

**Waterbury Village Trustees Meeting
Steele Community Room
28 North Main Street
May 24, 2017**

Attendees: P. Howard Flanders, Village President; Lawrence Sayah and Natalie Sherman, Trustees; William Shepeluk, Municipal Manager; Joby Feccia, Police Chief; Anthony Mazzilli, Waterbury Police Department; Anne Imhoff, ORCA Media; and Denise McCarty, Board Secretary.

Public: Lovell Beaulieu, Waterbury Record.

Opening and Call to Order

P. Howard Flanders called the meeting to order at 4:32 pm.

Consider any Modification to the Agenda

The Manager's Report was added to the agenda after the Entertainment Permit review.

Public

There was no public comment.

Update on RFP for Survey of Historic Buildings for Possible Expansion

The Village of Waterbury is pursuing an update to the existing National Register of Historic Places documentation for the Waterbury Village Historic District. S. Lotspeich, the Community Planner, wrote the Request for Proposal. The Municipal Manager gave an update on the RFP process. The proposals are due back by June 12th. P. H. Flanders volunteered to be on a review panel for any incoming RFPs. Once the contract is executed, the survey will take several months. Discussion followed. **The Trustees came to a consensus that the RFP, as written by S. Lotspeich, looked good and the process will move forward.**

Review April Police Report with Chief Feccia

J. Feccia suggested that the Governor's Highway Safety money, Linthilhac Foundation monies, as well as two other donations all totaling \$8,900 be used for four permanent speed signs. One sign could be placed on Winooski Street and another sign should be mounted near the School Ahead sign on Stowe Street. The other two signs should be mounted so cars can see them entering North Main Street near Delphia Car Wash and on South Main Street in the area of NAPA. Discussion followed regarding solar versus hard-wired types of speed signs and speed sign location. **N. Sherman made a motion to authorize the Municipal Manager to spend the \$7,650 grant money to purchase the appropriate driver feedback speed signs if in compliance with the grant requirements. The motion was seconded by L. Sayah and passed unanimously.**

In April, Waterbury Police responded to 56 calls, 1 more than March. They made 6 stops in April down from 13 in March and wrote zero tickets down from 6 in March. They made one arrest in March and none in April. P. Howard Flanders asked J. Feccia to have future police reports submitted in a timelier manner.

Discussion of Engaging the Select Board on Traffic Ordinance and Enforcement in the Interim Period if the Proposed Charter Changes are Passed

P. Howard Flanders reviewed a memo that he drafted to the Waterbury Select Board regarding Village traffic ordinance enforcement after December 31, 2017. The memo outlines what they have done to date and includes Attorney Paul Guiliani's suggestions. The Trustees will request to be on the Select Board's meeting agenda on June 5th and ask for 20 minutes on the agenda. Discussion followed. **The Trustees agreed to request to be on the Waterbury Selectboard's meeting agenda for their regular meeting of June 5th to discuss the results of the Trustees public hearing and traffic ordinance if the charter change passes.**

Update on Home Elevation Project

The Municipal Manager gave a summary of the Waterbury Elevation Pilot Project which involved elevating home foundations. Discussion followed. **The Trustees will take up the home elevation issue at a future meeting and possibly include the Waterbury Select Board and the Long Term Recovery Director.**

Consider Conflict of Interest Policy

The Trustees reviewed the Conflict of Interest Policy. The policy was discussed and no changes were made. **N. Sherman made a motion to adopt the Village of Waterbury Trustees Conflict of Interest Policy. The motion was seconded by L. Sayah and passed unanimously. The policy was signed by the Trustees.**

Consider Entertainment Permit – Axel’s Music in the Alley Series

Axel’s Frame Shop is requesting an Entertainment Permit for June 18, July 21, and August 18 from 6 to 9 pm. They will serve food and drinks in the alley and play live music. L. Sayah made a motion to approve the entertainment permit on the condition that the music levels remain below 85 decibels. The motion was seconded by N. Sherman and passed unanimously.

Manager’s Report

The Trustees spent 20 minutes discussing the monthly Manager’s report. They thanked the Manager for it but suggested trying to spend less time on it. They believe it is helpful, however.

Minutes

N. Sherman made a motion to approve the Trustees meeting minutes of May 5th as presented. The motion was seconded by L. Sayah and passed unanimously

Adjourn

N. Sherman made a motion to adjourn the meeting at 6:25 pm. The motion was seconded by L. Sayah and passed unanimously.

Respectfully submitted,

Denise McCarty
Board Secretary

Approved on: June 20, 2017

P. Howard Flanders
P. Howard Flanders

Lawrence Sayah
Lawrence Sayah

Natalie Sherman
Natalie Sherman