

**Waterbury Village Board of Trustees Meeting
Main Street Fire Station
April 8, 2015**

Attendees: P. Howard Flanders, Village President; Lawrence Sayah and Natalie Howell-Sherman, Trustees; William Shepeluk, Municipal Manager; Anne Imhoff, ORCA Media; and Denise McCarty, Board Secretary.

Public: Everett Coffey and Julie Roy.

Opening and Call to Order

P. Howard Flanders called the meeting to order at 7:00 pm.

Consider any modification to the agenda

The agenda was modified to include an update on the PILOT payment, after the update on traffic construction.

Consider Adoption of Vendor Ordinance

W. Shepeluk reviewed the final draft of the Vendor Ordinance, specifically the enforcement section 9.02 which included some modifications. Discussion followed regarding the violations and enforcement of vendor violations with tickets. P. Howard Flanders stated that he received feedback from local businesses on Stowe Street concerned with parking on Stowe Street when vendors are there. **L. Sayah made a motion to adopt the Village of Waterbury Ordinance Regulating Vendors as of April 8, 2015 as presented. The motion was seconded by N. Howell-Sherman and passed unanimously.** The Vendor Ordinance will be published and will go into effect on the 61st day from today.

Consider Lease with Chad Rich for Edge of Elm Street Parking Lot

Chad Rich uses Attorney Jeff Kilgore for his business transactions. Jeff Kilgore has also advised the Village of Waterbury on legal matters as well. W. Shepeluk reviewed minor changes to the lease agreement. The changes will be reviewed by Jeff Kilgore and the lease will be considered at a future meeting.

Consider and Approve Village Staff Compensation for 2015

W. Shepeluk prepared a Village staff salary compensation table and it was reviewed by the Trustees. All Village staff has had employee evaluations. **N. Howell-Sherman made a motion to approve the April 8th, 2015 Compensation Table for the Village employees as presented. The motion was seconded by L. Sayah and passed unanimously.**

Update of Traffic in Village Due to Construction

W. Shepeluk gave an update on several projects including the State complex renovations, waste water treatment plant upgrade, ground breaking on Monday at the new municipal complex site behind the library (the projected move in date is January 20, 2016), bridge projects on the south bound and north bound lanes of Route 100, and the Stowe Street sidewalk project. All of these projects will impact the traffic conditions in Waterbury.

Update on PILOT

W. Shepeluk gave an update on the PILOT payment of \$120,854 and he is communicating with Michael Obuchowski at Buildings and General Services. No action was taken at this time.

Options for Backup Vehicle for Police

The Trustees and Municipal Manager discussed options for selling the old police cruiser. Taking it to the auction or posting to the Waterbury Front Porch Forum to sell were the primary ideas. By consensus, it was agreed upon to take the old cruiser to the car auction to sell.

Dog Park Update with Chad Ummel

The Village's insurance will cover the liabilities of having the dog park. Continued maintenance of the dog park was discussed and fundraising will need to continue to raise money to pay for the maintenance of the park.

Other items related to the dog park:

- 1) Yestermorrow will purchase the materials to build the pavilion structure and then the Village will reimburse Yestermorrow for the costs using fundraising money that has been raised and deposited into the Village's account.
- 2) After the Pavilion gets constructed, who owns that structure, the Town, the Village, or Yestermorrow? Discussion followed. The consensus was that the Village should own the dog park but cannot invest any money into maintaining the park.
- 3) The dog park non-profit 501(c)(3) status is pending and will likely not be approved until after construction is completed.
- 4) The total cost of this project is \$23,000, with \$1,000 of that designated for maintenance after it is constructed. To date, \$15,000 has been raised.
- 5) The ground breaking of the dog park will begin in April. SD Ireland donated concrete for this project.

Also discussed was the Animal Control Ordinance regarding cleaning up after your dog and possibly having more bag dispensers in the Village.

Floodplain Regulations Hearing and Concerns

The Planning Commission is meeting on Monday night April 13th at a second public meeting to discuss flood plain regulations. There has been feedback posted on Waterbury Front Porch Forum. No action was taken at this time.

Joint Meeting Agenda with Select Board April 20th Proposed Agenda

Planning Commission presentation on Flood Plain Regulations
Personnel Policy (ongoing) – HOLD this item for another meeting
Approve the Local Emergency Operations Plan
Economic Development Director
Highway Projects (construction specifications)
Appointments to committees and boards

P. Howard Flanders will email Chris Nordle and give him suggestions for changes to the proposed agenda to hold the Personnel Policy discussion for another meeting and to allot one hour each to discuss the Economic Development Director and Planning Commission items.

Minutes

N. Howell Sherman made a motion to approve the minutes of the March 25th and April 1st Trustees meetings. The motion was seconded by L. Sayah and passed unanimously.

Upcoming Meetings

April 9th at 9 am – Meeting in Montpelier to discuss the Hubacz lawsuit.

Joint meeting with the Select Board on April 20th.

Board of Trustees meeting on April 22nd.

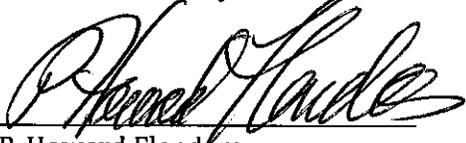
Adjourn

L. Sayah made a motion to adjourn the meeting at 9:28 pm. The motion was seconded by N. Howell-Sherman and passed unanimously.

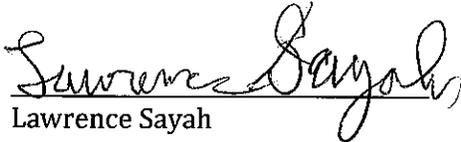
Respectfully submitted,

Denise McCarty, Board Secretary

Approved on: April 23, 2015



P. Howard Flanders



Lawrence Sayah



Natalie Howell-Sherman