

**Joint Meeting of the Waterbury Village Trustees & Water and Sewer Commissioners**  
**Steele Community Room**  
**April 26, 2017**

Attendees: P. Howard Flanders, Village President; Lawrence Sayah and Natalie Sherman, Trustees; William Shepeluk, Municipal Manager; Cindy Parks, Water and Sewer Commissioner; Anthony Mazzilli, Waterbury Police Department; Dina Bookmyer-Baker, Zoning Administrator; Anne Imhoff, ORCA Media; and Denise McCarty, Board Secretary.

Public: Attorney Paul Giuliani, Everett Coffey, Alec Tuscany, Carla Lawrence, Sally Dillion, Gary Dillion, Dave Juenker, and Lynn Mason

**Opening and Call to Order**

P. Howard Flanders called the meeting to order at 4:32 pm.

**Consider Any Modifications to the Agenda**

W. Shepeluk requested that the agenda be modified to include discussing the swing set and slide at Rusty Parker Park. This item will be added to the agenda before approval of the minutes.

**Public**

There was no public comment.

**Review Proposed Amended Village Charter per Article at Village Meeting with Attorney Paul Giuliani**

The Village Attorney, Paul Giuliani, reviewed the proposed draft of 'An Act to Amend the Charter of the Village of Waterbury and to Establish the Edward Farrar Utility District' for purposes of dissolving the Waterbury Police Department, transferring the Village personnel and assets over to the newly established district and establishing a legislative body of the Edward Farrar Utility District named Board of Utility Commissioners. Discussion followed regarding the function of the Board of Utility Commissioners, in what instance the water and sewer revenues could be used for paying expenses of the District and in what instances could the Tax Stabilization Fund be used to pay other expenses. P. Giuliani stated that the water and sewer revenues could only be used if there was a direct connection to the expense. For example, the Police Department lease could not be paid out of the water and sewer revenues but could be paid from the Tax Stabilization Fund. A copy of the proposed draft is attached to these minutes. C. Parks asked if they should add the word 'public' to the name of the Utility District, and P. Giuliani advised against this change. The District would have the ability to offer water and sewer outside of the designated District if they wish.

**Consider Draft Schedule for Public Meetings and Australian Ballot Vote on Charter Amendments**

The Trustees and the Water and Sewer Commissioners discussed the schedule for notices as well as holding two public hearings and then a vote. The Notice of Hearing needs to be published by April 28<sup>th</sup>. At the next Board of Trustees Meeting on May 10<sup>th</sup>, there will be a Warning for the Special Village Meeting on June 20<sup>th</sup>. Before June 20<sup>th</sup> there will be two separate public hearings conducted. **L. Sayah made a motion to hold a vote on the charter amendments on June 20<sup>th</sup>. The motion was seconded by N. Sherman and passed unanimously. On behalf of the Water and Sewer Commissioners, C. Parks made a motion to hold a vote on the charter amendments on June 20<sup>th</sup>. The motion was seconded by P. H. Flanders and passed unanimously.**

**Consider Request for On-Street Parking for Black Back Pub at One Stowe Street**

Chris Tagatac, Owner of the Building at One Stowe Street, participated by telephone. The Black Back Pub has permission from the Development Review Board (DRB) to expand into the building next door which was formally a hair salon. The expansion would reflect adding 32 additional seats. They currently have 37 seats and will be expanding to 69 seats that would include patio outdoor seating. The DRB asked the owners to add 8 on-street parking spaces. There will not be any additional entrance doors on the salon side, only emergency exits. The Municipal Manager suggested to C. Tagatac that he submit a permit for

additional water and sewer usage. Discussion followed. **N. Sherman made a motion to approve the allocation of 8 on-street parking spaces for use by Black Back Pub at One Stowe Street. The motion was seconded by L. Sayah and passed unanimously.**

**Review March Police Reports**

The Trustees reviewed the police report for March. Officer Mazzilli assisted with the data collection while Chief Feccia was on vacation in March. Discussion followed regarding parking enforcement and how often parking enforcement is being done. Parking enforcement is usually done in the mornings, 4 days a week. No action was taken

**Update on Draft Closure Plan for Police Department**

P. Howard Flanders would like a draft of this plan by the time the Trustees set and hold the public hearings. The Municipal Manager will work with the Waterbury Police Department to draft a closure plan. It was asked if the State’s Attorney could come and discuss prosecution of crimes at a future meeting and repercussions of prosecuting crimes with the dissolution of the police department. P. Howard Flanders stated that was a good idea to invite the State’s Attorney as well as the Vermont State Police to answer questions regarding prosecution of crimes in the area during and after the dissolution of the police department.

**Rusty Parker Park Swing Set (swing and slide)**

The Municipal Manager discussed the ever-changing standards of a public playground, and stated that the slide needs to either be repaired or taken down. The Municipal Manager recommended to the Trustees to take the slide down. P. H. Flanders suggested letting the Rotary Club know and get their thoughts/opinions on this before anything is done.

**Minutes Trustees and Water & Sewer Commissioners**

**Water and Sewer Commissioners: C. Parks made a motion to approve the Water & Sewer Commissioner meeting minutes of the March 13<sup>th</sup> and April 17<sup>th</sup> meetings as presented. The motion was seconded by P. H. Flanders and passed unanimously. C. Parks made a motion to approve the January 24<sup>th</sup> meeting minutes as corrected. The motion was seconded by P. H. Flanders and passed unanimously.**

**Village Trustees: N. Sherman made a motion to approve the Trustees meeting minutes of April 12<sup>th</sup> and the Joint Meeting with the Waterbury Select board of April 17<sup>th</sup> as presented. The motion was seconded by L. Sayah and passed unanimously.**

**Adjourn**

**L. Sayah made a motion to adjourn the meeting at 6:08 pm. The motion was seconded by N. Sherman and passed unanimously.**

Respectfully submitted,

Denise McCarty  
Board Secretary

Approved on: \_\_\_\_\_

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P. Howard Flanders

\_\_\_\_\_  
Lawrence Sayah

\_\_\_\_\_  
Natalie Sherman