

**Meeting of the Village Water/Sewer Commissioners**

Monday, October 28<sup>th</sup>, 2013

43 S Main Street, Main Street Fire Station

Present: P.H. Flanders, M. Alberghini, C. Parks, Commissioners; W. Shepeluk, Municipal Manager; Alec Tuscany, Public Works Director; C. Nelson, Staff; B. Woodruff, Staff

Public: Paul Arnot, Arnot Development Group

Flanders called the meeting of the Water and Sewer Commissioners to order at 4:30pm.

**ARNOT DEVELOPMENT GROUP REQUEST:** Paul Arnot requested that the board revisit his prior request to use C900 PVC Blue Brute plastic instead of ductile iron in the construction of his proposed 26 home development at the base of Perry Hill. The board had previously decided to allow only ductile iron to be used. Arnot reported that the project had been put out to bid and that the responding contractors had all questioned the specification stating that only ductile iron be used. In addition, the use of ductile iron will cause an increase of roughly \$20,000 to the total cost of the project. The board discussed previous situations in which the plastic materials had been allowed over the iron, and the main factor was corrosiveness of clay-based soil on the ductile iron. Parks clarified that most New England water suppliers avoid using plastic materials as much as possible for fear of the plastic breaking down and contaminating the water. In addition, the Village water department has a long standing successful history of using ductile iron, and it is the preferred material of the staff. At the recommendation of the Public Works Director, the board agreed to revisit Mr. Arnot's request to use C900 after the soil at the proposed site has been tested for corrosiveness by the Ductile Iron Pipe Research Association. If the soil is found to be too corrosive for ductile iron, the board will consider allowing the use of the C900 plastic materials. Arnot agreed and will prepare a test pit, and Tuscany will contact DIPRA to request a soil test.

**MONTHLY PROGRESS REPORTS:** Tuscany has worked with P. Krolczyk and has completed a draft revision of the Village Sewer Ordinance. The Water Ordinance is also in need of revisions and will be looked at once the sewer revisions are complete. Copies of the draft revisions will be provided at the next monthly meeting. Woodruff reviewed the water department report and Tuscany reviewed the wastewater department October reports (attached). Shepeluk reviewed the process for planting crops in the sludge fields and current costs. He advised that the cost of the current process may need to be analyzed further and possibly revisited. Bob Provost's project at the former Whalley Trailer Park was reviewed. The Village will be taking over responsibility for the water and sewer service at the new development once complete. Tuscany requested permission from the board to hire a 3<sup>rd</sup> party person to step in and inspect the work being done at the Whalley site should a member of the public works staff not be available to do so. By consent, the board agreed.

**PWD MONTHLY REPORT:** Tuscany reviewed the public works director October report (attached). In reference to the water supply grant closeout balance owed to the state of Vermont, Tuscany recommended that the outstanding balance be paid with no contest. **At his recommendation, Alberghini moved to pay the balance due to the State of VT of \$1,381.65 in full. Parks seconded the motion. A vote was held, and the motion passes unanimously.** Green Mountain Coffee Roasters has submitted a request for an increase in allocations for their production site at Pilgrim I. Tuscany has spoken with them about their upcoming production changes and verbally agreed that until the production process has been finalized, an increase in water and sewer allocation will be allowed, with a caveat stating that when the process is completed we will need to address pre-treatment or a BOD fee. This agreement is similar to the current allocation agreement with the Alchemist Brewery and will be waiting for production changes to slow before a final rate/fee is agreed upon. By consent, the board agreed with Tuscany's recommendation. Shepeluk will include language about the verbal agreement in the allocation letter that will be sent when GMCR submits the permit application.

**W/S RATE STRUCTURE REVIEW:** Tuscany asked the boards to discuss which scenarios they would like to investigate in the initial stage of rate structure review. After some discussion, Flanders suggested continuing to use 200gpd per equivalent base unit. Shepeluk asked that a revised rate structure be presented to the board no later than Feb 2014, and implemented with the May 2014 billing. Tuscany agreed.

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**APPROVAL OF MINUTES:** Parks moved to approve the minutes of the Water and Sewer Commissioners for the meeting of September 23, 2013. Alberghini seconded the motion, a vote was held, and the motion passed unanimously.

There being no further business, the meeting of the Water and Sewer Commissioners was adjourned at 6:15pm.

Respectfully submitted,  
Courtney Nelson, Utilities Billing Clerk

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

DRAFT