

Special Meeting of the Village Water/Sewer Commissioners

Monday, September 29th, 2014

43 S Main Street, Main Street Fire Station

Present: P.H. Flanders, C. Parks, R. Finucane, Commissioners; B. Shepeluk, Manager (arrived late); Alec Tuscany, Public Works Director; and C. Nelson, Staff

Public: Lefty Sayah, Randall Street

Flanders called the special meeting of the Water and Sewer Commissioners to order at 4:35pm.

The board reviewed the agenda and asked that the discussion of the insurance coverage option be moved to the end of the agenda. By consent, the board approved the amended agenda.

Contract with VT BGS: Flanders reminded the board that he would like to review the contract between the Village of Waterbury and the State of VT BGS for water and sewer use at the state office complex site. Nelson will work with Tuscany and Shepeluk to schedule time to update the contract and to provide copies of the existing contract to the board members for review.

Work Completed by Village and Town Employees: Flanders asked for a description of inter-municipal duties that are shared by Village and Town departments that are not currently included in the budget. For example, the Town Highway department mows Village parks while the Village water department assists in plowing sidewalks in the winter. It was suggested that these cross-municipal tasks be included in the 2015 budget considerations so that all work can be accounted for correctly. No further action was taken.

Update on Work at WWTP: Tuscany reported that seven performance tests have been completed and the facility was able to produce a concentration of less than 0.2. Sludge production does not appear to be an issue. There are some issues with controls/SCADA that have resulted in several false alarms, and staff is working with the vendors to determine the cause of the alarms and to correct them moving forward. Kingsbury is expected to be onsite for longer than originally planned. (Shepeluk joined the meeting) Overall, the process is working well and though the controls still require some attention the physical removal process has been a success.

Monthly Reports: Reports for the water and wastewater departments were not available this month. Tuscany discussed the public works director report (attached). Roundabout construction has continued and they are expecting another 4-5 weeks at the current traffic pattern, at which point the project will be functional though not complete. Several more breaks have occurred due to the discovery of water lines whose whereabouts were not originally known, but repairs have been made quickly and efficiently. Tuscany also expressed several concerns with the Waterbury Commons development and the potential for the Village to take on ownership of the sewer lines – he has requested further testing from the developer and will revisit once the results are in.

Solar Project: Flanders discussed a recent issue with the Town Selectboard and Open Meeting Law, specifically involving the Sweet Well Field Solar Array. No action was taken.

Life & Accident Insurance Vendor Change: Shepeluk asked the board to approve a change in accident insurance providers for Village employees. Currently all full-time employees are given the option to purchase accident and short-term disability insurance through AFLAC on a pre-tax basis using payroll deductions. The VLCT Health Trust, who currently provides the Town and Village's life, accidental death and dismemberment, and long-term disability insurance through Lincoln Financial Group, has invited the Town and Village to partake in a pilot program that would include all the services that are currently offered through Lincoln Financial Group. No additional cost to the municipality would occur as the additional insurance for accident and long-term disability would be voluntary. The Village would no longer accept payroll deductions to manage employee's AFLAC accounts, but employees would be given the option to continue their policies on a personal basis. The new plans would be available January 1, 2015. Finucane moved to accept the proposal and to approve the manager to enroll the Village into a pilot program through Lincoln Financial Group that would provide insurance options in place of AFLAC, effective January 1, 2015. Parks seconded the motion. A vote was held, and the motion passed unanimously.

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Minutes: Finucane moved to approve the minutes of the August 25 meeting with no corrections. Parks seconded the motion, a vote was held, and the motion passed unanimously.

There being no further business, the meeting of the Water and Sewer Commissioners was adjourned at 5:38pm.

The next regular meeting is scheduled for Monday, October 27 at 43 South Main Street (Fire Station/ Municipal Office).

Respectfully submitted,
Courtney Nelson, Utilities Billing Clerk

Approved by: _____ Date: _____

DRAFT