

Edward Farrar Utility District Commissioners Meeting

Wednesday, January 14, 2026

4:30 pm in person at Steele Room
28 North Main St, Waterbury VT

Join Zoom Meeting
<https://www.zoom.us/join>
Meeting ID: 822 9251 7551
Passcode: 053700

4:30 pm	Call to Order
4:30	Approve Agenda
4:35 pm	Public
4:40- pm	Consider Minutes of Dec 10 and Dec 11, 2025
4:45 pm	Base Charges for 61 South Main ST - V Rogers
5:00 pm	Update on Cross Country Water line project.
5:15 pm	Update on UVM Landscape Inventory Program
5:25 pm	Discussion on Watershed Management and future public meeting
6:00 pm	Manager and Staff updates
6:20 pm	Review Department Reports
6:30 pm	Executive Session on Union Negotiations
7: 15 pm	Adjourn

Edward Farrar Utility District

Minutes of Thursday, December 11, 2025
6:30 pm special Meeting in the Waterbury Fire Station
43 South Main St, Waterbury VT

Attendance: P. Howard Flanders, Bob Finucane, Rick Weston, Cindy Parks, Tom Leitz, Kenny Ryan, Matt Jones, Grant McCracken, Tony Millus, and David Mears Facilitator, about 40 members of the public (see attendance sheet) additional 20 people signed in to participate on Zoom, ORCA staff present to broadcast meeting live and record meeting, Zoom version of meeting also recorded for future viewing, Ben Montross, Deputy Director VT DEC drinking Water and Ground Water Protection Program, Brad Roy Source Water Specialist, VT Rural Water Association

Chairman Skip Flanders called the meeting to order at 6:15 pm.

At the suggestion of Chairman Skip Flanders Rick Weston moved to add an item to the agenda on further discuss on the Rt 100 Cross Country Water Line following the close of the public session. Motion Seconded by Cindy Parks. Motion Passed.

The motion was then made by Rick to approve the agenda as amended, seconded by Cindy Parks. Motion passed.

At 6:30 pm Chairman Skip Flanders Welcomed the Attendees and introduced the EFUD Commissioners, The District Manager Tom Leitz, the Water System operators, Kenny Ryan and Grant McCracken, Wastewater Operators Matt Jones and Tony Millus. Chairman Skip then asked Commissioner Rick to introduced David Mears who will be the Facilitator for the evening meeting.

Facilitator Mears then explained the management of the questions and discussion following each of the presentations.

History of EFUD Presentation Following the instructions from Facilitator Mears Skip Flanders presented a power point presentation that explained the origins of the Edward Farrar Utility District (EFUD) the operating EFUD Charter, the purpose of the sessions tonight and the next session likely to be in February rather than January as originally proposed, the history of the construction of the Waterbury Village Water System now EFUD Water System and the activities that are the cause for concern that the Commissioners felt the need for further discussion before making future Watershed Management Decisions.

Following the presentation Facilitator Mears directed questions from the audience and Zoom attendees to appropriate staff for response.

Regulation of Public Water System The next presenter, Ben Montross, Deputy Director of VT DEC Drinking Water and Ground Water Protection Program gave a power Point presentation

including the Safe Drinking Water Act, Public Water System Compliance, Watershed Protection, Source Protection Area, Multiple Barrier Approach to Water Quality Protection, and Major Water Quality Concerns.

Following the presentation Facilitator Mears facilitated the questions and discussion with the attendees and staff.

Source Water Quality Protection The next presenter Brad Roy, Source Water Specialist, Vermont Rural Water gave a power Point presentation on Watershed protection by surface water systems in Vermont, Causes of adverse impacts on water quality and protecting water quality.

Following the presentation Facilitator Mears directed questions from the audience and Zoom attendees to appropriate staff for response.

At the close of the presentations Facilitator Mears offered suggestions for future discussion for public input on the topic. The Commissioners reported on the topics to be presented in the next session and that it would likely be in February rather than January due to schedules.

. The Commissioners and Facilitator Mears thanked everyone for attending and their interest in the subject and that they may submit future questions if they arise. The meeting was recorded and will be available on the EFUD website for viewing. Comments from the audience were that the presentations were very informative and helpful in understanding the issues.

The Commissioners then took up the discussion on the proposed Rt 100 Cross Country lines. Chairman Skip indicated his concerns that before going to bid we should have an accounting of the expected cost compared to the available funding, the names and allocations required for the expected new connections, and all easements secured before going to bid. If additional funding is necessary, we should be prepared to advise new customers what the rates will be. Any costs for the extension should not be raised by increasing rates on existing customers. Chairman skip recommended that we not advertise for bid until we have the additional information on costs and the easements, and information and commitments from new customers. Following the discussion Bob Finucane moved to advertise the bids on Jan 3, 2026, Seconded by Cindy Parks. The vote was held and Commissioners Rick, Bob and Cindy voting Yes and Chairman Skip Voting No. Motion passes.

