

Edward Farrar Utility District
April 7, 2021
Minutes
All parties participated by ZOOM

Present: Commissioners: P.H. Flanders, L. Sayah, R. Finucane, N. Sherman; Staff: W. Shepeluk, B. Woodruff, C. Lawrence, K. Petrovic

Public: T. Griffith, M. Thompson, J. Siegel, B. Parette; The Ice Center

Chairperson Flanders called the meeting to order at 4:38 p.m.

Public: No comments

Approve the agenda: N. Sherman made a motion to approve the agenda as written. L. Sayah seconded the motion; a vote was held and passed unanimously.

Approve warning for the Annual EFUD Meeting on May 12, 2021: Commissioners and C. Lawrence discussed the warning and process for the informational meeting scheduled on May 4, 2021 to ensure understanding. N. Sherman made a motion to approve the warning of the Annual meeting on Wednesday May 12, 2021 and Informational meeting on Tuesday May 4, 2021 at 7pm. L. Sayah seconded the motion; a vote was held and passed unanimously.

Approve engagement letter for annual audit: R. Finucane made a motion to approve the letter of engagement with Sullivan Powers & Company PC for the 2020 audit in the amount of \$21,200. N. Sherman seconded the motion; a vote was held and passed unanimously. Commissioners will sign the engagement letter at the Municipal Office.

Update on Ice Center with Jonathan Siegel: J. Siegel, Ice center staff and members of EFUD met with a contractor this morning to discuss options regarding the repair or replacement of the cooling tower located at The Ice Center. There are several options all of which will be costly. The cooling tower there now is not expected to have more than 10 years of life left. J. Siegel is interested in exploring an air-cooling system and also hopeful the Center can recapture some of the heat for use in the building. Estimates and options are forthcoming. Commissioners expressed the ability to assist with financing if needed and all parties agreed the repair or replacement of this tower needs to be expedited. Commissioners have requested regular updates regarding the scope of work and timelines. T. Griffith to stay in touch with B. Woodruff and J. Siegel to stay in touch with W. Shepeluk regarding the work.

Discuss American Recovery Act and potential funding it may provide: W. Shepeluk explained the Federal government has released billions of relief dollars for municipalities. Originally believed to be \$510,000.00 to the Town with some portion of that money allocated to EFUD it's now quite unclear how much money the Town will receive and the possibility exists that EFUD may receive its own money. W. Shepeluk will keep the Commissioners informed as more information becomes available.

W. Shepeluk has also submitted an application for consideration of funds to assist in the financing of infrastructure improvements. He chose the water service line upgrade from Howard Ave to East Wind Drive in Waterbury Center for this application. Only 10 projects will be awarded any funding.

Update on design and permitting of future projects: B. Woodruff updated the Commissioners on all three pending projects.

1. Oakwood Increased Pressure Zone – Dufresne Group has design completed and in the permitting stages. Open for public comment until April 14, 2021. R. Finucane has volunteered to be a part of the discussion with D. Salvas, property owner of Kimberly Lane off Blush Hill regarding connection to his water service lines for this project to continue to move forward.
2. Blush Hill Reservoir / Ashford Lane – Grenier Engineering has designed this project. It's currently in the hands of Water Supply. Will be another 30-60 days
3. Route 100 Howard Ave S / East Wind Drive – Stantec has been approached about this project. If the Commissioners make a decision to fund the design work Stantec can complete design phase by October 2021. Woodruff still waiting for a final cost of the design work but has been told \$75,000 - \$80,000 range.

Minutes of Meeting on March 10, 2021. Lefty Sayah made a motion to approve the minutes of March 10, 2021 as written. R. Finucane seconded the motion; a vote was held and passed unanimously.

Adjourn: R. Finucane made a motion to adjourn.

The next meeting of the Edward Farrar Utility District is scheduled for Wednesday April 14, 2021 at 4:30

**WARNING OF THE ANNUAL MEETING
OF THE
EDWARD FARRAR UTILITY DISTRICT
MAY 12th, 2021**

The inhabitants of the Edward Farrar Utility District (EFUD) who are legal voters in the District are hereby notified and warned to meet to conduct business by Australian ballot at the Waterbury Municipal Center at 28 North Main Street from 7:00 o'clock in the forenoon to 7:00 o'clock in the afternoon on May 12th, 2021 to act on Articles listed below.

A virtual public informational meeting will be held by ZOOM, to allow for questions and discussions on these matters, on Tuesday May 4th, 2021 at 7:00 p.m. The link to the meeting will be located on the Town's website at <https://www.waterburyvt.com/boards/utility> under the Edward Farrar Utility District agendas and on the home page under Latest News.

ARTICLE 1: To elect by Australian ballot, the following officers: Two District Commissioners for a term of one year; and one District Commissioner for a term of three years.

ARTICLE 2: Shall the District approve the General and Property Management fund budget in the amount of \$20,150?

ARTICLE 3: Shall the District pay the elected Commissioners of the District for their service, Splitting the cost evenly between the water department and sewer department, as follows: Chair: \$1,450 per year
Other Commissioners: \$1,200 each per year


ARTICLE 4: Shall the District authorize the Commissioners to borrow a sum of money by note, not to exceed \$500,000 for a period not to exceed five years, to make improvements to the water system?

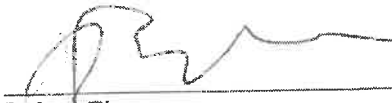
ARTICLE 5: Shall the District authorize the Commissioners to borrow a sum of money by note, not to exceed \$250,000 for a period not to exceed five years, to make improvements to the wastewater system?


Dated at Waterbury, Vermont the 7th day of April 2021.

Edward Farrar Utility District Commissioners


P. Howard Flanders, Chair



Lawrence Sayah


Robert Eynucane


Cynthia Parks

Natalie J. Sherman

Filed and recorded this 8th day of April 2021.


Carla Lawrence, District Clerk