

**Waterbury Village Board of Trustees Meeting
Main Street Fire Station
May 27, 2015**

Attendees: P. Howard Flanders, Village President; Lawrence Sayah and Natalie Howell-Sherman, Trustees; William Shepeluk, Municipal Manager; Alec Tuscany, Public Works Director; Ryan Morrison, Zoning Administrator; Joby Feccia, Waterbury Police Chief; Anthony Mazzilli, Waterbury Police Department; Anne Imhoff, ORCA Media; Matt Mientka, Waterbury Record; and Denise McCarty, Board Secretary.

Public: Lynn Mason, David Juenker, Everett Coffey, Dan Johnson, Steve Van Esen, Caleb Magoon, Chuck Houston.

Opening and Call to Order

P. Howard Flanders called the meeting to order at 4:30 pm.

Consider Modifications to the Agenda

N. Howell-Sherman asked that the Trustees address traffic concerns and the parking ordinance at their July 8th meeting. She asked that an agenda item be added to discuss parking issues on Mill Street.

Public

A. Tuscany stated that there are some issues on Moody Court with clients from Washington County Mental Health. He asked that the Trustees have WCMH attend a meeting to talk about their program. The Trustees agreed to invite them to a future meeting.

Blackback Pub Request for Outdoor Seating Space

Lynn Mason and Dave Juenker were present to discuss plans for outdoor seating at the Blackback Pub. They would like to extend the railing and add bench seating outside of the pub, stating that patrons like to be outside in the summer and that this plan would help them be more competitive. A. Tuscany stated that they would have to take care of the snow in this area during the winter, and had no problems with the plan otherwise.

W. Shepeluk stated that the Agency of Transportation is starting the right-of-way process for the Main Street project and that it is conceivable that the right-of-way will extend onto the deck area. Negotiations on the right-of-way will be held with the owner of the building. L. Mason and D. Juenker acknowledged this concern.

R. Morrison stated that parking requires that there be one space for every three seats. L. Mason stated that she did not believe they are adding seats, just shifting patrons from inside to outside during the warmer months. A. Tuscany asked that there be a slight slope on the deck for water drainage. The Trustees will wait to hear what the health department concludes on any seating additions, and will determine parking and water allocations from there. **N. Howell-Sherman made a motion to approve the extension of the outside railing to include the deck and revisit the seating allocation by the Department of Health, and to require that the pub name the Village as additional insured in their liability insurance. The motion was seconded by L. Sayah and passed unanimously.**

Consider Contract for Logging in the Watershed

W. Shepeluk distributed a letter from Hunger Mountain Forestry for proposed pine salvage work to be completed in the Waterworks. There has been extensive damage and a public assistance application has been submitted to FEMA. Logging has been done in the past to protect and enhance the watershed and protect the forest. It is recommended that the damaged areas get cleaned up.

Dan Sweet has put together a contract to have the work done using horses which is less invasive. There is not any expectation of revenue from the project. **L. Sayah made a motion authorizing W. Shepeluk to sign the contract for logging in the watershed. The motion was seconded by N. Howell-Sherman and passed unanimously.**

Plans for 51 South Main Street and Consider Date for Public Vote on Sale of Property

Dan Johnson attended the meeting to discuss the building project at the 51 South Main Street location and his plans for the site if he purchases it. The intent is to set a date for a meeting to go into more detail on the project and to hold a Village vote on the sale of the property. D. Johnson showed a rendering of the project which includes 30 one bed apartments, is 4 stories high, has under building parking and a minimum of 45 parking spaces. It will be a high quality residence that will fit in with Waterbury Village.

D. Johnson stated that he has met with historic preservation and has preliminary approval to tear the building down. He has met with the neighbors on two occasions, including last night.

The target date to complete the construction project would be some time next spring. Public comments were made with concerns of how long the building has been sitting vacant and how the insurance money was used. There will be an informational presentation and vote on June 30th. There will be an additional informational meeting prior to June 30th.

Request for UDAG Loan

Caleb Magoon, owner of Power Play Sports in Morrisville, submitted a business plan to the Trustees and the Municipal Manager to review. He would like to open a sports store in Waterbury at 46 South Main Street. He would sell products like mountain bikes, snow sports equipment, lacrosse, hockey, baseball, and basketball equipment; and dove-tail his screen printing and embroidery business so that he could offer such products and services as embroidered sports jerseys, t-shirts, etc. He has secured loans for this business venture from Ed Steele, VEDA, and Community National Bank. He has applied for a UDAG Loan and is requesting to borrow \$30,000. **N. Howell-Sherman made a motion to approve a UDAG loan to Waterbury Sports, LLC for up to \$30,000 with the Municipal Manager working out the details of the loan rate and length, to give a formal presentation to the Trustees for final execution at a later time. The motion was seconded by L. Sayah and passed unanimously.**

