

**Waterbury Village Trustees Meeting
Steele Community Room
28 North Main Street
June 28, 2017**

Attendees: P. Howard Flanders, Village President; Lawrence Sayah and Natalie Sherman, Trustees; William Shepeluk, Municipal Manager; S. Lotspeich, Community Planner; A. Tuscany, Village Engineer; Anne Imhoff, ORCA Media; and Denise McCarty, Board Secretary.

Public: Roger Cranse

Opening and Call to Order

P. H. Flanders called the meeting to order at 4:30 pm.

**Hold Final Public Hearing on Community Development Grant #07110-DR-IG-2012
Waterbury Village-00020 Village Pump Station**

P. H. Flanders opened the Public Hearing at 4:30pm. There were no members of the public in attendance. S. Lotspeich stated this grant funded the flood recovery project as a result of Tropical Storm Irene. There were two pumps in the main wastewater pump station that needed to be replaced with two new dry pit submersible sewage pumps to prevent the pump failures that occurred every time the previous pumps were flooded. S. Lotspeich gave a summary of why there was a delay with installing the pumps. A. Tuscany explained why the pumps, valves, and door gaskets needed to be replaced and provided more detail about the upgrade, including floodproofing the building. The Trustees, by consensus, accepted the report. P. H. Flanders closed the Public Hearing at 4:52 pm.

Public

There was no public comment.

Consider Responses to RFP for Update of Waterbury Village Historic District

S. Lotspeich gave a summary of the purpose of the Request for Proposals (RFP) that for the project to update the survey of the Waterbury Village Historic District and survey two areas of buildings where the District might be expanded. There were two responses from the RFP posting. They provided three references each and Steve reviewed those with the Trustees. **L. Sayah made a motion to accept the proposal from Scott Newman of 106 Associates to update the Waterbury Village Historic District registry and authorize the Municipal Manager to enter into a contract with 106 Associates to perform the update of this registry. The motion was seconded by N. Sherman and passed unanimously.**

Leaf Peeper's Half Marathon October 1st

R. Cranse, Race Director for the Leaf Peepers Half Marathon, explained that the race is on October 1st. Typically three sheriffs, the Waterbury Fire Department and Green Mountain Race patrol assist with crowd control, traffic control, and assist with emergency services to participants. W. Shepeluk stated that he invited R. Cranse to this meeting to have a discussion regarding police coverage during the race. He stated that in the event the Waterbury police officers get other jobs before the race and are not available to assist with this race, the Village of Waterbury will pay for 2 more police officers to assist with coverage so that there is the same amount of coverage as last year. R. Cranse stated that he would contact the Sheriffs Department to put them on notice that this might need to be an option. Last year there were 800 runners. This will be the 34th year that the marathon has occurred. **L. Sayah made a motion to approve the Leaf Peepers Marathon event on October 1, 2017, including closing of the streets as needed. There is no commitment that the Waterbury Police will be provided for this event. The motion was seconded by N. Sherman and passed unanimously.**

Staging of Construction Material at Ice Center

W. Shepeluk stated that the State put the Route 100 paving project (start at Shaw's and going north toward Stowe) out to bid and the only company that responded was Pike Industries. Pike Industries proposed 27 million which was a higher bid (by 35%) than what the State budgeted for this project. Now the project may be postponed until next year instead of starting in August 2017. Pike Industries asked the Public Works Director, Bill Woodruff, if they could store materials for this project at the Ice Center. No decision on this request was taken at this time.

Update of Village Charter Change Vote

P. Howard Flanders wanted the voting results of the Charter change reflected in the minutes for historical purposes. There were 224 people that voted "Yes" to change the Charter of Waterbury Village which would dissolve the Police Department. There were 83 "No" votes to not change the Charter. P. Howard Flanders stated that there would need to be approximately 70 signatures from registered Waterbury Village voters to petition to rescind the decision and vote again. Then, there would need to be 150 votes to overturn the current charter change decision (2/3rds of the original vote in favor).

May Police Reports

Chief Feccia is on vacation this week. The Trustees reviewed the reports that were sent to them last week by Chief Feccia. No action was taken.

2017 Police Budget

W. Shepeluk summarized the police budget for the remainder of this year. He proposed to the Trustees that when Chief Feccia returns from vacation, that he ask him to start phasing out the part time officers. That way, the equipment will get returned in a timely manner while Chief Feccia and A. Mazzilli are still here. This also means that R. Lessor will no longer be doing parking patrol. However, he feels that Patty, the part-time administrative assistant, should be kept on until everyone is gone. Discussion followed regarding the lease of the building. **N. Sherman made a motion to direct the Municipal Manager to send a letter to the landlord notifying them that the building lease for the Police Department will be terminated on June 30, 2018. L. Sayah seconded the motion. The motion was voted on and passed unanimously.**

Manager's May Monthly Report

The Manager's Report was reviewed and discussed. W. Shepeluk reviewed the tax stabilization fund and stated that the fund is in very good shape. As of today, the tax stabilization fund has \$461,740.31 in it. The UDAG fund was reviewed and currently has a balance of \$607,932.51. All entities are currently paying on their loans. He also stated that it might be better to keep the UDAG Fund and the Tax Stabilization fund separate next year but that can be discussed at a later time. W. Shepeluk stated that it might be helpful to have a discussion with Revitalizing Waterbury to market the UDAG loans. No action was taken at this time.

Set 2017 Village Tax Rate

The Municipal Manager reviewed the tax rate figures from 2016 compared to 2017 figures. He recommended a 13 cent tax rate for 2017. **L. Sayah made a motion set the 2017 tax rate at 13 cents for the Village of Waterbury as recommended by the Municipal Manager. The motion was seconded by N. Sherman and passed unanimously.**

Quit Claim Deed – Main Street Easement

N. Sherman made a motion that the Trustees sign a quit claim deed in consideration of \$39,950 for the Elm Street parking lot as it pertains to the Main Street Reconstruction project. The motion was seconded by L. Sayah and passed unanimously.

Minutes

N. Sherman made a motion approve the minutes of May 17th, May 24th, June 5th and June 14th as presented. The motion was seconded by L. Sayah and passed unanimously.

Adjourn

L. Sayah made a motion to adjourn the meeting at 7:02 pm. The motion was seconded by N. Sherman and passed unanimously.

Respectfully submitted,

Denise McCarty
Board Secretary

Approved on: July 26, 2017

P. Howard Flanders

P. Howard Flanders

Lawrence Sayah

Lawrence Sayah

Natalie Sherman

Natalie Sherman