The motion to adjourn the meeting made, seconded, and passed at 8:55 pm.

P. Howard Flanders
Temp Secretary.

DRAFT

Kia Nealy

From: Valerie Stella <vivica061@gmail.com>
Sent: Monday, December 29, 2025 11:28 AM
To: Skip Flanders; nataliejsherman@gmail.com; cynthiap299@gmail.com; bobfinucane@hotmail.com; Rick Weston
Cc: Kia Nealy; Bill Woodruff
Subject: 61 S. Main base rates

Hello,

I am reaching out because you mentioned that sewer and water base rates for residents would be reviewed. I live at 61 S. Main St. and have been paying two base rate charges since purchasing this property in 1997. We do not rent the upstairs; it is living space for us, our friends, and our family when they visit. The upstairs is connected to the lower level by a shared internal hallway and staircase. The front door is a common front door.

Despite having only one meter, we have been paying close to \$500 (additional) annually due to the second base rate. I believe there must be a clear standard that determines when a residential property is billed for two base rates.

After attending EFUD meetings recently, I have observed and participated in the public discussion on this issue. The residential unit on Guptil, discussed at recent EFUD meetings is considered an ADU, yet—according to the meeting discussions—it is not billed a second base rate. Regardless of this situation, all properties should be treated consistently. I would appreciate clarification on this.

Please forward the published guidelines that explain why my property is being charged two base rates for both water and sewer. I have previously explained (through the years) my situation to the Waterbury Utility Department without any review or resolution.

I would greatly appreciate understanding- via municipal guidelines- why I am required to pay these additional charges, while potentially, others with properties like mine are not.

