

**Edward Farrar Utility District  
Joint Commissioner's Meeting with  
Waterbury Selectboard**

Wednesday Oct 8, 2025  
4:30 pm Steele Room  
28 North Main St, Waterbury VT

Join Zoom Meeting  
<https://www.zoom.us/join>  
Meeting ID: 822 9251 7551  
Passcode: 053700

Dial by your location  
(305) 224-1968 US

**Agenda**

- |          |  |
|----------|--|
| 4:30 pm  | Call to Order/Approve Agenda   |
| 4:35 pm  | Public   |
| 4:40- pm | Minutes of Sept 10 and Sept 29   |
| 4:45 pm  | Watershed Public Process   |
| 5:10 pm  | G Anderson Letter  |
| 5:20 pm  | Duxbury Moretown Ext Discussions.  |
| 5:30 pm  | RFP for EFUD Advantages and Disadvantages.                                       |
| 5:45 pm  | Update on Ethics Training  |
| 5:50 pm  | Accessory Dwelling Unit (ADU) Discussion   |
| 6:05 pm  | Update on Oakwood Estates pumphouse ownership                                    |
| 6:10 pm  | Consider proposal to retest wells for comparison to original 1992 water quality. |
| 6:20 pm  | Review Department Reports  |
| 6:30 pm  | Executive session for discussion on Union Contract Negotiations                  |
| 7:15 pm  | Adjourn  |

# Edward Farrar Utility District

Commissioners Meeting

Wednesday, October 8, 2025

Steele Community Room, 28 North Main Street, Waterbury, VT

Attendance: P.H. "Skip" Flanders, Bob Finucane, Cindy Parks, Rick Weston, Natalie Sherman (via Zoom)  
Staff: Tom Leitz (Town Manager), Bill Woodruff (Public Works Director), Kia Winchell Nealy (billing clerk)  
Audience: Morgan Perlman, Jenny Garber, Tim Simpson, Ryan Darlow, Meghan Arpino, Bill Shepeluk, Valerie Rogers, Tom Gloor, Kenny Ryan (EFUD employee)  
Zoom: Shawn, Amy Marshall-Carney, Nick, Anne Imhoff, Lisa Scagliotti, Sandy Sabin  
\*\*\*\*\*

The monthly meeting of the Edward Farrar Utility District was called to order at 4:31pm.

## AGENDA

The Letter to Mr. Andersen will be discussed during Executive Session.

C. Parks requested time to discuss the East Wind waterline extension. S. Flanders proposed that discussion following public input on the Watershed.

C. Parks made the motion to approve the agenda with the two changes.

B. Finucane seconded the motion.

A vote was taken ... and passed unanimously.

## PUBLIC

\* V. Rogers inquired about the Housing Taskforce, Revolving Loan Fund, committee members, and if meetings will be publicly warned.

\* T. Leitz said meetings will be warned ... but they will most likely be in executive session.

Committee members include Anne Imhoff, Charlie Grenier, a Revitalizing Waterbury representative, Rick Hayes, and Roger Clapp from the Waterbury Selectboard.

\* T. Gloor inquired about a SCADA backup for the water and wastewater systems.

\* T. Leitz confirmed both systems were completely upgraded in 2023-2024

## MINUTES OF THE MEETING from September 10, 2025 and September 29, 2025

In the minutes from the September 10<sup>th</sup> meeting, it was requested "merge" be taken out of the sentence ... so the sentence would read:

*Tom Gloor inquired about the feasibility study during the board's annual meeting and asked if a report was available.*

R. Weston made a motion to approve the minutes of the meeting from September 10<sup>th</sup> with the change.

C. Parks seconded the motion.

A vote was taken ... and passed unanimously.

In the minutes from the September 20<sup>th</sup> meeting, it was requested to add "labor negotiation" to the Executive Session portion of the minutes.

R. Weston made a motion to approve the minutes of the meeting from September 29<sup>th</sup> with the change.

C. Parks seconded the motion.

A vote was taken ... and passed unanimously.

## WATERSHED PUBLIC PROCESS

See S. Flander's handout on the Watershed Protection Public Education Process

1. **Update on current situation in the Watershed:** B. Woodruff informed everyone that EFUD employees have been installing signage and field cameras. Video from the cameras already show less bikers in the area. Although he indicated the trails are still be utilized by hikers and signs are being ignored.
2. **Respond to Comments:** R. Weston volunteered to respond to comments.

