

Edward Farrar Utility District
September 8, 2021
Minutes
Hybrid meeting held in person and by Zoom

Present in Steele Community Room: Commissioners: P.H. Flanders, L. Sayah, N. Sherman, C. Parks;
Staff, W. Shepeluk, B. Woodruff, K. Petrovic
Present by Zoom: Commissioner R. Finucane; A. Johnson

Chairperson Flanders called the meeting to order at 4:35 p.m.

Public: No comments

Approve the agenda: P. Flanders would like to add an update on the Ice Center to the end of the agenda. **N. Sherman moved to approve the amended agenda. C. Parks seconded; a vote was held and passed unanimously.**

Update on the American Relief Plan Act for Waterbury: W. Shepeluk updated the Commissioners on State payments the Town has received as part of the ARPA funds. The Town of Waterbury received \$269,832 in early August and should receive the same amount again in early 2022. The Town also received \$500,649 as part of the “county” disbursement from the Federal government. W. Shepeluk will speak to the Select Board regarding the local disbursement but ultimately the decision on how the funds are spent will go to voters.

Consider process for continuing with transfer of four EFUD properties to the Town: P. Flanders met with the Select Board on August 23rd to discuss the possibility of transferring several EFUD properties to the Town. The Select Board is in agreement to accept the transfer. P. Flanders suggested EFUD hold an informational meeting on Thursday September 30, 2021 at 7 pm to allow for public questions and comments about the transfer. By consensus the Commissioners agreed a public information meeting is a good idea. This should be published in The Times Argus, Waterbury Roundabout and on Front Porch Forum

Discuss developing a process for assessing charges for high strength waste: P. Flanders presented the Commissioners with his thoughts about breweries that are or will soon be processing in the EFUD District. These establishments may consume up to about 1/3rd of the system’s available BOD as currently permitted by the state. This issue raised the question if breweries and high BOD customers all should be subject to additional allocation fees and/or rate fees for the BOD disposals. Currently the only customers subject to increased rates are those that also require a pre-treatment permit from the State of Vermont. It was agreed that established businesses should not now be subjected to an increase allocation fee now (Freak Folk, Tropics, Alchemist, Pro Pig etc) but any needed allocations in the future could be subject to an allocation surcharge as well as a BOD surcharge on their quarterly invoice. A. Tuscany is working to develop a fee structure for these establishments.

Discuss future of lot at 51 South Main Street: W. Shepeluk confirmed the previous Executive Director of Downstreet Housing came to Waterbury and toured several possible development locations including 51 S. Main. At the time of the meeting there was interest expressed about development in Waterbury but no action has been taken since. By consensus the Commissioner’s

agreed housing is the best use for 51 S. Main. **R. Finucane moved to authorize W. Shepeluk to reach out to Downstreet Housing again and let them know the District would like to see 51 S. Main developed for housing. C. Parks seconded the motion; a vote was held and passed unanimously.**

Hear updates on design and permitting for the three future projects:

- a. Route 100 Howard Ave S / East Wind Drive
Stantec and VTran have confirmed a preferred alignment.
Preliminary costs
Waiting for confirmation of permitting
- b. Blush Hill Reservoir / Ashford Lane
Grenier Engineering has obtained the permit, good for 2 years
The 30-day appeal processes is nearly complete
The design is complete and the project is ready when funded
- c. Oakwood Increased Pressure Zone
All permitted
Negotiations with Salvas are ongoing.

W. Shepeluk has rethought his proposal to Salvas and would like the Commissioners to consider a flat fee discount opposed to a percentage. **R. Finucane made a motion to rescind the motion made on July 14, 2021. N. Sherman seconded the motion; a vote was held and passed unanimously.**

B. Woodruff will seek an estimate from JAM for the cost of the Oakwood Estate project in order to better determine the realized savings by utilizing the Salvas line. This figure will be used in the mathematics of the proposal to Salvas.

Update on the Ice Center: W. Shepeluk confirmed that the 45-day period started when the certified letter was mailed to The Ice Center of Washington West. The letter was: mailed August 12, 2021; received on August 16, 2021; 45-day period ends September 26, 2021

Monthly Reports:

B. Woodruff stated there were two significant breaks to the water main along Main Street in Duxbury that the EFUD staff assisted with. Invoices will be sent to the DMFD for staff time and any materials EFUD is billed for. W. Shepeluk gave the Commissioner's an updated on the budgets as well as the 2020 Audit reports. There is a demerit noted in the report regarding reporting of Capital Assets.

Minutes of August 11, 2021: R. Finucane made a motion to approve the minutes of August 11, 2021. C. Parks seconded the motion; a vote was held and passed unanimously.

Adjourn: C. Parks made a motion to adjourn; this was seconded and unanimous

The next meeting of the Edward Farrar Utility District is scheduled for Wednesday October 13, 2021 @ 4:30