

Edward Farrar Utility District
Commissioners Meeting
February 13, 2019
4:30 P.M.

Present: P.H. Flanders, N. Sherman, L. Sayah, C. Parks, R. Finucane by phone, Commissioners; B. Woodruff, Public Works Director; W. Shepeluk, Municipal Manager; K. King Staff

Members of the Public Present: T. Sweet, D. Sweet Hunger Mountain Forestry; J. O'Gorham Waterbury Record; J. Segel, M. Thompson, B. Parette The Ice Center; C. Parsons, A. Parson, C. Parsons, B. Parsons; Koen, Mary; Gervais, Marie; A. Imhoff

Chairperson Flanders called the meeting to order at 4:34 p.m.

C. Parks requested time on the agenda to get an update on the Waterbury Commons Development. This will be added to end of the agenda. Agenda approved by consensus.

Public: no comments

Hunger Mountain Forestry: T. Sweet provided an overview of the entire parcel of EFUD land known as the water works. He expects the timber inventory to be completed in mid-March. T. Sweet advised the Commissioners there needs to be consideration made for some control of the mountain bike use on the property. This is considered public land with no current ordinance to prevent public use of the land.

Ice Center UDAG Loan: W. Shepeluk updated the Commissioners on the current status of the UDAG loan the Ice Center and EFUD have now. The balance of that loan is \$338,364.00 with a monthly payment of \$1,804.63, an amortization schedule ending November 2037 and a 2% interest rate. This interest rate is scheduled for review in November 2019. The Ice Center is requesting consideration for an additional \$200,000.00 which will be paid to Community National Bank in order to lessen the burden of debt they current have at a 6.25% interest rate. The Ice Center calculates this refinancing would save them approximately \$8,000.00 per year. W. Shepeluk advised the Commissioners they have \$475,000.00 available for loan. By consensus the Commissioners are willing to consider an additional \$200,000.00 loan to the Ice Center at a rate of 2% until November 2024 at which time the interest will need to be reviewed. W. Shepeluk will prepare documents for the Commissioners consideration for the March meeting.

Parsons Solar Project: C. Parsons requested consideration from the Commissioners to allow him to install a solar array on the canopy of the Waste Water Treatment Plant drying bed for a lease fee of 6% annual revenue (estimated to be \$2,700 per year) for a term of 25 years. W. Shepeluk and C. Parsons need to investigate the permit process more before the Commissioners can reach a decision.

- a. Local permitting?
- b. Permitting from the Public Service Board?
- c. Does this require an Act 250 permit?
- d. C. Parsons needs to confirm with the designer the slope of the array

Oakwood Estates Request: Lynn Gorski, President of the Home Owners Association of Oakwood Estates previously met with P. Flanders and W. Shepeluk to discuss the possibility of EFUD taking over ownership of the water lines and infrastructure of the development including the homes on Ashford Lane. The system was built in the late 1980's with the condition EFUD not own it due to the necessary pumps. A discussion followed – W. Shepeluk, B. Woodruff and A. Tuscany will work to gather data to assist in determining future maintenance costs of the system for the Commissioners consideration.

Final update on Hubacz court case: December 20th, 2018 the judge ruled she applied the law as determined in the decision of the Supreme Court. The right to appeal period has ended. Total legal expenses for this case \$453,280.00; a portion of this expense was paid by EFUD (former Village of Waterbury) in the amount of \$117,700.00.

Rusty Parker Park Liquor request: The Waterbury Rotary is seeking permission to host a beer tent in the Rusty Parker Park on June 29, 2019 as part of the NQID celebration. **N. Sherman made a motion to approve the Rotary Club to utilize the Rusty Parker Park for NQID event on June 29, 2019 and authorize to serve alcohol with a permit. L. Sayah seconded the motion; a vote was held and passed unanimously.**

Update on removal and deconstruction of building located at 51 South Main: B. Woodruff updated the commissioners, progress continues and soon the exterior of the building will begin to be dismantled. The contractor will keep the parking lot open as long as possible. The use of a lift will cause it to be fenced off.

Monthly Reports: B. Woodruff has mailed a letter to the individuals associated with the inline hydro project to urge the project forward.

Waterbury Commons Development: B. Woodruff has contacted ECI for an estimated cost of replacement of the deepest section of the sewer line, from Manhole 1 to 2. With the use of pipe bursting technology this is estimated to cost \$100,000.00. W. Shepeluk will have a draft letter for the Commissioners consideration at the next meeting.

W. Shepeluk and B. Woodruff spoke to the Commissioners regarding a parcel of land, presumed to be owned by EFUD on Armory Drive that the State of Vermont would like to use for soil disposal during the Main Street Reconstruction project. Consensus was to determine ownership and process for selling the parcel to the State of Vermont. B. Woodruff to follow up at March meeting.