3. **Mailboxes and drop boxes:** Butler Technologies is waiting for directions.
4. **Staff:**
5. **Develop a brief history:** S. Flanders will work on a presentation of the history of the Watershed.
6. **Public Meetings:** T. Leitz is concerned if EFUD sets up a committee for upcoming public sessions, these would be sub-committees which may be subject to Open Meeting Laws. Leitz will consult council.
7. **Hiring a moderator:**
8. **Second Meeting date:** a second meeting date for October and November 2025 will be determined.

S. Flanders has requested the use of the fire station on the second Thursday of December and the second Thursday of January for the public presentation.

R. Weston asked other board members if they would be open to the idea of hiking only throughout the Watershed, on an interim basis. He also asked if The Board would welcome help from community members in managing the property, if it is decided to open some or all of the property to recreational activities.

S. Flanders said he is willing to listen ... but stated, in the end it is EFUD Board's decision on how the land is used.

Morgan Perlman introduced himself as he is trying to organize community members to help manage the area.

### **EAST WIND WATER DISTRIBUTION**

C. Parks updated the EFUD board on grant funding for distribution of water to the East Wind community. EFUD has received \$600,000 from the Agency of Commerce for the extension of the distribution system to East Wind.

T. Leitz remarked The EPA grant is backdated to capture 80% of the engineering expenses. And we have been awarded \$2.24 million in federally earmarked money.

### **TRI-TOWN WASTEWATER MEETING**

B. Woodruff and S. Flanders attended the Tri-Town Wastewater meeting on September 30<sup>th</sup>. This meeting explored the idea of extending wastewater services to Duxbury and Moretown. Both feel there is no identifiable area that would benefit from the extension of services ... along with no open land for such a development ... and it appears there is no urgent need for the service.

### **RFP for EFUD**

S. Flanders asked for a phrase about protecting EFUD customers from additional cost of expanding the water and wastewater system. T. Leitz will get a copy prior to next month's meeting.

### **ETHICS TRAINING**

Board members were reminded to complete their Ethics Training and get their certificates.

### **ACCESSORY DWELLING UNITS**

See S. Flanders handout about Accessory Dwelling Units.

There was much discussion between EFUD Board members and audience members about ADUs and base charges for water and wastewater.

S. Flanders proposed amending the water and wastewater regulations to include The State's definition of an Accessory Dwelling Unit with the following process of how they are reviewed and charged in the regulations.

*"An ADU that is created in a single-family home – with an existing water and sewer connection that does require any external expansion of the structure, except the installation of a door or window - would be allowed, without requiring any additional allocations for water or sewer capacity, and the property would be assessed an additional one-half base charge for water and sewer each."*

### **OAKWOOD ESTATE PUMPHOUSE OWNERSHIP**

The Edward Farrar Utility District does not own the Oakwood Estate Pumphouse ... yet.

## **WATER QUALITY**

R. Weston made a motion to request the commission to instruct and authorize Mr. Woodruff to bring the board a proposal for source water testing and aging.

C. Parks seconded the motion.

A vote was taken ... and passed unanimously.

## **DEPARTMENT REPORTS**

See handouts for both the Water and Waste-Water Departments.

## **EXECUTIVE SESSION**

At 6:10pm, B. Finucane made a motion that a specific finding that premature general public knowledge would place the public body, or a person involved, at a substantial disadvantage.

R. Weston seconded the motion.

A vote was taken ... and passed unanimously.

B. Finucane then made a motion to enter into executive session for the purposes of discussions of union negotiations. 1  
VSA § 313(a)(1)(B).

R. Weston seconded the motion.

A vote was taken ... and passed unanimously.

At 7:10pm, B. Finucane made a motion to exit executive session.

C. Parks seconded the motion.

A vote was taken ... and passed unanimously.

## **ADJOURN OF MONTHLY EPUD MEETING**

At 7:12pm, R. Weston made a motion to adjourn the meeting of the Edward Farrar Utility District.

C. Parks seconded the motion.

A vote was taken ... and passed unanimously.

