

**Waterbury Village Board of Trustees Meeting
Steele Community Room
28 North Main Street
August 1, 2016**

Attendees: P. Howard Flanders, Village President; Lawrence Sayah and Natalie Sherman, Trustees; William Shepeluk, Municipal Manager; Joby Feccia, Police Chief; Anne Imhoff, ORCA Media; and Carla Lawrence, Village Clerk.

Public: Don Schneider

Opening and Call to Order

P. H. Flanders called the meeting to order at 6:00pm.

Consider Any Modifications to the Agenda

P. H. Flanders asked N. Sherman to give a quick update on the parking study. The agenda, as modified, was approved.

Public

No public comment.

Consider Audit Engagement Letter

W. Shepeluk brought the Board's attention to the 2015 audit engagement letter from Bill Yacavoni. The fee, not to exceed \$4,000, was the amount budgeted for the audit. N. Sherman made a motion to approve the audit engagement letter with William Yacavoni, CPA, and authorize the Manager and Village President to sign. The motion was seconded by L. Sayah and passed unanimously.

June Police Report

J. Feccia was present to review the June police report. He reviewed the statistics for the month, and stated they have seen an increase in fraud cases. J. Feccia and A. Mazzilli attended a training seminar at VLCT. The part time parking enforcement officer is doing a great job and sending out follow-up letters to people who have not paid. There are no penalties currently for non-payment of parking tickets. J. Feccia suggested that there be some sort of appeal process. W. Shepeluk asked the Chief to look at alternatives for non-payment of tickets.

D. Schneider stated that parking at concerts at the school is a huge issue, as it is a public safety concern. J. Feccia stated that additional signage has been placed on the streets by the school. There is a speed sign placed on Stowe Street. Two signs will be placed on the street at locations that have been determined. The hope is to have them functional before the start of school. There is concern about placing speed tables or speed bumps on Stowe Street. P. H. Flanders asked that a speed sign be placed on Randall Street and the data be reviewed.

When Village officers are not on duty, the State Police will only respond to calls in Waterbury if it is an emergency. There was a question as to whether the State Police treats the Village differently than the Town because the Village has a police department.

Discuss Investment Policy for Tax Stabilization Fund

W. Shepeluk distributed some proposed changes to the Village of Waterbury Investment Policy. The Village has a new Tax Stabilization Fund. W. Shepeluk reviewed the proposed changes (attached).

L. Sayah made a motion to approve the amendments to the Village of Waterbury Investment Policy, as presented with minor changes, and to have a clean copy presented to the Trustees at a future meeting for the Trustees to sign. The motion was seconded by N. Sherman and passed unanimously.

N. Sherman gave a brief update on the work of the Parking Committee. The results of the survey sent to businesses are being compiled.

Minutes of Previous Meetings

N. Sherman made a motion to approve the minutes of the July 5th and July 27th meetings as presented. The motion was seconded by L. Sayah and passed unanimously.

Adjourn

N. Howell Sherman made a motion to adjourn the meeting at 6:58pm. The motion was seconded by L. Sayah and passed unanimously.

Respectfully submitted,

Carla Lawrence, Village Clerk

Approved on: Sept 15, 2016

P. Howard Flanders

P. Howard Flanders

Lawrence Sayah

Lawrence Sayah

Natalie Sherman

Natalie Sherman