

**Waterbury Village Board of Trustees Meeting  
Main Street Fire Station  
March 25, 2015**

Attendees: P. Howard Flanders, Village President; Lawrence Sayah and Natalie Howell-Sherman, Trustees; William Shepeluk, Municipal Manager; Steve Lotspeich, Community Planner; Joby Feccia, Police Chief, Corporal Anthony Mazzilli, Waterbury Police Department; Matt Mientka, Waterbury Record; Anne Imhoff, ORCA Media; and Denise McCarty, Board Secretary.

Public: Larry Murphy, Roger and Ann Barr, John & Judy Woodruff, and Susan Mehrtens.

**Opening and Call to Order**

P. Howard Flanders, Village President called the meeting to order at 4:30 pm.

**Consider any modification to the agenda**

The agenda was approved as presented. The minutes will be reviewed near the end of the meeting.

**Consider Sign request for Rouell Boutique at Stowe Street**

Larry Murphy was present to discuss a sign permit at 21 Stowe Street for Rouell Boutique. He is checking as to whether or not the sign will be lit. The sign permit was reviewed and S. Lotspeich stated that the permit can be amended for down cast, shielded lighting. The permit requires approval from the Trustees as it will hang over the sidewalk right of way. **L. Sayah made a motion to approve the sign for Rouell Boutique at 21 Stowe Street. The motion was seconded by P. H. Flanders and passed by those present.**

**Residents concerns for Parking on East Street**

East Street Residents were present to express concerns about vehicles parking on East Street, and submitted a petition from residents. People are parking on both sides of the street, making it impossible for emergency vehicle access. They distributed some pictures that showed the loss of a travel lane due to snow banks. J. Woodruff suggested a temporary parking lot on North Street.

J. Feccia stated that the problem is worse when there are snow banks. He suggested making a temporary order for no parking on the right side of East Street. He has spoken to employees of the Hen of the Wood and constructions workers. The order will be temporary until there is a change in the Village Ordinance. The Trustees stated they are open to considering a change in the ordinance. In the meantime, it makes sense to have temporary signage for no parking on the right side of the street, and signage to observe the right of way for parking near the stop sign.

**N. Howell-Sherman made a motion to endorse a temporary no parking order and to place temporary no parking signs on the right side of East Street just beyond Amanda Lamb's house. The motion was seconded by L. Sayah and passed unanimously.**

The Trustees will discuss an amendment to the ordinance and include changes to fines at the same time.

**Consider February Police Report and any Police Issues**

Chief Feccia reviewed the parking violations policy. Currently, general parking violations cost \$10, crossing outside of a cross walk costs \$25, and violations for parking in handicapped spaces is \$50. The Park Rules for Rusty Memorial Park were reviewed. Discussion followed around adding a park rule/ordinance to be able to issue fines to people that break the rules. The ordinance would go into effect within 60 days of it being passed.

### **Discussion on Purchase of Used Car**

Chief Feccia discussed some police package cars that are in used but good condition. The current Waterbury cruiser has approximately 130,000 miles and has seen 7 or 8 winters. A used 2008 cruiser would cost approximately \$6,000 to \$7,000. These cars are southern cars and have not seen any winters. To get the car, it would cost approximately \$1,000 to put the car on a carrier and have it transported back to Vermont. Discussion followed regarding what other options were available. No action was taken at this time.

Chief Feccia gave an update on the current police schedule and an update on what the VSP is doing for the Village. He will add the number of calls that VSP transfers over to Waterbury Police Department on his next report. On April 10<sup>th</sup>, there will be a local event called "Coffee with a Cop" at the Waterbury Senior Center around 12:00 noon. Both Chief Feccia and Officer Mazzilli will participate in this event.

### **Consider Loan Documents for Hydro Study**

W. Shepeluk gave an update on the hydro study with the Village's water mains. The Village needs to have a pressure reducing system. If a hydro study is done to determine if electricity can be generated, there is no interest on the loan. The first payment would start on February of 2020 in the amount of \$2,460 until the \$12,300 is paid back.

**N. Howell-Sherman made a motion to approve the loan agreement for \$12,300 for the Hydro Study Resolution and accompanying certificate note and certification of registration. The motion was seconded by L. Sayah and passed unanimously.**

### **Discussion on Parking Committee Recommendations**

The Trustees discussed the Parking Committee recommendations for Spring/Summer 2015. Discussion followed regarding changing the all day parking on Bidwell and Stowe streets to 2 hour parking. It was asked how many employees businesses have, how many spaces are being used, and what is their over flow.

List of Short Term recommendations:

1. Check regularly and replace bulbs where out in lighting fixtures in and around municipal parking areas.
2. Update current and future placement and size of parking signage to conform to state and local regulations.
3. Repave parking lot lines and fix pot holes
4. Create "all day" parking areas for employee parking to get them off the prime parking
5. Formally name the four parking areas on Bidwell Lane.
6. Add secured 2 hour parking signs on Elm Street for approximately the first 200 feet.
7. Change the current 15 minute parking ordinance to match business hours of local retail businesses.
8. Change the Elm Street municipal parking lot behind the Prohibition Pig's new building to a two-hour restricted parking lot.
9. Change the Bidwell Lane parking lots between Stowe Street Emporium and Bridgeside Books to two-hour restricted parking lots.
10. Add a 15 Minute Parking sign in front of Axel's Gallery and Frame Shop.
11. Revisit handicapped spaces, size, number (ADA compliant) and locations.
12. Review the current zoning regulations related to the core downtown commercial district.

N. Howell Sherman will take the comments back to the Committee and fine tune the recommendations.

### **Update on 51 South Main Street**

P. Howard Flanders stated that Dan Johnson had to hire a new architect to work on this site proposal because the previous one was too busy to work on this particular project. He is still on

track to make a presentation to the Village. There will then be a Village meeting and a vote will be scheduled.

**Minutes**

**L. Sayah made a motion to approve the minutes of February 11<sup>th</sup>, March 4<sup>th</sup> and March 11<sup>th</sup> meetings as presented. The motion was seconded by N. Howell-Sherman and passed unanimously.**

**Coming Meetings**

There will possibly be a joint meeting on April 6<sup>th</sup> of the Select Board and the Trustees.

**Adjourn**

**N. Howell Sherman made a motion to adjourn the meeting at 6:34 pm. The motion was seconded by L. Sayah and passed unanimously.**

Respectfully submitted,

Denise McCarty  
Board Secretary

Approved on: April 6, 2015

P. Howard Flanders  
P. Howard Flanders

Lawrence Sayah  
Lawrence Sayah

Natalie Howell Sherman  
Natalie Howell-Sherman