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Next meeting of the Edward Farrar Utility District: November 12, 2025

kia

**Edward Farrar Utility District**  
**Commissioners Meeting**  
Wednesday, September 10, 2025  
Steele Community Room, 28 North Main Street, Waterbury, VT

P.H. "Skip" Flanders, Natalie Sherman, Bob Finucane, Cindy Parks, Rick Weston  
Staff: Tom Leitz - Town Manager, Bill Woodruff- Public Works Director, Kia Winchell Nealy - billing clerk  
Zoom: Ann Imhoff, D. Maizel, Amy Marshall-Carney - chair of the Conservation Commission, Grant McCracken  
- EFUD employee, Ben Ayers, Will Lintilhac, "iPhone".  
Audience: Valerie Rogers, Sandy Sabin, Thom Gloor, Jenny Gelbert, Dana Allen, Molly Jacobs,

\*\*\*\*\*  
The monthly meeting of the Edward Farrar Utility District began at 4:34pm

**APPROVE AGENDA**

S. Flanders suggested two additional items to this afternoon's agenda:  
Tri-Town proposal for sewer service for existing Duxbury and Moretown EFUD customers  
Proposed ownership of Oakwood Estate's pump house and main lines  
R. Weston made a motion to adopt the agenda with the two additional items - before reviewing the departmental reports  
N. Sherman seconded the motion  
A vote was taken and passed unanimously

**PUBLIC**

Tom Gloor inquired about the feasibility study (which would merge the Town and the Edward Farrar Utility District — that was discussed during the Board's Annual Meeting) during The Board's annual meeting and asked if a report was available. Flanders reported the proposal has not gone out, there is no real timeline, and the board could discuss it at their next meeting.

**MINUTES-OF-THE-MEETING** August 13 and 28, 2025

C. Parks made the motion to accept the minutes - as written - from the meeting held August 13th.  
N. Sherman seconded the motion.  
A vote was taken and passed unanimously.

C. Parks made the motion to accept the minutes - as written - from the meeting held August 28th.  
N. Sherman seconded the motion.  
A vote was taken and passed unanimously.

**REQUEST FOR RIGHT-OF-WAY ON BARNES HILL - Dana Allen**

Mr. Allen shared a map (8/31/2024) of the Proposed Subdivision for the Property of Lintilhac indicating where a right-of-way had been and he would like it re-established. This right-of-way would be used to access the Allen's driveway.

B. Woodruff notified the new owners of the former Darryl and Florilla Ames property the right-of-way (in question here) ceased to exist when Mrs. Ames passed.

Much discussion followed, including;

- \* Mr. Allen has had the property boundary surveyed ... but no center line
  - \* B. Finucane inquired about "public policy". Do we give the owner the right-of-way or do we sell the property?
  - \* S. Flanders thought it best for EFUD to retain ownership of the land with a right-of-way given to the Allens.
- This would allow EFUD access to the land

- \* R. Weston inquired why Mr. Allen wanted this right-of-way when he could utilize the rest of the road frontage. Mr. Allen admitted he is exploring other options ... but the right-of-way is an existing path, there would be no curb cuts, etc.
- \* B. Woodruff indicated he does not have an issue with the right-of-way
- \* R. Weston asked what criteria the EFUD board use to make a decision
- \* S. Flanders suggested Mr. Allen get a real estate estimate for the right-of-way. It was also suggested Mr. Allen speak with Dan Sweet (Town Assessor) about the value of the right-of-way
- \* Mr. Allen asked whatever decision is made that it goes with the property. This would make it easier to sell the land in the future.

#### **REQUEST FOR REMOVAL OF BASE CHARGE - Sandy Sabin**

Ms. Sabin submitted a zoning permit for an ADU in her home ... which required an additional water allocation. The house is a three-bedroom home ... and she recently added a ¾ bath downstairs. She notes that this is her primary residence ... but medical issues have left her unable to live alone ... and now there are two people living in her three-bedroom home. When Ms. Sabin submitted her zoning permit an additional base charge was incurred. That additional charge was removed by the EFUD board in December 2024. Ms. Sabin is asking for the additional base charge to be permanently removed from her account.

Discussion followed, including:

- \* T. Leitz indicated base charges are about the potential of the property
- \* R. Weston suggested the board address the policy
- \* C. Parks indicated it's time to take a look at ADUs
- \* When questioned about VT Homeshare (who Ms. Sabin worked with), N. Sherman explained VT Homeshare has different requirements for ADUs than does The Town or the Edward Farrar Utility District.
- \* S. Flanders said the EFUD board will look at their policies concerning ADUs and water allocations.

