

**Waterbury Village Board of Trustees Meeting
Steele Community Room
28 North Main Street
September 14, 2016**

Attendees: P. Howard Flanders, Village President; Lawrence Sayah and Natalie Sherman, Trustees; William Shepeluk, Municipal Manager; Anthony Mazzilli, Waterbury Police Department; Anne Imhoff, ORCA Media; and Denise McCarty, Board Secretary.

Public: Gordon Miller; Steve Avery, Attorney for VSECU; Zoe Gordon, Economic Development Director for RW; Jeff Larkin.

Opening and Call to Order

P. Howard Flanders, Village President called the meeting to order at 7:00 pm.

Consider any modification to the agenda

There was a modification to the agenda to add a review of the Manager's evaluation questions before approving the minutes.

Public

There was no public comment.

Discussion of Operation and Oversight of Dog Park

G. Miller, who is a member of Waterbury Unleashed (informal volunteer group that supports the dog park), stated that the Dog Park Committee will be meeting on September 20th to discuss operation and oversight of the dog park. Gordon will report back to the Trustees after the meeting. The Dog Park Committee will appoint someone as a liaison between the Committee and the Trustees. G. Miller will draft the agreement between the Dog Park Committee and the Trustees to specify the responsibilities and oversight of the Park and will plan to present the draft at a Trustees meeting sometime in October. Insurance liability was discussed. The structures are covered for their structural value if they need to be rebuilt. The insurance would cover the Village for liability if there was a structural damage or if a Village employee were injured. Discussion followed regarding the closing of the Park due to kennel cough and who made the decision to close it.

Update on Upper Stowe Street School Buses and Speed Monitors Now that School is Back in Session

The Town purchased several speeding signs that have been used throughout the Village. A. Mazzilli gave an update on the drop off and traffic pattern during school hours near the school and on Stowe Street. Discussion followed on vehicles passing buses. Also discussed was the volume of traffic on Stowe Street.

Rotary Request for Location Storage Roll Off

The Waterbury Rotary has stuff stored at the old WSI location. A. Lewis, from Waterbury Rotary, asked the Municipal Manager if they could store their things in the storage material area at the Ice Center. This would require a permit and notification to Act 250. P. Howard Flanders stated that the Municipal Manager would need to find out if there was an acceptable location in that area prior to approving this request.

Update on Parking Study Schedule

N. Sherman gave an update of the parking study. In mid-October there will be a draft of the study. In mid-November, it is slated to have a parking study finalized and ready for review. The parking study from Stantech should provide information on how the Village functions with and without private spaces.

Discussion of Next Steps on 51 South Main Street

The Village has secured a demolition permit to remove the building at 51 South Main Street. There is also a historic preservation document that was prepared for the Village. There are a couple of parties interested in the building at 51 South Main Street. P. Howard Flanders would like to have the parking study finalized before entertaining RFP's for other uses. If there are parking issues, then the Village will not want to relinquish the space and not have the option to convert the space to parking especially during the Main Street Reconstruction project.

Manager's Evaluation Questions

The Trustees reviewed the Municipal Manager's Evaluation questions. **By consensus, the Trustees agreed to the questions on the Manager's Evaluation.** The Boards would like to complete it by November 1st.

Minutes

N. Sherman made a motion to approve the minutes of the August 1st Joint Meeting and the August 1st Board of Trustees Meeting as presented. The motion was seconded by L. Sayah and passed unanimously.

Next Meetings

Board of Trustees Meeting - September 28th 4:30 pm
Joint Meeting - TBD in October

Adjourn

At 8:27 pm, L. Sayah made a motion to adjourn the meeting. The motion was seconded by N. Sherman and passed unanimously.

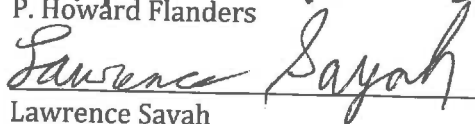
Respectfully submitted,

Denise McCarty
Board Secretary

Approved on: October 12, 2016



P. Howard Flanders



Lawrence Sayah



Natalie Sherman