Minutes: B. Finucane made a motion to approve the minutes of January 9, 2019 as written. L. Sayah seconded the motion; a vote was held and passed unanimously.

The next regularly schedule meeting to be held on March 13, 2019 at 4:30pm

Approved:



Date:

March 13, 2019

**Edward Farrar Utility District
Commissioners Meeting**
Wednesday February 13, 2019
4:30 pm at Steele Community Room
28 North Main St
Waterbury VT

Agenda

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| 4:30 pm | Opening |
| 4:30 pm | Consider any modifications to agenda |
| 4:31 pm | Public |
| 4:36 pm | Hunger Mt Forestry T Sweet update on forest inventory and impact of Shutesville Wildlife Corridor |
| 4:55 pm | J Segal Ice Center UDAG Loan |
| 5:15 pm | Chris Parsons Solar Proposal |
| 5:35 pm | Oakwood Estates Request |
| 5:55 pm | Final update on Hubacz court case |
| 6:05 pm | Rusty Parker Park Liquor request |
| 6:10 pm | Update on 51 South Main history and deconstruction |
| 6:25 pm | Department Monthly Reports |
| 6:35 pm | Minutes |
| 6:40 pm | Adjourn |

Public Works Report

Waterbury, Vermont
January and February 2019

Water Update...

- Meet with Alec on developing a Spill Prevention and Containment plan for all departments
- Main Street soils discussions with DEC and the possible use of Village (EFUD) land.
- Cover for water operators
- Discussions with Fuss and O'Neil and Kingsbury and SOAR with regards to piping changes and path forward on Turbine
- Boil Water planning for possible disruptions on Main Street the next few years
- Budget planning for next year and future staffing needs

Sewer Update

- Elm Street Sewer construction complete . Holding approximately 2% retainage for spring cleanup
- Meet with Stantec with regards to redline drawings Elm Street
- Meet with Pete and Brandon about possible line camera purchase
- Meet with Stantec and Alec about sewer changes on Main Street Plans
- Discus Sewer ordinance with Alec

Other works...

Micro Hydro: Letter sent to SOAR requesting corrections to system

Main Street: Pre pre construction meeting with Vtrans and JAM at various times

Oakwood : Do background on Oakwood water pump station and associated infrastructure

Arnot. Conference calls with ECI about possible corrective measures if needed

51 South Main. Appear on Fox 44 News about the deconstruction of 51 South Main. It might have been televisions highest rated program if the Super Bowl had not been on.

Coming down the pipe...

- Public Works Standards
- Non-revenue water
- Water and Sewer ordinance work.
- Arnot / Oakwood
- Main Street

Submitted by Bill Woodruff, Public Works Director, Main Street, Waterbury, VT 802-839-6199

MONTHLY Report January 2019

Items of Interest

- Meter Reading
- Shutoff O'Hear Court
- Sprinkler Line Leak on Elm Street
- Hach CL17 Maintenance
- Matt Back to Work

