

**Waterbury Village Board of Trustees Meeting
Main Street Fire Station
January 14, 2015**

Attendees: P. Howard Flanders, Village President; Lawrence Sayah and Natalie Howell-Sherman, Trustees; William Shepeluk, Municipal Manager; Chief Joby Feccia, Waterbury Police Department; Officer Anthony Mazzilli; Anne Imhoff, ORCA Media; and Denise McCarty, Board Secretary.

Public: Everett Coffey, Sally Dillon, Gary Dillon

Opening and Call to Order

P. Howard Flanders called the meeting to order at 7:00 pm.

Approve Agenda/Consider Modifications

The agenda was reviewed and approved as presented with no modifications.

Update from Manager on recent public safety concerns, East Street parking, New Year's Eve coverage, and response to phone calls

Parking – some of the cars parking on East Street are from the construction workers. Some cars have been towed and some people have been spoken to by the police department. Discussion followed.

New Year's Eve coverage – Waterbury police department did not have coverage on New Year's Eve. There was State Police and a Chittenden County Sheriff in the area. Discussion followed regarding the Waterbury police department schedule.

Response to phone calls – The Trustees are concerned that this is an on-going issue that people are not getting called back adequately and timely. Discussion followed.

Review of savings to Village residents from use of VSP covering off duty hours and response to calls for 2014

W. Shepeluk circulated time analysis data for the police department for 2014 versus 2013. Discussion followed.

Review of possible Trustees base budget for police department for 2015 with two full time officers and one cruiser.

The budget reflects the Municipal Manager's recommendation to consider returning the Waterbury Police force to three full-time members. This would add one patrol officer to the current force of a chief and one patrol officer. Once it's staffed with three full time people, it is suggested that part time coverage is no more than 20 to 30 hours per month. Additional details were discussed. Also discussed was getting a full time police officer through the academy and trained to work solo prior to the new housing in Waterbury getting finished and the State employees returning in 2016. The Trustees also discussed the other scenario of the Chief and one full time officer and then part time officers to cover vacations. Discussion followed.

Remaining Village general government budget including development director funding and Village budget agreements with the Select Board

The Village's portion to pay for the Development Director is \$26,000. The Town's portion would be \$30,000. Discussion followed. The Town is still working on their budget. No action was taken at this time.

Items for Village warning

Water and Sewer budgets – W. Shepeluk will know more if money needs to be borrowed for water and sewer after he speaks with Alec Tuscany.

P. Howard Flanders asked if the Village residents would be willing to donate \$1,000 toward the Dog Park. Discussion followed. W. Shepeluk will include this item.

Review of Village Goals for 2015

The Trustees reviewed the following goals and agreed to this list.

1. Finalize Personnel Policy
2. Complete sale of 51 South Main Street
3. Continue to support effort to increase Village Grand List
4. Work with Parking Committee to evaluate options to maximize parking
5. Main Street
6. State employees back
7. Support new Municipal Complex
8. Work with Planning Commission on adopting Flood Plain Regulations
9. Work to ensure all grant monies to enhance flood protection are spent
10. Continue to work on evaluating, provide for efficient and effective management of services to provide for public safety and integration of local resources with VT State Police Resources to provide the most cost effective solution to Village Residents.

Update on completed performance evaluations and compliance with vacation carry over limits

The present personnel policy states that an employee cannot carry over more than 160 hours of vacation time at their anniversary date. J. Feccia currently has over 300 hours of vacation time accrued. Discussion followed. W. Shepeluk discussed which employees would be evaluating other staff. No action was taken at this time.

Upcoming Meetings

There is a public hearing on January 22nd at 7:00 pm to discuss the vendor ordinance and proposed zoning changes.

January 28th – Special Hearing at St Leo’s Parish at 4:00 pm.

Minutes

N. Howell Sherman motioned to approve the December 30th Village Trustees meeting minutes as presented. L. Sayah seconded the motion. The motion was voted on and passed unanimously.

Adjourn

N. Howell Sherman motioned to adjourn the meeting at 9:22 pm. L. Sayah seconded the motion. The motion was voted on and passed unanimously.

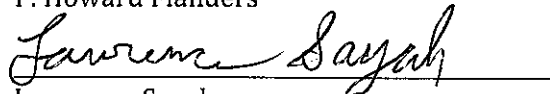
Respectfully submitted,

Denise McCarty
Board Secretary


Approved on: Jan 23, 2015



P. Howard Flanders



Lawrence Sayah



Natalie Howell-Sherman