

**Waterbury Village Board of Trustees Meeting
Main Street Fire Station
October 8, 2014**

Attendees: P. Howard Flanders, Village President; Lawrence Sayah and Natalie Howell-Sherman, Trustees; William Shepeluk, Municipal Manager; Joby Feccia, Police Chief; Anthony Mazzilli, Officer; Anne Imhoff, ORCA Media; and Denise McCarty, Board Secretary.

Public

John Booth; Sally and Gary Dillon; Jane Willard; Al Lewis, Waterbury Rotary; Lori Wyman; and Alec Tuscany.

Opening and Call to Order

P. Howard Flanders called the meeting to order at 7:00 pm.

Approve Agenda/Consider Modifications The Agenda

The agenda was modified to include the following items:

Discuss adding an awning on the front of Craft Beer Cellar at 3 Elm Street; and a discussion about the field near the ice center. The agenda was approved as modified.

Permanent Awning to be Added to the Store Front of Craft Beer Cellar

Victor Osinaga, the co-owner of the Craft Beer Cellar located at 3 Elm Street, described the two awnings they are proposing to be placed on the front of the building. The reason that the owners would like the two awnings on the store front windows is to provide shade to the store front to protect the beer products. The dimensions of the awnings would be 9 feet one inch with a three foot drop and a three foot projection which gives 9 feet 1 inch clearance above the side walk.

The awning would not have any wording on it and it would be a fabric awning. Discussion followed.

Natalie Howell Sherman made a motion to give permission to the Craft Beer Cellar for the two awnings as proposed subject to any permits, if required, at 3 Elm Street. L. Sayah seconded the motion. The motion passed unanimously.

Follow up on Issues from Last Meeting

These issues included WPD officer's on-call during regular hours and VSP responses during off duty hours. The Municipal Manager explained that the Trustees clearly asked at a previous meeting that the WPD go off duty in the overnight hours. The State Police Dispatcher answers the phone and dispatches. If there is no one at the Waterbury Police Department to work then the State Police would be on-call. Chief Feccia explained that when someone has a scheduled day off, the expectation is that this is a day off and that person would not be working on-call. When there is an open shift that means that there is no part time or full time person to cover that shift. It was asked if the State Police know what the Waterbury Police Department's schedule is. Discussion followed. The State Police know when the Waterbury Police Department signs on. They are not given WPD work schedules specifically. There have been some interviews conducted to hire another part time officer.

J. Feccia explained in more detail the August Police Department Report and the VSP responses during off duty hours. Items of interest would be how many calls the VSP respond to in the daytime hours versus evening hours. Discussion followed. There were concerns about liability when using WPD to direct traffic versus responding to police calls.

Discussion on Report of Vandalism in Rusty Parker Park and Running of Leaf Peepers Half Marathon

Al Lewis from the Waterbury Rotary spoke about his concerns, observations, and his role with the Waterbury Rotary to maintain Rusty Parker Park. He cleans up the park after the Farmer's Market and makes sure trash is picked up after the market is over. He usually leaves the park at 6:30 pm.

He observed on several days last week that there was a group of kids hanging out in the park after 6:30 pm. The picnic table anchors have been pulled out of the ground. They have been playing ball, climbing in the trees, and not complying with the park rules. A. Lewis solicited the services of Crime Stoppers and he also took pictures and sent them to the police department. He has not seen any police patrol when he was down at the park. The globe that was broken on the post cost \$175.00 to replace. He believes that this is happening after school until dark. Lori Wyman spoke about her observations of the group of kids that are hanging around the park during the Farmer's Market and concerns that the kids do not respect the surroundings or others around them. Chief Feccia stated that the WPD have spoken to the kids and their parents. Nothing can be done unless vandalism is witnessed and reported. A. Tuscany also discussed his observations of the group of kids in the park.

J. Willard spoke about her concerns with some of the Front Porch Forum postings and how the vandalism should be handled. There is a Restorative Justice Panel. There needs to be convictions before Restorative Justice can get involved. It was asked if another No Trespass order can be issued. Chief Feccia stated that he will share the rules of the park with the officers. The park rules are that no one is supposed to be loitering in the park after dark. A. Lewis asked if it was possible to mount cameras in the park to capture the areas that they are most concerned about. W. Shepeluk stated that cameras in Vermont are still very controversial. No action was taken at this time.

