

Waterbury Village Board of Trustees Meeting  
Main Street Fire Station  
December 10, 2014

Attendees: P. Howard Flanders, Village President; Lawrence Sayah and Natalie Howell-Sherman, Trustees; Steve Lotspeich, Community Planner; William Shepeluk, Municipal Manager; Anne Imhoff, ORCA Media; and Denise McCarty, Board Secretary.

Public: Judy Kamien and Mary Koen

### **Opening and Call to Order**

P. Howard Flanders called the meeting to order at 7:00 pm.

### **Approve Agenda/Consider Modifications**

The agenda was reviewed. The solar project update was added to the agenda.

### **Continue Discussion of Possible Interim Zoning Options to Promote Growth in the Grand List**

Steve Lotspeich facilitated this discussion and stated there were two options. Option # 1 would only apply to the historic/commercial sub district of design review overlay district which is the same as the designated downtown. Option #2 would be to not include the overlay district at all and just list the downtown commercial and this would apply to a broader area.

Discussion followed to limit it to the downtown district because that was preferred and to identify the areas on the map, including Village mixed residential, underlying zoning, downtown commercial, and designated downtown. Zoning options for smaller units would allow for aging adults to have housing while being able to stay in their community.

Proposed revisions of the Interim Zoning Regulations to be considered are:

- Only affected areas would be the downtown design review overlay district, historic/commercial sub district
- Units not to exceed 1,100 square feet for each unit
- Parking regulations – can we increase the parking regulations to 1 ½ parking spaces for a one unit and two spaces for a two unit? Discussion followed

Design review board criteria concerning the height and bulk of the buildings would apply to this project. Action: Steve Lotspeich will revise the draft zoning regulations. There will be a warning of the draft and then a meeting to discuss.

### **Consider Any Further Revisions to the Proposed Vendor Ordinance**

The Trustees and Municipal Manager discussed some of the revisions such as vendors staying 100 feet from restaurants and the parking ordinance on vendors and special events. The Trustees and Municipal Manager reviewed the revisions to the proposed vendor ordinance. Discussion followed. Action: Revisions will be made and the vendor ordinance will be brought to another meeting for review and approval.

### **Solar Panel Update**

The physical array is close to starting production. Administratively, it is beginning to be a burden. Green Lantern has assigned Main Street Power to manage the Town's account. There is more paperwork to be reviewed and approved.

### **Dog Park Status Update**

The Select Board will be meeting next week and have asked for an update on the dog park. C. Ummel applied for a State grant from Buildings and General Services for \$2,400 and was awarded the grant. The monies will cover construction and supplies for the dog park. He also plans on coordinating a kick start

campaign to raise money to cover the full cost of the dog park. Discussion followed on who would maintain the lawn at the dog park.

**Consider Loan Documents**

W. Shepeluk gave a summary of the loan documents:

- Renew the \$32,000 loan for the cruiser at an interest rate of 1.55%. The note was originally for \$40,000. The note would be approved for another year.
- Loan for improvements to the waste water system that was approved by the voters. The note is for \$82,200 at a 1.5% interest rate.
- Loan for improvements to the water system: \$149,000 note at 1.5% for one year.
- Loan for improvements to the waste water system: \$140,000 note at 1.5% for one year.

N. Howell-Sherman motioned to approve the loan documents for the water and sewer notes as recommended and previously approved by the Village voters. L. Sayah seconded the motion. The motion was voted on and passed unanimously.

L. Sayah motioned to approve the loan documents for the cruiser for \$32,000 at 1.55% for one year. N. Howell Sherman seconded the motion. The motion was voted on and approved unanimously.

**Consideration of Minutes**

N. Howell-Sherman motioned to approve the minutes of the December 1<sup>st</sup> joint meeting with the Select Board and the December 1<sup>st</sup> Village Trustees meeting as presented. L. Sayah seconded the motion. The motion was voted on and passed unanimously.

**Update on Hubacz Lawsuit and NEPBA Contract**

There was no update on the Hubacz Lawsuit at this time. N. Howell-Sherman made a motion to enter into Executive Session for the purpose of discussing the police union contract. The motion was seconded by L. Sayah and passed unanimously. Executive Session commenced at 9:17 pm.

The Trustees came out of Executive Session at 9:39pm, having taken no action.

The Trustees continued discussion about the NEPBA contact in open session. L Sayah made a motion to approve the contract with NEPBA, agreeing to a 3% pay increase retroactive to July 1, 2014, removing section 806 of the contract "Temporary Service on Higher Rank", and to institute the rank of Corporal on the police department, allowing Officer Mazzilli to be promoted to that rank. The motion was seconded by N. Howell-Sherman and passed unanimously.

The Trustees agreed that their next regular meeting would be rescheduled from Wednesday December 24<sup>th</sup> to Tuesday December 30<sup>th</sup> at 1:30pm to be held at the Steele Block Conference Room.

**Adjourn**

N. Howell Sherman made a motion to adjourn the meeting at 10:00pm. L. Sayah seconded the motion. The motion was voted on and passed unanimously.

Respectfully submitted,

Denise McCarty, Board Secretary

Approved on: \_\_\_\_\_

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P. Howard Flanders

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N. Howell-Sherman

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