

Joint Meeting of the Waterbury Select Board and Village Trustees
January 23rd, 2017
Steele Community Room ~ 28 North Main Street

Present: D. Schneider, Chair; C. Viens, J. Brown and M. Frier, Select Board; P. H. Flanders, Village President; N. Sherman and L. Sayah, Trustees; W. Shepeluk, Municipal Manager; S. Lotspeich, Community Planner; W. Woodruff, Public Works Director; Celia Clark, Highway Supervisor ; Anne Imhoff, ORCA Media; L. Bealieu, Waterbury Record; and C. Lawrence, Town Clerk.

Public: Jeff Larkin, Zoe Gordon, Karen Nevin, Theresa Wood, Melissa Gorham.

The meeting of both Boards was called to order at 7:00pm.

APPROVE AGENDA

C. Viens made a motion to approve the agenda as presented. The motion was seconded by M. Frier and passed unanimously.

CONSENT AGENDA ITEMS

M. Frier made a motion to approve the consent agenda item of the minutes of the January 16th meeting; and liquor licenses for Black Back Pub and Waterbury Legion Homes. The motion was seconded by C. Viens and passed unanimously.

PUBLIC

No public comment.

JOINT BOARD ITEMS

P. H. Flanders explained that the Trustees had asked the Select Board to share in the cost of a parking study last year. The Select Board did not agree to fund part of the study in the 2016 budget. The Trustees again asked for one half payment of the study in the amount of \$6,671. The Trustees also asked the Select Board to fund one half of the cost of parking enforcement in the amount of \$2,870. D. Schneider asked if the money could come out of the 2016 budget. W. Shepeluk stated that the work was done in 2016 and payment could be posted back. Posting this expense back would cause a negative fund balance of approximately \$20,000. This will affect the tax rate slightly. M. Frier asked about revenue generated from parking tickets. W. Shepeluk responded that there was some revenue, but the main purpose of the enforcement officer was to keep cars moving. The parking study was a one-time event, and parking enforcement will be on going.

Last year, \$4,200 a month was paid from April to December to RW to fund the Economic Development Director. The request for 2017 is to fund \$4,200 through March and \$4,300 from April to December for a total request of \$51,300. K. Nevin was present and reviewed additional funding requests for RW, including \$17,000 for operating dollars to help run RW. The second request is for Economic Development services as described above. She reviewed some of the activities of the EDD during 2016. The third request is a \$5,500 line item in the Planning Department beautification line item. RW would like the Town to consider designating \$10,000 in the Downtown Projects, sidewalk repair/replace in the Capital Improvement fund. D. Schneider asked if there has been an evaluation process for the Economic Development Director, or any other form of support. Jeff Larkin meets with Zoe Gordon biweekly as the chair of WADC. The Trustees stated that they support the position.

Z. Gordon stated that she will be moving at the end of May and will resign from the position at that time but would like to be involved in the transition. W. Shepeluk stated that he believes the money should still be budgeted for the position, in the amount of \$51,300.

P. H. Flanders stated that the Village contributed \$23,000 last year. The current split is 46.35% of the cost for the Village and the Town pays 53.65%. He believes that the Town should totally fund the position, and stated that the Village is not planning to fund any of the position. Last year the Town paid \$26,975. The amount budgeted in the Town for 2017 is \$27,525, and the Town would have to pay an additional \$23,775 to entirely fund the position.

The Boards contemplated pay increases in 2017. W. Shepeluk stated that the cost of living increase through December is 2.1%. He has built a budget that contains a 2.5% increase for both Town and Village employees.

C. Viens asked the Board members to consider giving up the stipend they are paid. W. Shepeluk stated that in the past, Board members may have had an expense to attend meetings. If individual Board members do not wish to be paid, they can indicate that privately.

The Trustees adjourned at 8:05pm.

Respectfully submitted,

C. Lawrence, Town Clerk

Approved on: 9/25, 2017

P. Howard Flanders
P. Howard Flanders

Lawrence Sayah
Lawrence Sayah

Natalie Sherman
Natalie Sherman