

Edward Farrar Utility District
November 10, 2021
Minutes
Hybrid meeting held in person and by Zoom

Present in Steele Community Room: Commissioners: P.H. Flanders, L. Sayah, N. Sherman, C. Parks, R. Finucane; Staff, B. Woodruff
Present by Zoom: Staff, W. Shepeluk, K. Petrovic; Attorney J. McLean

Chairperson Flanders called the meeting to order at 4:32 p.m.

Approve the agenda: P. Flanders asked to change the order of the agenda so that Attorney J. McLean could be present to discuss the MOU transferring property to the Town of Waterbury. P. Flanders requested to add the item of penalty and interest charges customers incurred in December of 2020. **C. Parks moved to approve the amended agenda. R. Finucane seconded; a vote was held and passed unanimously.**

Public: No public present

Discussion on response to the Ice Center on the repair of the cooling tower leak. Possible Executive session with Attorney: **R. Finucane moved to find that premature general public knowledge of pending or probable litigation and of confidential attorney-client communications would clearly place the District at a substantial disadvantage by disclosing possible litigation strategy to party opponents and potentially waiving attorney-client privilege through the disclosure of confidential communications to third parties. C. Parks seconded the motion; a vote was held and passed unanimously.**

R. Finucane moved to enter executive session to consider pending or probable litigation and to consider attorney-client communications made for the purpose of providing professional legal services to the District. The following persons are invited into the executive session: the Commissioners, the District's attorney (J. McLean), EFUD Manager (W. Shepeluk), EFUD Public Works Director, B. Woodruff, and EFUD staff member K. Petrovic. N. Sherman seconded the motion; a vote was held and passed unanimously.

R. Finucane moved to exit executive session. The motion was seconded; a vote was held and passed unanimously.

Update on review of MOU of proposal to transfer four parcels to the Town of Waterbury: Attorney J. McLean will arrange for a member of his staff to conduct the necessary title work and review the MOU agreement in time for the EFUD December 8, 2021 regularly scheduled meeting.

Update on proposal to purchase Salvas water distribution system. R. Finucane presented the Commissioners with his proposal to Salvas. B. Woodruff confirmed the easement documents for the Oakwood Estates project are prepared but not signed. The easements for rights to the Salvas water lines are not prepared yet. W. Shepeluk, B. Woodruff and R. Finucane will present a proposal to Salvas to begin the negotiations.

Discussion on inquiry of Moretown on possible connection to EFUD Wastewater system. B. Woodruff received an email from C. Amadon, a member of the Moretown Planning Commission inquiring if EFUD would consider expanding wastewater service to Moretown in the area of Commercial Drive. This area has been identified for potential growth. The Commissioners agreed the charter would allow for this and they would entertain such an idea.

Update on new water regulations and proposal for High Strength waste charges: B. Woodruff updated the Commissioners on A. Tuscany's progress to update the water ordinance. A. Tuscany is scheduled to meet with Attorney J. McLean next week to have his draft reviewed. A meeting to discuss high strength waste with P. Krolczyk, R. Bean, A. Tuscany and B. Woodruff was delayed last week. This will be rescheduled soon.

Update on results of sampling of fats, oil & grease (FOG) and compliance with standards. B. Woodruff gave an update to the Commissioners. P. Krolczyk and M. Jones have conducted extensive samplings of FOG from the manhole located near 1 South Main Street. The manhole is now a dedicated line to serve 1 S Main, test have indicated several violations. B. Woodruff has learned there may be funds available through ARPA to assist in the cost of installing a new grease trap at this location.

Penalty and Interest Charges assessed on December 20, 2020: P. Flanders asked the Commissioners if they wish to reconsider the penalties that were assessed in the 4th quarter billing of 2020. R. Finucane felt the hard line that has been drawn all these years is a benefit because the Commissioners are not hearing appeals on a regular basis. K. Petrovic will compile data from that period and see how many rate payers were late and who paid by January 1, 2021 and report back to the Commissioners at the December 8, 2021 meeting.

Minutes meetings of October 13th and November 1st, 2021: L. Sayah made a motion to approve the minutes of October 13th and November 1st 2021 C. Parks seconded the motion; a vote was held and passed unanimously.

Adjourn: R. Finucane made a motion to adjourn; N. Sherman seconded; motion passed unanimously

The next meeting of the Edward Farrar Utility District is scheduled for Wednesday December 8, 2021 @ 4:30