#### **WATERSHED PROTECTION AND ACCEPTABLE USES**

Residents and users have expressed concerns about trail use in the watershed, i.e.; activities, access, unauthorized use.

- \* R. Weston expressed the sole purpose of the watershed is to provide water for EFUD users today and in the future. And what sets the quality standard is "potability" and that it meets the requirement for safe drinking water. Weston would like to take some time to learn how recreational use in the watershed impacts the quality of the water ... and believes there should be a series of informational sessions to learn and for Q&A time.
- \* C. Parks suggests Vermont Rural Water Assoc, State of Vermont Department of Health, other Vermont based water systems with similar water sheds, Vermont Department of Wildlife, Forestry, Parks and Recreation, Stowe Land Trust, Vermont Mountain Bike Assoc.. Perhaps legal and enforcement aspects should be discussed.
- \* S. Flanders asked if it could come together in time for November.
- \* C. Parks reminded the EFUD board of the deadline for the East Wind Pipeline. We are racing against the clock and don't want to lose the funding for the project.

- \* Jenny Gelbert thanked the board for not tolerating suspicious activities and unacceptable uses in the watershed and for the installation of such signage. She also encouraged the EFUD board to erect a sign coming into the area from the Waterbury side
- \* Carl Benes asked about the current policy of the trails. The EFUD board and B. Woodruff stated the trails are closed. And reiterated, if there is a sign that says a trail is closed ... Yes, it is closed.
- \* C. Parks feels the time has come for public outreach. State officials will come to the Edward Farrar Utility

District if there are problems ... and ultimately EFUD is responsible for the land.

- \* A. Imhoff supports R. Weston's idea for an information session - as the water from the area is our drinking water ... and was surprised to find Mountain Bikes were going through the Waterworks.
- \* W. Lintilhac spoke of forever chemicals and asked what monitoring of water is available.
- \* B. Woodruff explained EFUD staff sample raw water at the water plant on Barnes Hill and then monitored later. C. Parks mentioned raw water is monitored 24/7.
- \* D. Maizel feels EFUD needs to consider observational studies from the United States, Canada, and New Zealand on significant erosion. Maizel also mentioned cross-country ski trails and forever chemicals.
- \* M. Jacobs asked if there are impacts in the watershed specifically, what should we be looking for? And what kind of monitoring is currently happening?
- \* A. Marshall-Carney likes the educational process and the sole purpose of the Waterworks. She suggests we think about it being a watershed with flood mitigation, habitat, erosion, and its soil aspects.

S. Flanders asked the EFUD board if the Town Manager should post a message in the Waterbury RoundAbout or on Front Porch Forum about the land being closed to all activities.

C. Parks made the motion to have the Town Manager - on behalf of the of the Edward Farrar Utility District - post on Front Port Forum and in the RoundAbout that the trails are closed and the EFUD board will be initiating an informational/education series on matters relating to watershed management and protection.

R. Weston seconded the motion.

A vote was taken and passed unanimously.

There followed some discussion between S. Flanders and R. Weston as to a possible date and time for an information/educational series. Preparing questions, designing a curriculum, gathering questions, etc. will take time. Early to mid-December is a possibility. Flanders will ask about reserving the fire station on a Thursday evening. C. Parks suggests a dedicated e-mail address for watershed questions.

## CODE OF ETHICS

Code of Ethics training for board members of the Edward Farrar Utility District must be completed by September 25, 2025.

## TRI-TOWN WASTE-WATER

*(More-Dux-Bury) (Water-More-Dux) (Water-Dux-More) ???*

There is a tri-town meeting scheduled for September 30, 2025 for EFUD waste-water services to be extended to current customers who reside in Duxbury and/or Moretown. T. Leitz informed the board, EFUD would NOT be eligible for any grants from the State of Vermont ... Duxbury or Moretown would need to be the applicant of any grant funds. Leitz indicated the challenge is demand for waste-water.

- \* B. Woodruff reminded the board; the original question is if we have the capacity to take on Duxbury and Moretown residents
- \* S. Flanders asked if Moretown and Duxbury residents have considered reforming the Moretown/Duxbury Fire District
- \* R. Weston questioned "who" gets the water capacity
- \* S. Flanders spoke of "reserve capacity"
- \* After asking for "capacity" clarification, B. Woodruff explained EFUD has 879,800 gallons of water capacity ... i.e.; that's what we COULD consume per day. What is actually consumed, is much less.
- \* C. Parks expressed her concerns for climate change, surface water vs ground water, etc. and that we may not have that amount of capacity for very long.