Parking on Mill Street

A. Tuscany discussed the parking issues on Mill Street. The parking is tight and causes issues with emergency vehicles being able to get through and issues with plowing. In addition, people are pulling off onto the Merchant's Bank side of the lawn and ruining the landscape. The Trustees discussed modifying the parking ordinance to enforce no parking on one side of the street on Mill Street. Discussion followed. W. Shepeluk asked if there was a coordinated effort to reach out to the other businesses to discuss with them the potential of changing the parking to no parking on the Merchant's Bank side of the road. N. Howell-Sherman will reach out to the surrounding business on Mill Street that could be affected by a parking change and get their opinions then report back to the Trustees at a later date.

Discussion of April Police Report

The April police report was reviewed and discussed. There was an increase in stops and tickets in April. On Friday May 29th starting at 7:30am, the Waterbury Police Department will host 'Coffee with a Cop' at the Senior Center. Also discussed was the statewide campaign of Click It or Ticket that will begin next week. Discussion also followed regarding the Waterbury Police Department's lack of response during burglaries at Prohibition Pig and Cork and who should respond, the Waterbury Police or the State Police.

Consider Grant to Police Department and Possible Funds for Backup Vehicle

Chief Feccia stated that the Waterbury Police Department received a \$500 unrestricted grant from the Lintilhac Foundation. Chief Feccia proposed using the money to purchase a simunitions conversion kit for use on a simulation gun for training purposes. **N. Howell-Sherman made a motion to use the \$500 Lintilhac Foundation grant monies to purchase the simunitions conversion kit with acknowledgement that in addition, \$250 of the training budget monies would be included to purchase the kit at a total cost of \$750. The motion was seconded by L. Sayah and passed unanimously.**

L. Sayah made a motion authorizing the Municipal Manager to set up a fund of up to \$10,000 for the purchase of a backup police cruiser. The motion was seconded by N. Howell-Sherman and passed unanimously.

Leaf Peepers Event

W. Shepeluk gave an update on the Leaf Peeper Marathon and the planning and coordination with emergency response services. **N. Howell-Sherman made a motion to approve holding the Leaf Peepers half marathon and 5k race in Waterbury on October 4, 2015. The motion was seconded by L. Sayah and passed unanimously.**

Consider Letters to Financial Institutions Concerning Potential Impact of Flood Plain Management Regulations and Other Concerns of Flood Plain Regulations.

The Trustees reviewed a draft letter that P. Howard Flanders drafted to financial institutions regarding flood plain regulations and how that might impact mortgage loans on properties located in the flood plains. W. Shepeluk will edit the draft letter and present it to the Trustees at a later date for review and approval.

Consider Axel's Request for an Entertainment Permit

Whitney Aldrich of Axel's Gallery and Frame Shop has requested to have live music in the alley on Friday July 24th, Friday, August 28th, and Friday, September 11th from 6 pm to 9 pm. **L. Sayah made a motion to approve the entertainment permit for Axel's Gallery and Frame Shop on July 24th, August 28th, and September 11th from 6 pm to 9 pm. The motion was seconded by N. Howell-Sherman and passed unanimously.**

Consider Mad River Distillers Liquor Sale in Rusty Parker Park and other uses of Rusty Parker Park

It was unclear to the Trustees what Mad River Distillers would like to do at the Rusty Parker Park. Do they want to sell liquor and or provide samples? The Village Clerk will contact the State Liquor Control to get more information about if this is allowed, and what is required by the vendor and/or the Village to permit this. This topic will be discussed at the next Trustees Meeting. Discussion followed regarding allowing yoga classes and woodworking classes in the park. The Trustees agreed that they will not allow businesses to hold events in the park for making profit unless they have a permit to do so.

Minutes

L. Sayah made a motion to approve the minutes of the Joint meeting on April 20th, the Trustees meeting on April 22nd, and Joint meetings on May 4th and May 13th as presented. The motion was seconded by N. Howell-Sherman and passed unanimously.

Upcoming Meetings

Joint Meeting with the Select Board and Trustees on June 1st.
Trustee Meetings on June 10th and June 24th.

Adjourn

L. Sayah made a motion to adjourn the meeting at 7:45 pm. The motion was seconded by N. Howell-Sherman and passed unanimously.

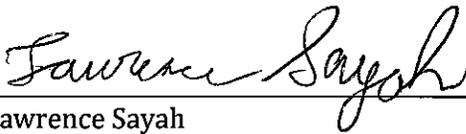
Respectfully submitted,

Denise McCarty, Board Secretary

Approved on: June 10, 2015



P. Howard Flanders



Lawrence Sayah



Natalie Howell-Sherman