

**Waterbury Village Board of Trustees Meeting
Steele Community Room
28 North Main Street
May 11, 2016**

Attendees: P. Howard Flanders, Village President; Natalie Sherman, Trustee; William Shepeluk, Municipal Manager; Joby Feccia, Police Chief; Anne Imhoff, ORCA Media; and Denise McCarty, Board Secretary.

Public: Roger Cranse, Zachary Biczko (to observe the meeting and to participate for the purpose of getting his Citizenship Badge for Eagle Scouts).

Opening and Call to Order

P. H. Flanders called the meeting to order at 7:04 pm.

Consider any modification to the agenda

There were no modifications to the agenda.

Consider Request of Leaf Peepers Marathon for October 2, 2016

Roger Cranse, Race Director for the Leaf Peepers Marathon, discussed the 2016 marathon preparations. He stated that the start and finish of the race is over at Pilgrim Five. There are about 10 parking volunteers. Last year there were 1,000 participants. This will be the 33rd year that the marathon has occurred. Participation in road races has decreased over the years. There are less participants but participation is still high compared to other road races. The entry fee is \$35.00, and funds are donated to various groups after race expenses are paid. R. Cranse stated that \$4,000 is donated to the Harwood Union Booster's Club; \$2,500 to the Waterbury Fire Department; \$500 to Thatcher Brook School; \$250 to the Waterbury EMT; and smaller amounts are donated to other groups. **N. Sherman moved to approve the Leaf Peepers Marathon on October 2, 2016 under the arrangements as presented in the letter of request dated January 25, 2016, including closing of streets as needed. The motion was seconded by P. H. Flanders and passed unanimously.**

Update on Information on Approvals for Removal of Old Municipal Office at 51 South Main Street

James Duggan from the Division of Historic Preservation for the State of Vermont sent recommendations for 51 South Main Street prior to tearing the building down. He suggested that historical documentation should be done before demolition of the building. This would include details that the building was originally a residence then it was converted to offices. W. Shepeluk stated that the site should be reviewed, particularly the lawn out back, to see if there are sensitive areas. **N. Sherman moved to authorize the Municipal Manager to obtain proposals for historic documentation and archeological investigation of the site at 51 South Main Street with the goal of presenting the information at the next Board of Trustees meeting. The motion was seconded by P. Howard Flanders and passed unanimously.**

Update on Information to Conduct a Survey of Potential Historic Buildings to Consider Possibly Extending Historic District

P. H. Flanders gave an update of the work that Steve Lotspeich has been doing regarding conducting a survey of potential historic buildings if the historic district was extended. This would include a survey of 25 houses. **There was no action taken at this time.**

First Quarter Budget Update

The Municipal Manager reviewed the budget as prepared through April 30, 2016. Discussion followed. The Municipal Manager will bring recommendations for investments to the June Board of Trustees Meeting for the Trustees to review and consider.

Minutes

The meeting minutes were not available to review and approve at this meeting. No action was taken at this time.

Next Meeting

May 16th - Joint Meeting of the Select Board and Trustees at 6 pm.

May 25th - Board of Trustees Meeting at 4:30 pm.

Adjourn

N. Sherman moved to adjourn the meeting at 8:22 pm. The motion was seconded by P. H. Flanders and passed unanimously.

Respectfully submitted,

Denise McCarty

Approved on: May 25, 2016

P. Howard Flanders

P. Howard Flanders

Natalie Sherman

Natalie Sherman

Lawrence Sayah

Lawrence Sayah