## **OAKWOOD ESTATES PUMP HOUSE**

T. Leitz shared a proposed legal agreement where the Edward Farrar Utility District would take over the Oakwood Estates pump house and main water and waste-water lines.

There was much discussion as to who incurs the cost;

- \* T. Leitz suggested the board review short term and long-term costs of operating the system

- \* R. Weston used an example of an electric utility and a new customer; the first x number of feet is paid for by the utility. Anything beyond that point would be the responsibility of the customer

- \* S. Flanders reminded everyone that EFUD does not charge for other pump stations (i.e. Grandview, Lincoln Street, etc.)

- \* T. Leitz - if the board is okay with absorbing the electrical cost ... EFUD could be the owner of the Oakwood Estates pump house.

The summary being: Oakwood Estates wants out of owning and maintaining the pump house.

B. Finucane made the motion to authorize the Town Manager to sign the agreement with Oakwood Estates.

C. Parks seconded the motion.

A vote was taken and passed unanimously

## **DEPARTMENTAL REPORTS**

In light of an incident in southern Vermont, B. Finucane asked about the availability of safety training for EFUD employees. B. Woodruff listed several programs that are available to water/waste-water employees, including; chemical safety, electrical safety, trenching, along with continuing education.

B. Woodruff expressed his happiness and thanked the Edward Farrar Utility District for choosing to protect the watershed. In return board members thanked Woodruff for his work.

- \* T. Leitz has ordered trail cameras that will be installed throughout the watershed

- \* Signs have been posted. Some have been ripped down

## **EXECUTIVE SESSION**

At 7:02pm, R. Weston motioned that a specific finding that premature general public knowledge would clearly place the public body, or a person involved at a substantial disadvantage.

B. Finucane seconded the motion.

A vote was taken and passed unanimously.

B. Finucane then made a motion to enter into executive session for the purpose of discussing labor relations agreement with employees. 1 VSA § 313(a)(1)(B)

C. Parks seconded the motion.

A vote was taken and passed unanimously. 7:02 executive session

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Next meeting scheduled for October 14, 2025

kia



Draft Minutes: September 29<sup>th</sup>, 5:30 pm in the Steele Room.

Joint meeting between the Selectboard of the Town of Waterbury and the Commissioners of the Edward Farrar Utility District.

Attendance for Town: Kane Sweeney, Tori Taravella, Roger Clapp

Attendance for the Edward Farrar Utility District: Skip Flanders, Cynthia Parks, Natalie Sherman, Bob Finucane

Staff: Tom Leitz, District and Municipal Manager

Kane Sweeney and Skip Flanders called the meeting to order at 5:33.

Tori Taravella made a motion to approve the agenda on behalf of the Town. Roger Clapp seconded the motion, and all members voted in favor.

Natalie Sherman made a motion to approve the agenda on behalf of the Edward Farrar Utility District. Cynthia Parks seconded the motion, and all members voted in favor.

Tori Taravella made a finding specific finding that premature general public knowledge would clearly place the public body or a person involved at a substantial disadvantage. Roger Clapp seconded the motion, and all members voted in favor. Tori Taravella made a motion to enter executive session and invite the Edward Farrar Utility District Commissioners and the Manager for the purpose of labor negotiations. Roger Clapp seconded the motion, and all members voted in favor.

Natalie Sherman made a finding specific finding that premature general public knowledge would clearly place the public body or a person involved at a substantial disadvantage. Bob Finucane seconded the motion, and all members voted in favor. Natalie Sherman made a motion to enter executive session in coordination with the selectboard for labor negotiations. Cynthia Parks seconded the motion, and all members voted in favor.

The boards exited executive session and adjourned the meeting at 6:15 p.m. No action was taken.

## **EFUD discussion on Watershed Protection Public Education Process**

As expressed by Cindy and others we need to define the steps and roles for setting up the public process on the Watershed protection.

