

**Waterbury Village Trustees Meeting  
Steele Community Room  
28 North Main Street  
December 13, 2017**

Present: P. Howard Flanders, Village President; Lawrence Sayah and Natalie Sherman, Trustees; William Shepeluk, Municipal Manager; and Carla Lawrence, Village Clerk.

Public: Anne Imhoff; Maddie Hughes, Waterbury Record.

**Opening and Call to Order**

P. Howard Flanders called the meeting to order at 3:35pm.

**Public**

There was no public comment.

**Consider Loan Documents**

W. Shepeluk presented 5 loan documents for consideration. He stated that three were loan renewals, and two were new loans. The first renewal was \$8,000 for the police cruiser, at an interest rate of 1.95%. The second renewal was \$56,000 for wastewater system improvements at a rate of 2.05%. The third renewal was \$59,600 for water system improvements at a rate of 2.05%. The first new note was a five year note in the amount of \$150,000 for water system improvements at a rate of 2.4%, mainly related to replacement of water lines on the Crossroad. The second new note was a five year note in the amount of \$160,000 for wastewater system improvements at a rate of 2.4%, mainly related to the replacement of sewer mains. **N. Sherman made a motion to approve the loan documents as presented. The motion was seconded by L. Sayah and passed unanimously.**

**Update on Solar Proposal at Ice Center**

W. Shepeluk stated that at their last meeting, the Trustees approved a lease for solar panels at the Ice Center. The Ice Center is not interested as they feel there is not a large enough savings and they do not like the idea of a contract with the vendor. The Village cannot afford to buy the panels outright. The Ice Center is more agreeable to electricity from the Village's micro-hydro system with no third party involvement.

**Update on Police Department Close Out**

P. H. Flanders requested a detailed report from the Chief as to how the equipment was distributed. A decision will need to be made on the disposition of the cruisers. The trade-in value for the 2013 vehicle is \$13,170-14,415. The trade-in value for the 2008 vehicle is \$2,395-3,322. The Sheriff in Lamoille County may be interested in purchasing the vehicles. L. Sayah suggested waiting until after Town meeting to decide what to do with the vehicles as the Town may have some interest depending on what they decide on for police coverage. W. Shepeluk will get information on private sale values.

P. H. Flanders asked the Board to consider severance pay for the full time officers in the amount of \$1,000 after taxes. N. Sherman made a motion to pay J. Feccia and A. Mazzilli \$1,000 after taxes in their next paycheck. The motion was seconded by L. Sayah and passed unanimously.

**Budget Update - 2017 & 2018**

W. Shepeluk distributed a budget report for 2017 and a draft budget for 2018. Revenues are up due to a larger than expected PILOT payment. It is unsure as to whether or not there will be a PILOT payment in 2018. W. Shepeluk reviewed additional proposed revenue which totaled \$66,550.

W. Shepeluk reviewed expenses and noted that the regular pay line item will be significantly over budget as unused vacation time will have to be paid out to the two full-time officers. He then reviewed the proposed 2018 expenses that totaled \$47,365. The budget currently includes a \$45,000 transfer from reserve to avoid a deficit at the end of the year.

**Minutes**

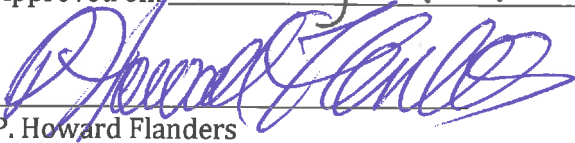
**N. Sherman made a motion to approve the minutes of the November 29<sup>th</sup> meeting. The motion was seconded by L. Sayah and passed unanimously.**

There being no further business, the meeting adjourned at 4:50pm.


Respectfully submitted,

Carla Lawrence  
Village Clerk

Approved on: January 10, 2018

  
P. Howard Flanders

  
Lawrence Sayah

  
Natalie Sherman