

Edward Farrar Utility District
October 13, 2021
Minutes
Hybrid meeting held in person and by Zoom

Present in Steele Community Room: Commissioners: P.H. Flanders, L. Sayah, N. Sherman, C. Parks;
Staff, W. Shepeluk, B. Woodruff, K. Petrovic
Present by Zoom: Commissioner R. Finucane

Chairperson Flanders called the meeting to order at 4:39 p.m.

Public: No public present

Approve the agenda: N. Sherman moved to approve the agenda. C. Parks seconded; a vote was held and passed unanimously.

Discussion on response from Ice Center to the August 13, 2021 Notice of Violation: W. Shepeluk spoke to the Commissioners regarding the Ice Center's response to the notice they received. Some discussion followed providing each Commissioners a chance to state their stance on the issue. **N. Sherman made a motion to authorize W. Shepeluk and P. Flanders to meet with attorney J. McLean regarding the next steps and return to the board in November with a recommendation. L. Sayah seconded the motion; a vote was held and passed unanimously.**

Discussion on possible proposal to Salvas on purchase of his water distribution system: B. Woodruff will do the necessary research to ensure EFUD already owns the vault Salvas was responsible for installing to further the Kimberly Lane project. R. Finucane reiterated to the board that Salvas is looking for rate stabilization on his quarterly invoices and to relieve himself of the burden of infrastructure repairs and related overhead. It was noted a stipulation in this agreement must state that the system is owned by EFUD if we are to take over the maintenance and repairs of it.

Discussion on results of the September 30th informational meeting of proposal to transfer four pieces of EFUD property to the Town to determine the next steps in the process: P. Flanders stated he had received one inquiry following the meeting which he followed up with. There are two possible courses of action the boards can take

- a. Place the topic on a regular meeting agenda – the public would have 30 days to petition to overturn the decision to transfer the properties.
- b. Warn a special meeting or make this part of the annual meeting.

N. Sherman made a motion to have W. Shepeluk and P. Flanders work with Attorney McLean to finalize the MOU between EFUD and the Town for the transfer of four properties. C. Parks seconded the motion; a vote was held and passed unanimously. Please seek clarification from McLean regarding the right to petition.

Presentation and discussion of proposed Health Insurance Employee benefit: W. Shepeluk presented the Commissioners with a memo he drafted outlining his recommendation for the 2022 Health Care employee package. W. Shepeluk proposes a 2% increase for the employee stipend and a \$10 increase for those that decline the insurance. **N. Sherman made a motion to approve the Manager's recommendation for a 2% increase to the stipend and a \$10 increase if an eligible employee declines the coverage. L. Sayah seconded the motion; a vote was held and passed unanimously.**

Department Reports:

B. Woodruff updated the Commissioners the W.E.T testing at the waste water plant is completed.

- a. Route 100 Howard Ave S / East Wind Drive
Stantec and VTran have confirmed a preferred alignment.
Costs to be ironed out
- b. Blush Hill Reservoir / Ashford Lane
Grenier Engineering has obtained the permit, good for 2 years
The design is complete and the project is ready when funded
Easements need to be obtained
- c. Oakwood Increased Pressure Zone
All permitted
Negotiations with Salvas are ongoing.
Easements need to be completed.

Minutes of September 8th and 30th 2021: L. Sayah made a motion to approve the minutes of September 8th and 30th 2021 C. Parks seconded the motion; a vote was held and passed unanimously.

Adjourn: C. Parks made a motion to adjourn; N. Sherman seconded; motion passed unanimously

The next meeting of the Edward Farrar Utility District is scheduled for Wednesday November 10, 2021 @ 4:30