Thank you, Valerie Rogers

Waterbury Water Monthly Report December 2025

Items of Interest

Sampling

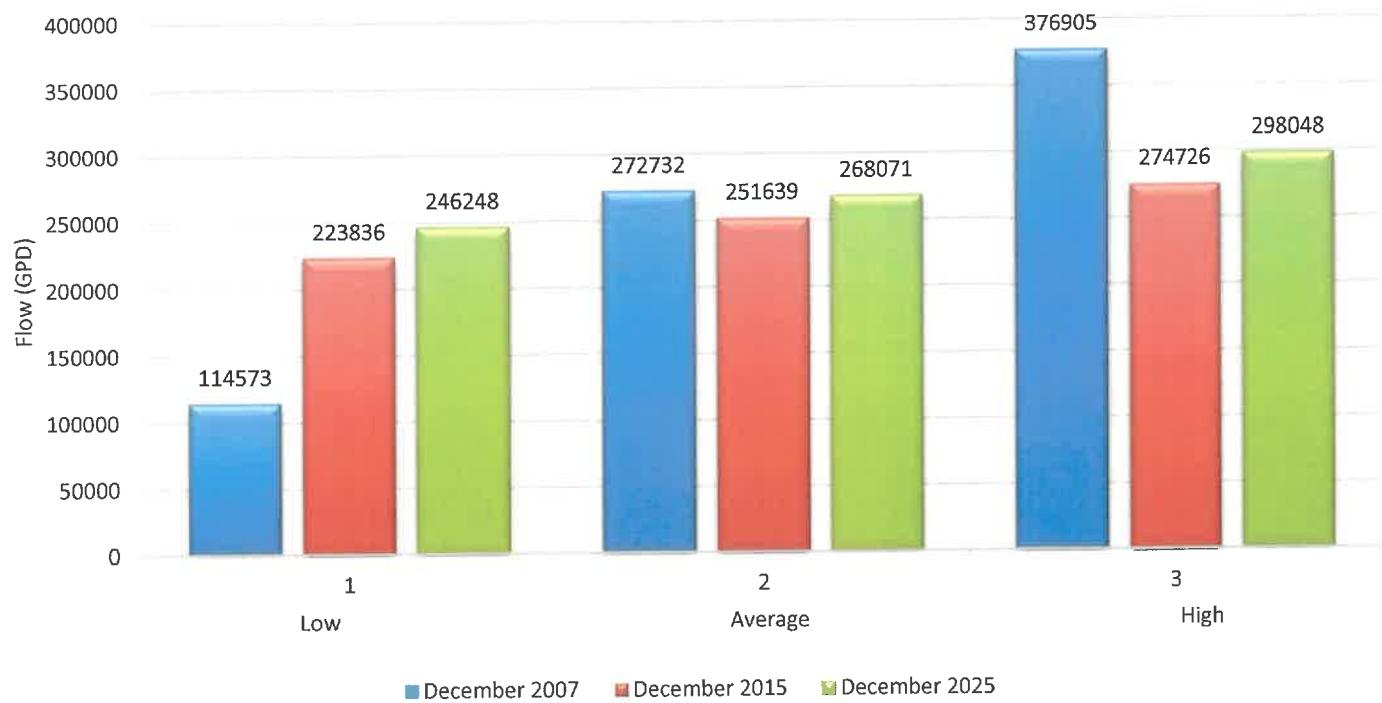
Maintenance

Weather

Flow Data

High Day	Low Day	Average Day	Peak Flow
12/8/2025	12/13/2025		12/11/2025
298048 Gallons	246248 Gallons	268071 Gallons	729 GPM

Low, Average and High Flow (GPD) for December 2007, 2015 and 2025



Sampling

All Seven monthly coliform samples were submitted and came back favorable. The weekly fluoride samples were sent to the state lab and although waiting on some results, so far all have come back favorable.

Maintenance

December 1st – Stream intake dams cleaned out.

December 2nd – Water on at 32 Union St.

December 4th – Sweet Field Well Building fluoride saturator chemical feed pump was found to be inoperable. Contact was made with the VT Department of Health was notified and a new replacement pump is on its way. A spare chemical feed pump has been installed until the new pump arrives.

December 9th - A leak was reported to water department staff at Patterson Mobil Home Park in Duxbury. The owner of the system had been shutting water off to the 7 units in the park to conserve water. Due to the water being shut off the pipes in the park froze. The pipes have been thawed but the users in the park have been issued a boil water notice until the leak can be repaired.

December 10th – 18 cu ft of anthracite has been added to filter 1. Anthracite is the top layer of our filters.

December 26th – One of our Hach sc200 turbidimeters is currently inoperable. A new part has been ordered to repair the analyzer.

Weather

During the month of December, the temperature ranged from 10.7°F as the low and 52.5°F as the high. Our average temperature for the month was 19.9°F. Humidity high was 94% and the low was 40% with an average of 76%. Total recorded precipitation for the month of November was 1.19 inches (note: precipitation totals do not include snow totals).

Wastewater Progress Report

December 2025

- **Process and Operations:**

- Process running well and meeting permit limits.
- CoMag building boiler circulator pump not working, no heat. Repair parts are ordered.
- Multiple aerators frozen. When able to be thawed, restarted. Working on changing SCADA programing to stop the reverse cycles in winter months, should help keep aerators running in winter freezing conditions.
- 2025 operational statistics:
Total days discharging- 175
Total influent- 74.477 MG
Total treated effluent- 63.550 MG
Total precipitation- 53.54 inches
- December 2025 Flows:
Influent average: .172 MGD
Influent highest flow: .243 MGD
Influent total: 5.323 MG
Effluent average: .335 MGD
Effluent total: 5.032 MG
Precipitation: 5.52 inches/month
Maximum daily precipitation: .91 inches
Discharging days/month = 15

- **Collection System:**

- Lincoln St pump station back to normal run times post check ball replacement.
- Sewer plug reported at 57 S Main St. Determined plug was not in EFUD ROW.

- **Office & Personnel**

- **2025 Projects List**

- Manhole infiltration repairs- Completed
- Park Row West- new manholes and change to PVC line
- Union St N Main St line repair MH 122-121--Completed
- Stream bank stabilization around MH 116-27 Dac Rowe Field
- Install manhole and plug valve leaving ball field bathrooms

Wastewater Progress Report

November 2025

- **Process and Operations:**

- Process running well and meeting permit limits.
- Lagoon 1 circulator 1- Still troubleshooting.
- Switched to PAC70 for winter. Dealing with a clog in the chemical feed pipes.
- Applied 22,893 gallons of sludge to drying beds.
- Total sludge applied in 2025 434,134 gallons.
- Total liquid sludge removed to Montpelier WRRF 48,645 gallons.
- Total dry sludge removed by Biogenie 246 yards or 161.24 tons

- November 2025 Flows:
 - Influent average: .176 MGD
 - Influent highest flow: .228 MGD
 - Influent total: 5.278 MG
 - Effluent average: .333 MGD
 - Effluent total: 4.660 MG
 - Precipitation: 5.02 inches/month
 - Maximum daily precipitation: .80 inches
 - Discharging days/month = 14

- **Collection System:**

- Replaced check balls in Lincoln St pump station. Waiting for run times to see if that fixed the issue.
- Manosh Fall jetting and MPS cleaning. Still dealing with FOG throughout town.
- Road patched back in at 22 Wallace St.

- **Office & Personnel**

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