanders

No public

1st Executive session Motion made by Bob and seconded by Rick. Motion Passed

2nd Executive session Motion made by Bob and seconded by Rick. Motion Passed

12:25pm Enter into executive session with staff

2:00 pm Motion by Bob and seconded by Rick to exit executive session. Motion Passed

No Action taken.

2:00 pm Motion to adjourn by Bob seconded by Cindy. Motion Passed

Meeting adjourned.

Waterbury Water Monthly Report January 2026

Items of Interest

Sampling

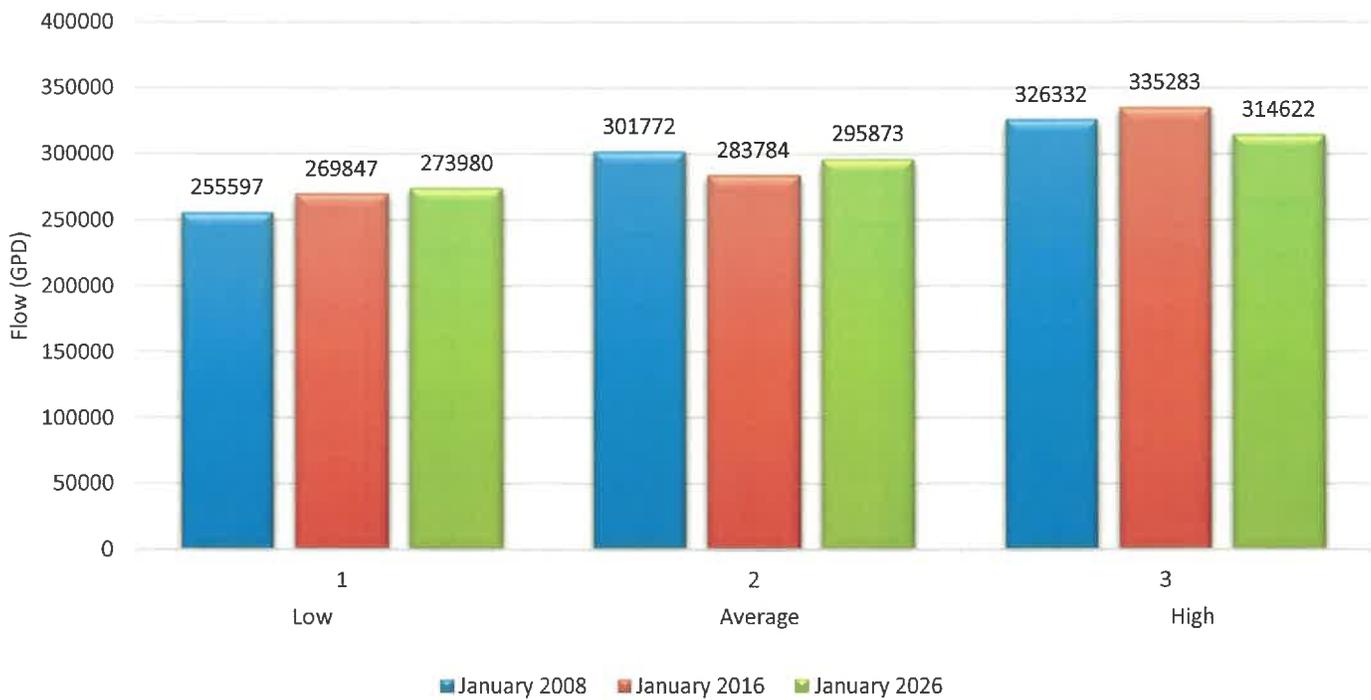
Maintenance

Weather

Flow Data

High Day	Low Day	Average Day	Peak Flow
1/24/2026	1/19/2026		1/11/2026
314622 Gallons	273980 Gallons	295873 Gallons	716 GPM

Low, Average and High Flow (GPD) for January 2008, 2016 and 2026



Sampling

All Seven monthly coliform samples were submitted and came back favorable. The weekly fluoride samples were sent to the state lab and although waiting on some results, so far all have come back favorable. Yearly proficiency tests were conducted for the new discharge permit. Those results have not come back yet.

Maintenance

January 2nd – A new meter was installed at 85 Clover Ln due to the meter freezing.



January 7th, 8th, 9th, 28th, 29th, 30th – Water Department staff were out in the distribution system shoveling hydrants.

January 7th-9th – New hydrant markers were installed on hydrants that did not currently have one.



January 9th – Water Department staff were available to help with a sewer line issue at 38 Stowe St and 62 N Main St. The issue was found to be on the customer side of the service line.

January 9th – Investigated high water usage at the Clock Tower Building. Although usage at the building was high previously, the usage has returned to a normal rate.

January 14th – 2000 gallons of Sodium Hydroxide was delivered to the water plant. Sodium Hydroxide is used to adjust pH. The last time the water plant needed to fill that tank was back in March 2021.

January 20th-30th – Utility District staff conducted water meter readings.

January 28th – A new water meter was installed at 23 Stowe St due to the meter and pipes freezing.

Weather

During the month of January, the temperature ranged from -12.7°F as the low and 47.9°F as the high. Our average temperature for the month was 16.8°F. Humidity high was 94% and the low was 44% with an average of 77%.

Wastewater Progress Report

January 2026

- **Process and Operations:**

- Process running well and meeting permit limits.
- CoMag building boiler circulator pump was replaced. Heat is working again.
- 1/10- partially treated discharge occurred due to check valve and plug valves not seating. Discharge was noticed when an operator came in to do morning rounds on Saturday morning. Discharge was 8,600 gallons.
- Transported 38,374 gallons of sludge to Montpelier WWRF.

- January 2026 Flows:
 - Influent average: .190 MGD
 - Influent highest flow: .221 MGD
 - Influent total: 5.886 MG
 - Effluent average: .330 MGD
 - Effluent total: 4.614 MG
 - Precipitation: 4.47 inches/month
 - Maximum daily precipitation: 1.16 inches
 - Discharging days/month = 14, 13 was normal treatment, 1 was 8,600 gallons partially treated

- **Collection System:**

- No issues to report.

- **Office & Personnel**

- **2026 Projects List**

- TBD