

**Waterbury Village Board of Trustees Meeting
Main Street Fire Station
July 22, 2015**

Attendees: P. Howard Flanders, Village President; Lawrence Sayah and Natalie Howell-Sherman, Trustees; William Shepeluk, Municipal Manager; Joby Feccia, Police Chief; Anthony Mazzilli, Waterbury Police Department; Anne Imhoff, ORCA Media; and Denise McCarty, Board Secretary.

Public: Mary Koen, Marie-Andree Gervais, and Lea Fournier.

Opening and Call to Order

P. Howard Flanders called the meeting to order at 4:30 pm.

Consider any modification to the agenda

The agenda was slightly modified with time changes but no subject changes.

Public

Residents of Park Street attended a DRB meeting last week where an application from the Rotary club to put up lights at Rusty Parker Park was approved. They expressed concern that they were not notified and that the use of the park seems to be changing. W. Shepeluk stated that Al Lewis came to the Trustees quite some time ago to discuss the project, and he did not recall whether the Village had given approval for the project. The neighbors have concerns about noise, and the lights being on until 10:00pm. They also feel the use of the lights 7 days per week is excessive. W. Shepeluk will check on the permit, talk with Al Lewis and ask him to attend the August 19th meeting.

The residents also complained that large delivery trucks drive down Park Street, which is not allowed. A. Mazzilli will talk with the manager of the Village Market.

Discussion of June Police Reports

J. Feccia gave a synopsis of the June police report (attached). He stated that he would like more administrative help for the department, and security cameras in Rusty Parker Park. There has been very little vandalism in the park as compared to last year.

The statistics were discussed. June statistics were down from the previous months. A. Mazzilli stated that officers are taking vacations during the summer months and that they are picking up bigger cases which require more officer time.

J. Feccia asked if money budgeted for a full-time officer could be used to hire four part-time officers with four hour shifts per week.

Update on 2015 Budget

W. Shepeluk reviewed the 2015 Budget items. The budget update reflects a \$13,000 deficit since the budget was put together, mostly due to the Hubacz Lawsuit. No action was taken at this time.

Entertainment Permit for Axel's Stowe Street

Whitney Aldridge from Axel's Frame Shop requested an entertainment permit to have music play in the Stowe Street Alley. The permit was already approved in May. Since the permit was approved, the Vendor Ordinance had revisions and her permit did not include a Special Events Permit to request permission to have food vendors at the event. Tony Cote from Cote Hill Catering will provide food on July 24th and Nicole Grenier from Stowe Street Café would be the food vendor on August 28th and September 11th. **N. Howell Sherman made a motion to approve a special event permit for Friday, July 24th and apply the Entertainment Permit fee already paid to that**

special event, with the other days approved subject to payment of \$25 per event on August 28th and September 11th. The motion was seconded by L. Sayah and passed unanimously.

Discussion on Parking Enforcement Options

P. Howard Flanders asked if the police could do motor vehicle and parking enforcement each day if not busy with higher priority matters. Discussion followed. Officer Mazzilli stated that the Waterbury Police Department recently issued some 15 minute parking space ticket violations. It will be determined at a later time how many hours per week the police department will allocate for parking enforcement purposes. No action was taken at this time.

Discussions on Parking Committee Recommendations

Discussion followed on the parking committee recommendations. N. Howell-Sherman asked if this topic could be tabled until the August 19th Trustees meeting to allow her to prepare the information in a format that could be reviewed and possibly approved at that time.

Update on Animal Control Ordinance

The dog park group, Waterbury Unleashed, was not happy that the Village Trustees and Waterbury Select Board recently adopted amendments to the ordinance that requires that dogs must be leashed on public streets and parks. The group has until July 29th to petition the Town to disallow the ordinance. If the ordinance is disallowed, the Village of Waterbury will revert back to the existing leash ordinance from 2010.

Update on Trustees decision in A. Hubacz Personnel Case

P. Howard Flanders gave an update regarding the Trustees decision on the Hubacz case. The findings and conclusions document was signed that reflected that the Trustees upheld the decision to terminate Adam Hubacz as a Waterbury Police Officer as of January 2012. There is a 30 day period to appeal the decision to the Superior Court. If he appeals, then the Village will need to defend it. The Trustees will be receiving an original signed copy of the document to be filed in the Village records.

Letter to Financial Institutions on the Impact of the Requirement to Elevate Buildings Located in the Flood Plain When Suffering Substantial Damage

The Trustees reviewed a comparison of elevated properties data. No action was taken at this time.

Update on Economic Development Director position

Zoe Gordon was hired as the Economic Development Director for Waterbury and starts this new position on September 1st.

Determining the Priority Needs to Support Downtown Business and Development

A discussion was held with regard to the Economic Development Directors role in prioritizing the needs of businesses to help them survive. P. Howard Flanders asked what the process is for setting priorities for the new director. There are a lot of questions and a meeting would be helpful to discuss them.

Update on Property Boundary Survey by Licensed Surveyor for 51 South Main Street

W. Shepeluk reached out to one surveying company since the last Trustees meeting but he does not have any additional information to present at this time.

Minutes of Previous Meetings

N. Howell Sherman made a motion to approve the Joint Meeting minutes of July 6th and the Trustees meeting of July 8th as presented. The motion was seconded by L. Sayah and passed unanimously.

Upcoming Meetings

August 19th at 7:00 pm

Adjourn

N. Howell Sherman made a motion to adjourn the meeting at 7:15 pm. The motion was seconded by L. Sayah and passed unanimously.

Respectfully submitted,

Denise McCarty
Board Secretary

Approved on: _____

P. Howard Flanders

Lawrence Sayah

Natalie Howell-Sherman