- 1 Update on current situation in the Watershed Woody
- 2 Designate a team of 2 to respond to any comments in FPF or other publications.
- 3 Consider setting up a mailbox and or a drop box where all information can be found for Commissioners and staff. I don't know how a mailbox works for multiple access and responding.
- 4 I think it is important to bring both the Water and Wastewater staff into the process. They have good insight into the situation and need to share in the process and goals going forward.
5. Develop a brief history of water systems and watershed, the activities causing concern, the risks, the potential contaminations to be published in the Roundabout and FPF.
- 6 Designate a team of two commissioners and invite other staff to join them to set up the agenda for the public meetings, talk with the potential presenters about the issues and goals of the meetings and the Commissioners working with Tom and Woody to bring to Board for approval.
- 7 Consider hiring a knowledgeable Moderator for the meeting.
- 8 We should consider setting up a second meeting each month to focus on the setting up of the public meetings.

These are my initial thoughts on steps to take, and people will have others to add as we move forward.

# Accessory Dwelling Units

An Accessory Dwelling Unit (ADU) is a smaller, independent dwelling unit that is located on the same lot as an existing single-family home. Vermont's law on equal treatment of housing and town bylaws requires municipalities to allow homeowners to add one ADU to their house as a permitted use as long as certain conditions are met.

The new VHIP-ADU program is a low-barrier way for Vermont homeowners to help solve the housing crisis one unit at a time. This program offers grants of up to \$50,000 that can be used for expenses related to creating an accessory dwelling unit.

Vermont Housing Improvement Program 2.0 (VHIP 2.0) offers forgivable loans up to \$50,000 per unit for repairs needed to bring vacant rental units up to Vermont Rental Housing Health Code guidelines, add new units to an existing building, create units in a new structure, or create an accessory dwelling unit on an owner-occupied property. Application review and project oversight is conducted through the regional Homeownership Centers, listed below.

Program participants are required to provide a 20% match for VHIP projects and maintain HUD Fair Market Rent prices. Property owners who choose a five-year forgivable loan must work with Homeless Service Organizations to identify suitable tenants exiting homelessness.



**Marni Leikin's ADU above her carriage barn. Photo by Jeb Wallace-Brodie**

ADU, suggest we consider amending water and sewer regulations to include the state definition of ADU with the following process of how they are reviewed and charged in the regulations.

An ADU that is created in a single family home with an existing water and sewer connection that does not require any external expansion of the structure except the installation of a door or window would be allowed without requiring any additional allocations for water or sewer capacity and the property would be assessed an additional one half (½) base charge for water and sewer each.

