

**Waterbury Village Board of Trustees Meeting
Steele Block 2nd Floor Conference Room
December 30, 2014**

Attendees: P. Howard Flanders, Village President; Lawrence Sayah and Natalie Howell-Sherman, Trustees; William Shepeluk, Municipal Manager; and Carla Lawrence, Village Clerk.

Public: Roger & Ann Barr, and Anne Imhoff.

P. Howard Flanders called the meeting to order at 1:30 pm.

Approve Agenda/Consider Modifications

The agenda was reviewed. An update on the solar array was added to the agenda.

Public

Roger and Ann Barr were present to express concerns about parking on East Street. People are parking on both sides of the roads blocking access to emergency vehicles. It is possible that employees of Hen of the Wood and bridge construction workers are parking on East Street. Other vehicles including trash haulers often cannot get through.

W. Shepeluk stated that there is parking allowed on both sides of the street and nothing in the ordinance prohibits this action. A change in the ordinance would not be effective or enforceable for 60 days. The ordinance does allow the police chief to make temporary no parking zones which would address the problem. A long term solution needs to be addressed.

Review of November Police Report

Chief Feccia previously distributed the November police report dated December 12, 2014. In November, there were 54 stops resulting in 6 tickets and 48 warnings. W. Shepeluk commented that this ratio is a little heavy on the warning side, and this may have been due to the construction on Stowe Street and the roundabout.

There were five calls from by the State Police in the Village in November while the Waterbury police department was off duty. W. Shepeluk will ask J. Feccia to include the date of State Police calls to compare against the schedule.

There was a brief discussion about the pay line items in the police budget. The Trustees would like to determine the savings due to State Police coverage and open shifts. W. Shepeluk indicated that they could look at the individual pay line items in more detail.

N. Howell-Sherman asked how the current year calls statistic was tallied. The Manager will review this statistic with the Chief. She also noted that the chief requested snow tires for both vehicles in his report and commented that both vehicles should have snow tires on them.

N. Howell-Sherman asked why the Chief requested the purchase of 4 body cameras, and suggested that 2 cameras could be rotated among the officers. W. Shepeluk replied that 2 cameras could be used by the full time officers, and 2 more could be rotated among the part time officers. This item can be discussed during budgeting.

Discussion on Vendor Ordinance and Date for Possible Public Meeting

W. Shepeluk distributed a revised draft Ordinance Regulating Vendors and reviewed some of the changes. Julie Roy delivered signed petitions earlier in the day to W. Shepeluk asking for an annual fee of no more than \$250. The Ordinance proposes an annual fee of \$700. A discussion was held regarding vendors not locating with 100 feet of a permanent restaurant and the wording was modified. A public meeting will be held on the same evening as the public hearing for the draft interim by-law amendments.

Discussion on Draft Interim Zoning Ordinance

W. Shepeluk distributed a draft Notice of Public Hearing for the draft interim by-law amendments. The public hearing will be held on Thursday January 22nd at 7:00pm at the Main Street Fire Station. The draft vendor ordinance will be discussed that evening as well.

Draft Personnel Policy

The last discussion with the Select Board was about at will termination versus progressive discipline. W. Shepeluk emailed Attorney Scott Cameron for his advice as to what is best for a Municipality, and suggested tabling the policy until sometime after January.

Review Status of Trustee's Goals

P. H. Flanders distributed the 2014 and 2015 goals. The 2014 goals were reviewed and discussed, as well as additional goals for 2015.

Solar Array Update

W. Shepeluk reported that array will be commissioned and open for business as of December 31, 2014. He has sent a bill so that the Village will receive revenue of \$5,500.

Minutes

N. Howell-Sherman made a motion to approve the minutes of the December 10th Trustees meeting and the December 15th Joint meeting. The motion was seconded by L. Sayah and passed unanimously.

There being no further business, the meeting was adjourned at 3:20pm.

Respectfully submitted,

Carla Lawrence, Village Clerk

Approved on: Jan 14, 2015

P. Howard Flanders
P. Howard Flanders

Natalie Howell-Sherman
N. Howell-Sherman

Lawrence Sayah
Lawrence Sayah