

**Waterbury Village Trustees Meeting
Steele Community Room
28 North Main Street
November 29, 2017**

Attendees: P. Howard Flanders, Village President; Lawrence Sayah and Natalie Sherman, Trustees; William Shepeluk, Municipal Manager; Anne Imhoff, ORCA Media; and Denise McCarty, Board Secretary.

Public: Jeff Robinson and members of Boy Scout Troup 711, Alyssa Johnson.

Opening and Call to Order

P. Howard Flanders called the meeting to order at 4:30 pm.

Consider Modifications to the Agenda

The Municipal Manager asked to add a few miscellaneous items to the agenda at the end of the meeting.

Public

Jeff Robinson is attending today's meeting with Boy Scout members Luke, Kyle, Brenton and Sebastian with Boy Scout Troop 711. They are working on getting their Building a Better World Badge which reflects involvement in what is going on in the world around them.

Consider Request for Proposals (RFP) for Sale of Village Property at 51 South Main Street

The Municipal Manager, Trustees and Alyssa Johnson reviewed and discussed the draft Request for Proposal. Revisions were discussed and made. **N. Sherman made a motion to authorize the Municipal Manager to send out a revised RFP for the Purchase and Use of 51 South Main Street. The proposal will request that a digital copy be emailed and a paper copy be mailed or delivered to the Municipal Manager by 12 noon on January 5th. The motion was seconded by L. Sayah and passed unanimously.**

Consider Request for Improvement at Newton Baker Park

A local resident would like to donate a bench to be placed in the Newton Baker Park in memory of a deceased family member, Donny Messier. **L. Sayah made a motion to authorize the Municipal Manager to install a bench, subject to coordination with the donor, in the Newton Baker Park. The motion was seconded by N. Sherman and passed unanimously.**

Discussions of Possible Options for Solar Panels on Village Property Near the Ice Center

The Municipal Manager discussed the Vermont Solar Land Lease Agreement with All Earth Services, LLC proposal to install a solar array tracker at the Ice Center. It would be a 28,000 kilowatt array. This would be a 5 year deal starting in 2017 to 2022. The Village would benefit as well as the Ice Center. At this time, the solar array tracker would need to be installed by December 30th at the latest for the current lease agreement terms to be in full effect. If the Ice Center does not want to participate in the Power Purchase agreement, All Earth Services would sell the electricity to someone else. **L. Sayah made a motion to authorize the Municipal Manager to move forward with entering into a Land Lease Agreement and Power Purchase Agreement with All Earth Services, LLC with regard to the solar panels project at the Ice Center. The motion was seconded by N. Sherman and passed unanimously.**

Other Business

TD Bank Parking Lot

The Trustees signed a Letter to the Realtor that is selling the TD Bank property expressing interest in the use of the TD Bank parking lot for after-hours use by local businesses.

Waterbury Police Department

The Municipal Manager met with the Police Chief to get an update on the closing of the Waterbury Police Department. The Waterbury PD met with the Department of Public Safety about archiving records. The Police Department vehicles were also discussed.

Minutes

N. Sherman made a motion to approve the November 8th Trustees meeting minutes as presented. The motion was seconded by L. Sayah and passed unanimously.

Adjourn

N. Sherman made a motion to adjourn the meeting at 5:57 pm. The motion was seconded by L. Sayah and passed unanimously.

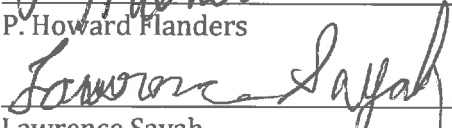
Respectfully submitted,

Denise McCarty
Board Secretary

Approved on: December 13, 2017



P. Howard Flanders



Lawrence Sayah



Natalie Sherman