

**Waterbury Village Board of Trustees Meeting
Main Street Fire Station
February 11, 2015**

Attendees: P. Howard Flanders, Village President; Lawrence Sayah and Natalie Howell-Sherman, Trustees; William Shepeluk, Municipal Manager; Steve Lotspeich, Community Planner; Officer Anthony Mazzilli, Waterbury Police Department; Anne Imhoff, ORCA Media; and Denise McCarty, Board Secretary.

Public: Darrick Pitstick, Don Schneider, Nicole Grenier, John Grenier.

Opening and Call to Order

P. Howard Flanders called the meeting to order at 7:00 pm.

Consider any modification to the agenda

The agenda was approved as presented with no modifications.

Public

No public comment.

Consider Revitalizing Waterbury Request for Arts Festival 2015

Darrick Pitstick was present on behalf of Revitalizing Waterbury to request permission to close Stowe Street to vehicular traffic from Main Street to Union and Railroad Streets as well as Bidwell Lane to Foundary Street starting at 10:00 am on Friday, July 11th to Saturday, July 12th at 5:30 pm for the Waterbury Arts Fest. There will be a beer garden and live music on Friday, July 11th and they are asking to be allowed to offer music until 10:00 p.m. The event will be from 6 to 10 pm. Discussion followed about having the traffic light flash during the event and resume to normal when the event is over. **L. Sayah made a motion to approve the request as proposed, agreeing to close Stowe Street and Bidwell Lane as necessary and extending the hour at which live performances must end, according to the noise ordinance, until 10:00 p.m. The motion was seconded by N. Howell-Sherman and passed unanimously.**

Consider Enforcement Options for Vendor Ordinance

There was a discussion regarding fines for Vendors that do not comply with the ordinance. The Municipal Manager is still drafting the details for enforcing the ordinance. No ordinance enforcement will be presented until after the Annual Meeting on March 3rd.

Steve Lotspeich presented the design layout and site plan for the dog park. Discussion followed regarding the maintenance of the park. **L. Sayah made a motion to authorize the Municipal Manager to sign the zoning permit application and Act 250 application for the dog park and kiosk as presented in the plan. The motion was seconded by N. Howell-Sherman and passed unanimously.**

Consider Request for UDAG Loan

John and Nicole Grenier appeared to discuss their application for a UDAG Loan.

L. Sayah made a motion that premature general public knowledge of the potential contract between the Village of Waterbury and Nicole Grenier would cause Nicole Grenier to be at a substantial disadvantage as she must disclose confidential personal and financial information to the Trustees in order to allow them to consider a potential mortgage contract between Nicole Grenier and the Village of Waterbury. Natalie Howell-Sherman seconded the motion. The motion passed unanimously.

L. Sayah made a motion to enter executive session to discuss the terms of a potential mortgage contract with Nicole Grenier under the provisions of 1 V.S.A, section 313(a)(1)(A). The motion was seconded by N. Howell-Sherman and passed unanimously. The Trustees entered into Executive Session at 7:45 pm and came out of Executive Session at 8:20 pm with no action taken.

N. Howell Sherman made a motion to approve a UDAG Loan to Nicole Grenier for \$25,000. The loan will be for a period of 84 months (7 years) with an interest rate of 3.6 percent. The interest rate and other terms of the loan may be adjusted after the 42nd monthly payment is made, the Trustees agreeing, however, that the interest rate can never be set higher than 150 basis points above the "Prime Rate" as published by the Wall Street Journal. The motion was seconded by L. Sayah and passed unanimously.

Update on Police Schedule versus Proposed 2015 Budget

The Municipal Manager discussed the current police coverage, open shifts during the day, the costs associated with the positions, how to best utilize the Waterbury Police Department, and when to use the State Police for coverage. "Community Based Policing" was discussed. No action was taken.

Parking Study Discussion

Don Schneider, member of the Parking Committee, presented a parking study.

List of short-term recommendations:

1. Check regularly and replace bulbs where out in lighting fixtures in and around municipal parking areas.
2. Update current current and future placement and size of parking signage to conform to state and local regulations.
3. Repave parking lot lines and fix pot holes
4. Create "all day" parking areas for employee parking to get them off the prime parking
5. Formally name the four parking areas on Bidwell Lane.
6. Add secured 2 hour parking signs on Elm Street for approximately the first 200 feet.
7. Change the current 15 minute parking ordinance to match business hours of local retail businesses.
8. Change the Elm Street Municipal parking lot behind the Prohibition Pig's new building to a two-hour restricted parking lot.
9. Change the Bidwell Lane parking lots between Stowe Street Emporium and Bridgeside Books to two-hour restricted parking lots.
10. Add a 15 Minute Parking sign in front of Axel's Gallery and Frame Shop.
11. Revisit handicap spaces, size, number (ADA compliant) and locations.
12. Review the current zoning regulations related to the core downtown commercial district.
13. Parking violation enforcement.

Also discussed were mid-term recommendations to coincide with the Main Street reconstruction project.

Floodplain Regulations

No action was taken at this time.

Concerns on the Crosswalk at the Foot of Bank Hill

Lighting concerns were discussed and the importance of lighting in that area. No action was taken at this time.

Minutes

N. Howell-Sherman made a motion to approve the minutes of January 28th Board of Trustees meeting as presented. The motion was seconded by L. Sayah and passed unanimously.

Upcoming Meetings

There will be a hearing on February 25th at St Leo's Parish Hall.

Adjourn

L. Sayah made a motion to adjourn the meeting at 9:35 pm. The motion was seconded by N. Howell-Sherman and passed unanimously.

Respectfully submitted,

Denise McCarty, Board Secretary

Approved on: March 25, 2015



P. Howard Flanders



Lawrence Sayah



Natalie Howell-Sherman