# Waterbury Water Monthly Report September 2025

## Items of Interest

Sampling

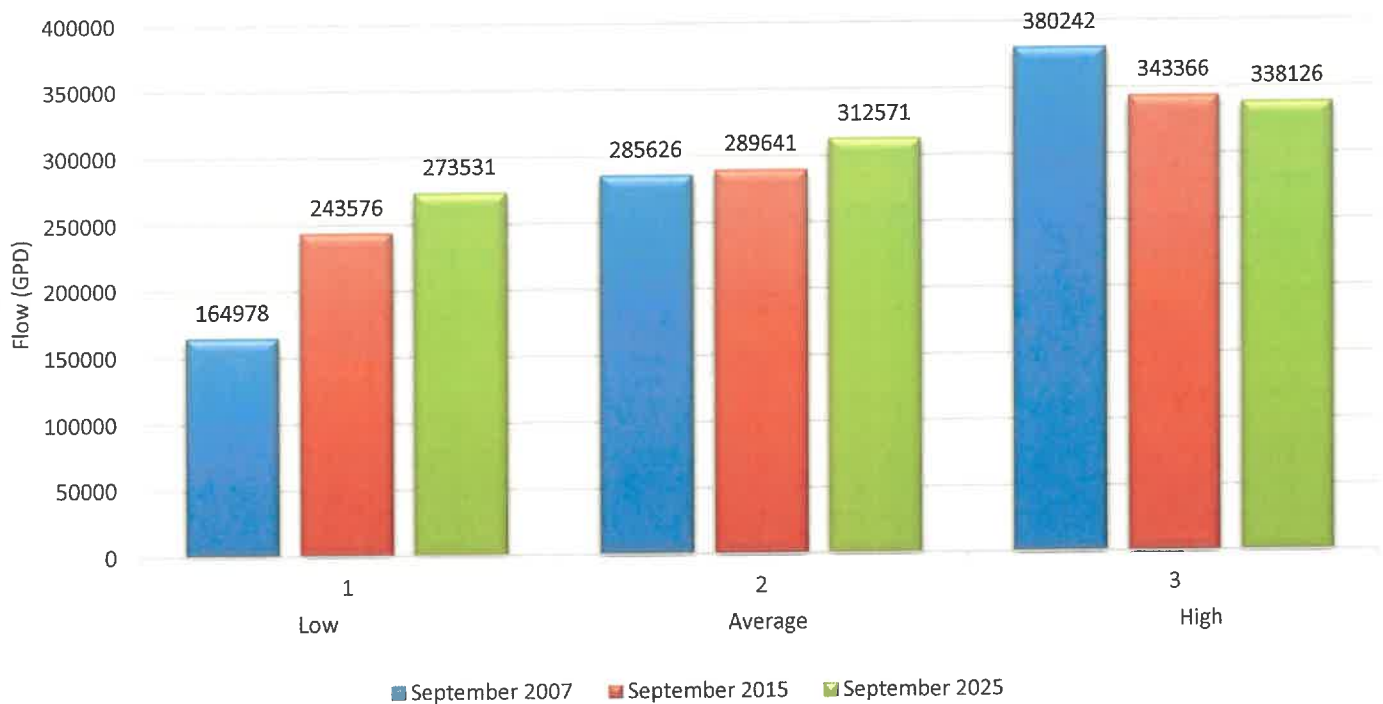
Maintenance

Weather

## Flow Data

High Day	Low Day	Average Day	Peak Flow
9/15/2025	9/27 /2025		9/21/2025
338126 Gallons	273531 Gallons	312571 Gallons	949 GPM

Low, Average and High Flow (GPD) for September 2007, 2015 and 2025



## Sampling

All Seven monthly coliform samples were submitted and came back favorable. The weekly fluoride samples were sent to the state lab and although waiting on some results, so far all have come back favorable.

## Maintenance

September 3<sup>rd</sup> – Installed signs in the Waterworks.

September 4<sup>th</sup>, 11<sup>th</sup>, 18<sup>th</sup>, 25<sup>th</sup> – All EFUD employees attended a Water Distribution Course hosted in Waterbury with Vermont Rural Water.

September 3<sup>rd</sup>, 8<sup>th</sup>, 10<sup>th</sup>, 15<sup>th</sup>, 24<sup>th</sup>, 29<sup>th</sup> – EFUD staff along with Parks employees worked with the Public Works Director to hang signs closing the Waterworks Watershed to recreational activity. Along with hanging signs trails have been brushed in and logs have been laid across trails from top to bottom. Trail cameras have been placed at key intersection on the property. Water Department staff will continue to monitor if this area is being used for recreational activities while continuing to block off and close trails. The pictures below show signs that have been hung as well as a ramp that has been removed from the property.





## Weather

During the month of September, the temperature ranged from 32.1°F as the low and 81.1°F as the high. Our average temperature for the month was 59.0°F. Humidity high was 97% and the low was 32% with an average of 78%. Total precipitation for the month of September was 2.73 inches.



# **Wastewater Progress Report**

## **September 2025**

- **Process and Operations:**

- Process running well and meeting permit limits.
- Lagoon 1 circulator 1- Still troubleshooting.
- Applied 23,866 gallons of sludge to drying beds.
- Removed 102 yards or 69 tons of sludge to Canada.
- Notification of a pre treatment low pH violation occurring in August.
- September 2025 Flows:
  - Influent average: .166 MGD
  - Influent highest flow: .203 MGD
  - Influent total: 4.978 MG
  - Effluent average: .386 MGD
  - Effluent total: 4.636 MG
  - Precipitation: 3.11 inches/month
  - Maximum daily precipitation: 1.53 inches
  - Discharging days/month = 12

- **Collection System:**

- Replaced frame and cover for MH 42A with bolt down cover. Had been buried for unknown number of years.

- **Office & Personnel**

- Matt and Tony started water distribution class.
- Assisted Water Dept in Waterworks trails.

- **2025 Projects List**

- Manhole infiltration repairs- Completed
- Park Row West- new manholes and change to PVC line
- Union St N Main St line repair MH 122-121--Completed
- Stream bank stabilization around MH 116-27 Dac Rowe Field
- Install manhole and plug valve leaving ball field bathrooms