

**Waterbury Village Board of Trustees Meeting
Steele Community Room
28 North Main Street
June 29, 2016**

Attendees: P. H. Flanders, Village President; L. Sayah and N. Sherman, Trustees; S. Lotspeich, Community Planner; D. Bookmyer-Baker, Zoning Administrator; W. Shepeluk, Municipal Manager; A. Mazzilli, Waterbury Police Department; Anne Imhoff, ORCA Media.

Public: Z. Gordon, J. Gibbs, M. Quinn, D. Nichols

Opening and Call to Order

P. H. Flanders called the meeting to order at 4:35pm.

Consider Any Modifications to the Agenda

There were no modifications to the agenda as presented.

Public

M. Quinn of Randall Street asked to discuss with the Trustees traffic on Elm and Randall Streets, specifically the heavy truck traffic. The Trustees agreed to put this issue on a future agenda.

Consider Parking Request for 40 Foundry Street

D. Nichols, owner of Cork, appeared to ask the Trustees to assign public parking to allow Cork to meet the requirements necessary to move to 40 Foundry Street. N. Sherman made a motion to approve 8 on street public parking spaces to allow the wine bar to operate at 40 Foundry Street. The motion was seconded by L. Sayah and passed unanimously.

Update on Wayfinding

Z. Gordon, RW Economic Development Director, appeared and presented a power point slide show to introduce this issue and potential recommendations to the Trustees.

Update on Permitting Necessary to Remove the Building at 51 South Main Street

S. Lotspeich appeared to discuss the status of the permitting process to allow demolition of the building at 51 South Main Street. He reported that a contract is in place with Sue Jamele to document the history of the property. While this is not required, it is possible the Development Review Board may require the documentation of the of the building's history.

S. Lotspeich described the actual application for the zoning permit and recommended authorizing the Manager to sign it. P. H. Flanders stated that the permit was only the first step of the process. If a permit is issued, the Trustees could still seek proposals from the public for some other type of re-use of the property even though the permit would allow for the demolition of the building and the construction of the gravel parking lot.

L. Sayah made a motion to authorize the Municipal Manager to sign the application for a permit to remove the building and construct a parking lot at 51 South Main Street. The motion was seconded by N. Sherman and passed unanimously. On the same subject, Z. Gordon asked if there was going to be a formal RFP announcing an opportunity for the public to purchase/develop the lot. The Trustees said that was likely. Z. Gordon asked if there was a specific component necessary in the RFP. The Trustees stated that parking during the Main Street reconstruction was important.

N. Sherman updated the Board on the parking study. P. H. Flanders stated that the RFP would likely not go out until the results of the study were known.

Discussion of May Police Report

A. Mazzilli appeared to present and discuss the May Police Report. There was a good discussion about several fraud scams that are being perpetrated in the community. The Police Department will try to educate the public, especially senior citizens.

Update on Addressing Traffic Issues on Stowe Street

S. Lotspeich and W. Shepeluk provided an update about steps taken to calm traffic and reduce speeds on Stowe Street. The speed sign vendor will be coming on July 7th, and the Central Vermont Regional Planning Commission will install tube counters on the street near North Street. VTrans will also send a staff person to review the safety of the street.

Discussion of Amendments to Traffic Ordinance

Amendments to the Traffic Ordinance were presented. N. Sherman made a motion to approve the amendments as proposed and to adopt the ordinance dated June 29, 2016. The motion was seconded by L. Sayah and passed unanimously.

Discussion of Parking Committee Recommendations for Elm Street

The Parking Committee recommended painting parking spaces on Elm Street. There have been some questions about the recommendation and the Trustees wanted to discuss it. P. H. Flanders expressed concern that if the street was striped, it would be the only residential area outside of the Downtown District where striping would be present. The Trustees agreed that the street should not be striped beyond the time limited spaces close to Main Street.

Discussion of Policy of Signs on Village Property

A discussion was held about whether it was appropriate to prohibit political signs on Village property. L. Sayah made a motion to prohibit political signs at Rusty Parker Memorial Park and the Village owned land where the Welcome to Waterbury sign is located, adjacent to the roundabout. The motion was seconded by N. Sherman and passed unanimously.

Minutes

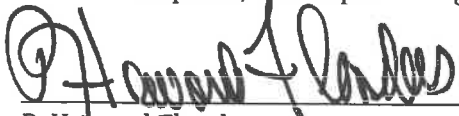
N. Sherman made a motion to approve the minutes of the May 25th meeting. The motion was seconded by L. Sayah and passed unanimously.

Adjourn

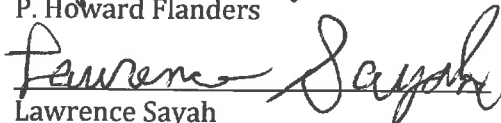
N. Sherman made a motion to adjourn the meeting at 6:15pm. The motion was seconded by L. Sayah and passed unanimously.

Respectfully submitted,

William Shepeluk, Municipal Manager



P. Howard Flanders



Lawrence Sayah



Natalie Sherman

Approved on: July 5, 2016