

hiccups since their lead designer/manager is stepping down. The estimate for this project is under 3 million dollars. Town still waiting to hear on State and Federal grants. We are hoping this project can have a start date somewhere on 2024.

Discussion of Employees Handbook adoption: T. Leitz brought the updated employee handbook and asked the EFUD Board to adopt it. **R. Finucane made a motion to approve the Employee Handbook with minor changes. N. Sherman seconded the motion; a vote was held and passed unanimously.**

Discussion on Grace period for Water and Sewer bills: P. Flanders informed the Board that he had met with the Town Manager and the Utility Billing Clerk. The EFUD Board agreed that the 10-day grace period should only be applied to the first bill of the quarter. **R. Finucane made a motion to approve the 10-day grace period to be applied only to the first bill of each quarter and all subsequent bills will be due exactly on their due date. C. Parks seconded the motion; a vote was held and passed unanimously.**

Update and discussion on former DMFD customer rates: T. Leitz informed the Board that the bill to dissolve DMFD finally passed. DMFD had an operational fee from EFUD, \$25.00 a quarter for residential accounts and \$45.00 a quarter for commercial accounts. The fee is going away when they join EFUD. However, they are extra-territorial costumers, therefore T. Leitz asked the board to send him ideas about their potential rate increase.

Discussion on UDAG Loan funds: T. Leitz informed the Board that the loan that the Ice Center currently has, doesn't have a payment due till September 2027 and there is no interest accruing right now. T. Leitz is asking permission from the Board to offer the Ice Center a new proposal. **R. Finucane made a motion to authorize the Town Manager to negotiate with the Ice Center wherein any funds paid are credited at a rate of \$1.20 for every dollar of payment maid and see what money can be raise for the UDAG fund. This offer should be in place until September 2024. N. Sherman seconded the motion; a vote was held and passed unanimously.**

Consider the minutes from April 6th, May 4th and the Annual meeting: **R. Finucane made a motion to approve the minutes of April 6th, May 4th and the Annual meeting as written. C. Parks seconded the motion; a vote was held and passed unanimously.**

Discussion on usage of trails near the Waterworks: T. Leitz informed the Board that Public Works is concerned about the usage of the trails on the Waterworks. These trails are not formalized, as they just organically happened. T. Leitz has a meeting with WATA on the night of June 16th.

R. Finucane made a motion, seconded by C. Parks to adjourn the meeting at 6:37 p.m. The motion was approved and the meeting adjourned.

The next meeting of the Edward Farrar Utility District is the annual meeting and it is scheduled for Wednesday July 12th, 2023 at 7:30 p.m.