

**Waterbury Village Board of Trustees Meeting
Steele Community Room – 28 North Main Street
January 27, 2016**

Attendees: P. Howard Flanders, Village President; Lawrence Sayah and Natalie Sherman, Trustees; William Shepeluk, Municipal Manager; Anne Imhoff, ORCA Media; and Carla Lawrence, Village Clerk

Public: Jason Gibbs, Zoe Gordon

Opening and Call to Order

P. Howard Flanders called the meeting to order at 4:30pm.

Consider any Modifications to the Agenda

There were no modifications to the Agenda

Public

There was no public comment.

Zoe Gordon – Economic Development Director

Z. Gordon had been asked by the Boards to provide some research in relation to the Economic Development Strategic Plan. There are six parts of the research, four of which pertain to the Plan, and she asked to engage UVM graduate students who are working on their Masters of Public Administration. They will be asked to perform a case study on 51 South Main Street and reflect on the process that has taken place so far; looking at financials, cost benefit analysis, etc. There is no cost to the Village, and Revitalizing Waterbury will reimburse the students for their mileage.

W. Shepeluk commented that the scope of work seemed ambitious for graduate students. Z. Gordon responded that she has met with the students and the scope needs to be refined. They will be looking at all information that has been processed to date on 51 South Main Street and have all of the data in one place. Z. Gordon will give periodic status reports and a final report will be completed by the end of April or early May. By consensus, the Trustees agreed to allow Z. Gordon to proceed with the research.

Consider Actions on Planning Commission's Proposed Flood Hazard Regulations and Amended Zoning Regulations

W. Shepeluk stated that at a previous joint meeting, the Boards asked the Planning Commission for additional information on the regulations, including work on the variance language. They also asked that the bylaws be reviewed by another attorney. The review will hopefully be completed by February 1st. The Select Board has a meeting on February 1st and will consider warning a public hearing. The Trustees will plan to meet then as well. Z. Gordon stated that the Waterbury Area Development Committee has concerns about the elevation regulations.

Consider Finalization of Proposed Village Budget

The budget presented last week required \$325,015 of taxes to be raised. The main reason for the increase over last year is due to a negative fund balance. There was a deficit in 2015 due to legal bills for the Hubacz case. W. Shepeluk presented a revised budget showing \$328,035 in taxes to be raised with a tax rate of \$0.1618 versus the 2015 tax rate of \$0.1379, based on an estimated 1.25% increase in the grand list. There were no changes in revenue from the prior week. Minor changes in expenses included a reduction in electricity and fuel for 51 South Main Street, an increase in the professional and consulting service line item, and a slight decrease in the professional audit line item.

The parking study and enforcement funding was discussed. The Select Board withdrew their commitment to fund \$10,000, and questioned whether the parking study needs to be done in 2016.

N. Sherman made a motion to approve the budget as proposed of \$416,915. The motion was seconded by L. Sayah and passed unanimously.

The warning for the annual meeting was reviewed. W. Shepeluk stated that no borrowing is necessary for the water department. The Trustees reviewed two versions of the warning; one with an article to see if the voters will appropriate a sum of money to pay for the demolition of the building at 51 South Main Street; and the second with the same article, but to authorize the Trustees to borrow such sum by note, for a period not to exceed five years, if the Trustees deem the borrowing to be in the best interest of the Village. The Trustees agreed to the latter warning.

N. Sherman made a motion to approve the warning for the Annual Meeting of the Village of Waterbury on March 2nd, 2016. The motion was seconded by L. Sayah and passed unanimously.

Minutes

N. Sherman made a motion to approve the minutes of the January 13th meeting and the January 19th Joint meeting with the Select Board. The motion was seconded by L. Sayah and passed unanimously.

Adjourn

There being no further business, the meeting adjourned at 5:30pm.

Respectfully submitted,

Carla Lawrence
Village Clerk

Approved on: March 9, 2016

P. Howard Flanders
P. Howard Flanders

Natalie Sherman
Natalie Sherman

Lawrence Sayah
Lawrence Sayah