

**Waterbury Water/Sewer Commissioners Meeting**  
Monday, June 11<sup>th</sup> 2012  
Waterbury Municipal Offices at Main Street Fire Station

Present: P.H. Flanders, Chair; D. Anderson and M. Alberghini, Commissioners; W. Shepeluk, Municipal Manager; Courtney Nelson, Staff

This meeting was called to order at 4:40pm.

**MINUTES:**

**P.H. Flanders made a motion to approve the minutes of the April 23<sup>rd</sup>, 2012 meeting. The motion was seconded by M. Alberghini and passed unanimously.**

**LAND USE REQUEST:**

W. Shepeluk presented a request from the Randolph Fish and Game Club to use land on Barnes Hill for a live-trapping of rabbit and hare. The Manager had previously approved and signed the request and the item was solely for informational purposes.

**STANLEY HALL/STATE COMPLEX UPDATE:**

Flanders updated the board on any progress being made regarding property negotiations at the State Complex. A brief discussion followed.

**PHOSPHOROUS UPGRADE UPDATE:**

Shepeluk discussed the current status of the Wastewater Phosphorous Upgrade Project. He noted that pilot testing was complete for both Krueger and CoMag. The full report of the test from CoMag is complete, and Alec Tuscany, Public Works Director is currently reviewing the report with the help of Peter Krolczyk, Wastewater Superintendent. CoMag, which uses magnetite, was able to reach the 0.2 goal and produced a satisfactory sludge product. Tuscany and Krolczyk are pleased with the results of the CoMag test. The full report for Krueger was just received on Friday, June 8<sup>th</sup>, and Tuscany and Krolczyk will begin review shortly. Some factors did create a difference in environment between both tests, including temperature, time of year, and use of the municipal sewer flow. Once both reports have been reviewed by the public works staff, they will be sent to Stantec for further review. Shepeluk is hopeful that both reports will be ready for final review by the State of VT by July, 2012.

**OTHER ITEMS:**

Shepeluk brought to the attention of the Commissioners that beginning Monday, June 11<sup>th</sup>, sewer line replacement work will begin on Healy Ct. and will continue to affect access to the street for the next three days. This work is not related to the annual flushing and TV work that was done throughout Waterbury in the previous week.

Shepeluk also reported that demolition to the pit surrounding the chlorine pump at the Wastewater Treatment Plant has begun. This project was budgeted to include demolition of the pit itself and the construction of a new building on top of the pump to provide better access.

**BUDGET STATUS REPORT:**

Shepeluk discussed the YTD budget status report. He reported that revenues are currently the main concern. Budgeted, actual, and projected revenues were discussed in accordance with the attached reports. A brief analysis of current water and sewer delinquencies was given by C. Nelson. Nelson also reported that there are currently 4 utility shut-offs scheduled for Thursday, June 14<sup>th</sup> unless payment on those accounts is made.

Flanders asked for clarification on what means are allowed to collect delinquent water and sewer balances. Shepeluk discussed that generally, when an account has delinquencies in water/sewer and property tax charges, a tax sale is held to collect the balance. When a property only has delinquencies in water/sewer charges, a utility shut-off notice is issued. However, in extreme cases, a tax sale may be held on a property with severely delinquent water/sewer charges.

**SUNOCO STATION AT 150 S MAIN ST:**

Shepeluk brought to the attention of the board the new convenience store located at 150 S. Main. Previously this year, the property owner had requested a reduction in allocations. Shepeluk had visited the property to be

sure that the new business was not using more than was allocated for. He reported that the deli area did have some additional seasonal seating in the outside area, but it would not make a significant difference in the allocation use. At the request of the manager, the board unanimously decided that no further charges be granted to the property owner for additional allocations.

There being no further business, the meeting was adjourned at 5:45pm.

Respectfully submitted,

Courtney Nelson, Utilities Billing Clerk

Approved by:



Date:

