

Edward Farrar Utility District
April 14, 2021
Minutes
All parties participated by ZOOM

Present: Commissioners: P.H. Flanders, L. Sayah, R. Finucane, N. Sherman, C. Parks; Staff, W. Shepeluk, B. Woodruff, K. Petrovic staff

Public: A Imhoff, D. Einhorn

Chairperson Flanders called the meeting to order at 4:34 p.m.

Public: No comments

Approve the agenda: N. Sherman made a motion to approve the agenda as written. L. Sayah seconded the motion; a vote was held and passed unanimously.

Open warned Public hearing and receive comments on Proposed EFUD Sewer Ordinance: W. Shepeluk reviewed the timeline and notification requirements with the Commissioners regarding the change in ordinance. B. Woodruff stated paper copies of the proposed ordinance were hand delivered to all three local engineering firms (Grenier Engineering, McCain Engineering and Weston & Sampson Engineering) D. Einhorn asked if the Commissioners had considered language mandating housing developers be subject to a “maintenance bond” of any sort for a period of time following the construction of wastewater infrastructure. Acknowledgement was made that this idea has merit and should be considered as an amendment in the future. **C. Parks made a motion to accept the Proposed Sewer Ordinance with two changes: Article X Section 1: language change “Any person found to be violating any provision of this Ordinance *may* be served by the Utility District with written warning notice stating...” Article 14 Appeals: strike the number 15 from the second sentence. R. Finucane seconded the motion; a vote was held and passed unanimously.**

By consensus at 4:58pm the public hearing for the Edward Farrar Utility District Sewer Ordinance was closed.

Consider action of Proposed Sewer Ordinance: C. Parks made a motion to adopt the Edward Farrar Utility District sewer Ordinance as amended on Wednesday April 14, 2021 and directs staff to move forward with public notification. R. Finucane seconded the motion; a vote was held and passed unanimously.

Discuss Oakwood Increased Pressure Zone Project: Question from the Commissioners regarding the ownership of the Oakwood Estates sewer lines. W. Shepeluk and B. Woodruff were each confident EFUD already owns that system. B. Woodruff had no knowledge of EFUD ever performing work or repairs to any of the mains or distribution lines. Remainder of the discussion surrounded R. Finucane, B. Woodruff, W. Shepeluk and L. Sayah reaching out to Dean Salvias, owner of Blush Hill Meadows Ten, regarding the hook up of our pressure zone project to his existing water system and eventual ownership of all water infrastructure.

Discussion on Duxbury Moretown FD#1 System: P. Flanders presented the idea to the Commissioners to seek legal counsel in order to understand what process the EFUD would need to follow if and when the time comes to take over the DMFD#1. By consensus the Commissioners agreed knowing this ahead of time was valuable and to proceed. W. Shepeluk and P. Flanders will make the calls.

Manager Municipal staff salary update: W. Shepeluk referenced a memo he sent to the Commissioners (attached) **R. Finucane made a motion to approve the wage memo as proposed by the Manager. N. Sherman seconded the motion; a vote was held and passed unanimously.** W. Shepeluk has also reached out to Attorney J. McLean to pursue an updated Personnel Policy. The current policy, drafted in 1991 needs to be updated. W. Shepeluk would like to have one member from each board (Select Board, EFUD, Library and Cemetery) appointed to join that discussion. Once a draft is available for consideration it will be presented to the entire board. **R. Finucane moved to appoint P. Flanders to represent EFUD for the development of a new Personnel Policy. L. Sayah seconded the motion; a vote was held and passed unanimously.**

Update on Watershed signs and trail use: B. Woodruff shared a photo of one of the signs that's already been installed along the waterworks. D. Sweet has stated to B. Woodruff that there is already lots of mountain bike use on the property this season.

Department Reports: No update regarding the Ice Center. B. Woodruff gave a quick update of three infrastructure projects in development. W. Shepeluk read a portion of an email from T. Wood regarding the Municipal Stimulus money. **R. Finucane moved to authorize the Municipal Manager to contract with Stantec at a rate of \$81,600 to design the Route 100 Howard Ave S / East Wind Drive water line project. C. Parks seconded the motion; a vote was held and passed unanimously.**

Minutes of Meeting on April 7, 2021: C. Parks made a motion to approve the minutes of April 7, 2021 with the addition of "Wednesday May 12, 2021 and Tuesday May 4, 2021 at 7pm" included in the motion made by N. Sherman to approve the warning for the EFUD Annual Meeting. **R. Finucane seconded the motion; a vote was held and passed unanimously.**

Adjourn: **R. Finucane made a motion to adjourn.**

The next meeting of the Edward Farrar Utility District is scheduled for Tuesday May 4, 2021 (Time TBD)