

Meeting of the Village Water/Sewer Commissioners

Monday, June 8th, 2015

43 S Main Street, Main Street Fire Station

Present: P.H. Flanders, C. Parks, Commissioners; Alec Tuscany, Public Works Director; C. Nelson, Staff

Flanders called the meeting of the Water and Sewer Commissioners to order at 4:37pm.

The Commissioners reviewed the draft agenda and did not make any changes.

Update on Lightning Strike at Water Treatment Plant: In the month of June, a lightning strike at the water treatment plant caused damage to the effluent flow meter and analog input module. Replacements will be required for both at some point in the near future. A discussion was held about what other preventative measures could be taken for future events, and Tuscany volunteered to look into further options.

Update on Lost Water: Since the lightning strike caused a need to replace the effluent flow meter, the water department is hoping that a new meter will give a more accurate measure of how much water is leaving the plant. The water department will continue to further their efforts in accounting for unmeasured water.

WWTF Open House: A discussion was held about the construction progress at the wastewater treatment facility. The boards would like to hold an open house and ribbon cutting ceremony before the fall of 2015. Tuscany expects that the facility will be ready by late summer, and will keep the board updated of possible dates for the ceremony as it draws closer.

Summary of Staff Time: The water department presented an estimated report of the time taken to read meters for April. The total time averaged around 25 hours from start to finish. Paired with the notes from the billing clerk at the May meeting, it appears that a quarterly billing equals about 40 hours of administrative time on average (weather dependent). The board requested that time continues to be tracked each quarter moving forward and be presented to the board as part of that month's report. It was stated that the Duxbury-Moretown route has been taking more time than usual lately due to issues with addressing and meter identification at Gallagher Acres. Flanders asked that staff work with members of the DMFD Prudential committee to resolve this problem before the next meeting.

Monthly Reports: Tuscany presented the water department and public works department monthly reports. No report was available from the wastewater department this month, though Tuscany was able to provide updates about progress at the treatment facility. The commissioners again noted their approval for the water department to purchase, install, and maintain a water line to the dog park behind the ice center (discussed at the May meeting).

Minutes: Parks moved to approve the minutes of the May 7th meeting, with one correction – the per-gallon cost listed during the discussion of 1 North Main St's capacity was incorrectly listed as \$3.34/gallon, not \$3.38/gallon. Flanders seconded the motion, a vote was held and it was passed unanimously. Parks then moved to approve the minutes of the March 23rd meeting with no changes. Flanders seconded, a vote was held and passed unanimously.

There being no further business, the meeting of the Water and Sewer Commissioners was adjourned at 5:32pm.

The next meeting will be held on July 27th, 2015.

Respectfully submitted,
Courtney Nelson, Utilities Billing Clerk

Approved by: _____ Date: _____