Chemical Deliveries

Chlorine

Maintenance

Regular

Hach Service Post Filter CL17

Water Sources Used

All Surface Sources Used

Sweet Field Wells

Flow Data

High Day
1/28/2019

Low Day
1/1/2019

Average Day

Peak
1/29/2019

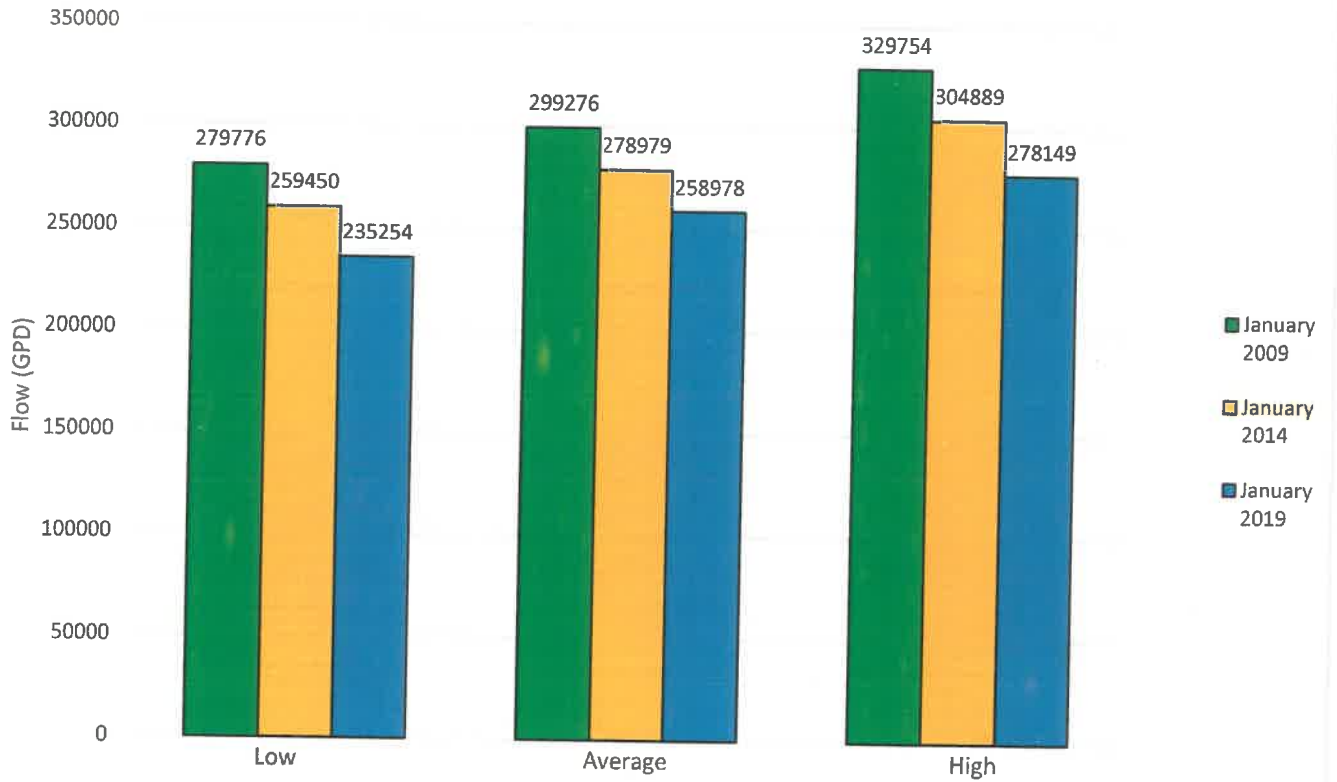
278149 Gallons

235254 Gallons

258978 Gallons

505 GPM

Low, Average and High Flow (GPD) for January 2009, 2014 and 2019



- Notes: Data collected from electronic records dating back to 2009

Summary

Early in the month of January, we were notified of a sprinkler line leaking on Elm Street. Unfortunately, the valve box had been paved over and damaged during the recent work on Elm Street. We cut through the pavement to the box, replaced what turned out to be a damaged top section, and were able to gain access to the sprinkler line valve to shut it down. In the end, the sprinkler line was shut down for the owner to schedule repair, and we ended up with a working valve box. We may revisit this valve box and repair the top section in a more permanent fashion.

We dealt with a shutoff on O'Hear court as well. The residence was vacant and had a very high water usage since last quarter. When we arrived to shut the water off at the owner's request, we noticed a window open, which may have contributed to a pipe freeze. It was not easy finding the curbstop, as it was so close to the foundation that we were unable to get a good metal detector signal on it. In the end, access to good plans with ties to the curbstop saved us, as we were able to quickly measure and locate the curbstop.

We experienced an issue with the typically bulletproof CL17 chlorine meters this month as well. The post-filter CL2 reading became erratic, with results spiking up and down, often to the point where it triggered alarms and shut the plant down. To address this issue, we utilized the Sweet Wells while the CL17 was unreliable. We attempted several fixes and troubleshooting protocols, but were unable to fix it. We scheduled a Hach technician to come out and perform service. He determined that the issue was with the colorimeter unit itself, which is not a piece we could have easily replaced. The CL17 is now operating very well and we are back on surface water treatment.

January marked meter reading time. With Matt back full time, and Brad still assisting as needed, meters were read efficiently, despite conditions which were much less cooperative some days than others. The short January thaw during the last week of the month was a welcome sight.

With fewer outdoor projects this time of year, it has also been a good time to catch up on housekeeping and some organization around the plant.

Well 1 was not used during the month of January. The Sweet Well was on in January for 13 days at ~189 GPM for a total flow of 3,545,800 Gallons.

MONTHLY ALLOCATION REPORT FOR COMMISSIONERS

Meters have been read and rereads are in process. Bills will go out on February 20th

Applications received or pending in February 2019:

Bob McLeod

Dunvegan Associates

We have received an application requesting an increase in order to place a hair salon in the former attorney office located at 55 South Main Street. I just need to confirm with Bill S the increase in allocation fees.

STILL PENDING:

Silas Power

212 Blush Hill Road

Connect to Municipal Water Service

Mr. Power's is working to get easements from Dean Salvas as well as his legal team to draft a letter stating responsibilities of the water line.

Janet Cote, 17 East Street has completed an application to bring our records up to date. This needs to be reviewed and a letter drafted if applicable.

Tim Parks, 1 Lincoln Street has completed an application to increase his single family home to a two unit home. This was billed on 11/2/2018 – no payment received at this time

John Kirby, 43 Randall Street has completed an application to convert his carriage house to a one bedroom apartment. This was billed on 11/2/2018 – no payment received at this time

Zen Barn, 179 Guptil Road LLC, I have spoken to the property manager but not yet received an updated application.