There were 1500 runners who participated in this year's Leaf Peepers event. P. Howard Flanders asked what the Waterbury Police Department did to assist in the public safety for this event. Chief Feccia stated that WPD lead the marathoners at the start of the race with a blue light. Other than that, no other assist was done. P. Howard Flanders stated that traffic flow was an issue during this event. Discussion followed. Gary Dillon stated that the Fire Department is not responsible for closing of roads or any traffic issues even though the VSP received several calls to report that the Waterbury Fire Department closed some roads and was not providing traffic control. P. Howard Flanders stated that this year, the Waterbury Police Department presence was not acceptable. The Trustees would like the Waterbury Police Department to have more presence next year and they would like specifically to have Chief Feccia at that event.

Consider Revisions to Vendor Ordinance and Set Date for Public Meeting

The Trustees discussed possible changes for the Vendor Ordinance. These proposed changes were:

- 1) Retain current fee of \$3.00 per day
- 2) Require prepayment by the month for the total number of weekdays in the month. Each Vendor to post a notice on the cart or vehicle from the Village indicating the monthly fee for the current month has been paid.
- 3) Vendors must be located at least 100 feet from any permanent restaurant while it is open for business.
- 4) Vendor must obey the parking ordinance.
- 5) The use of gasoline generators is prohibited.
- 6) Vendors who belong to the Farmer's Market and pay all Farmer's market fees are exempt from the Village vendor fee if they only operate on the Farmer's Market night.
- 7) Single Event Fees are ___?

The Municipal Manager will write something up to reflect the suggestions discussed at tonight's meeting. The Trustees will then invite Julie Roy from Roy's Hot Dog Cart to another meeting to discuss the proposed changes and then the Trustees will set a public meeting to solicit comments and feedback to the proposed changes.

Consider Identifying Trustees Concerns for Long Term Effects of Declining Grand List Values and Cost of Complying with Flood Plain Regulations and Asking Waterbury Development Corp for Suggestions to Address the Issue

Darren Winham, Develop Director is working with the Waterbury Development Corporation. The Trustees reviewed a draft letter. **N. Howell-Sherman moved to authorize the Municipal Manager to revise the proposed letter to the Waterbury Development Corporation relative**

to suggestions for maintaining the stability of the Village's Grand List. L. Sayah seconded the motion. The motion was voted on and passed unanimously.

Discussion on Possible Regulation of Use of Jake Brakes in the Village

There are some trucks that are using jake brakes in the Village. It was asked if this is a big issue right now. Discussion followed. No action was taken at this time.

Review of Annual Interest Income from UDAG Loans and Investments

The revenue report for the UDAG fund was reviewed. The Municipal Manager discussed the content of the report. The funding for Darren Winham's position was discussed and how much money the Village contributed towards this position. The Municipal Manager will have a report prepared with additional information for the October 20th joint meeting with the Waterbury Select Board.

Maintaining the Field Past the Ice Center

L. Sayah discussed the landscaping of the field just past the Ice Center. He spoke with Marty Wells about hiring him to complete this work. If the Village hires Marty Wells to do this, the quote is \$300 to \$400. This would involve cutting trees and brush mowing afterwards. The trees would need to be dumped somewhere. If they can't be disposed in a particular location, they would need to be wood chipped and that would be an increased cost. W. Shepeluk will consult with Alec Tuscany prior to making a decision about hiring Marty Wells.

Minutes

N. Howell Sherman made a motion to approve the September 24th Village Trustees meeting minutes as presented. L. Sayah seconded the motion. The motion was voted on and passed unanimously.

Upcoming Meetings

On Monday, October 20th, there will be a joint meeting with the Waterbury Select Board and the Village Trustees to discuss the employee handbook and Local Development Corporation.

Adjourn

N. Howell Sherman made a motion to adjourn the meeting at 9:25 pm. L. Sayah seconded the motion. The motion was voted on and passed unanimously.

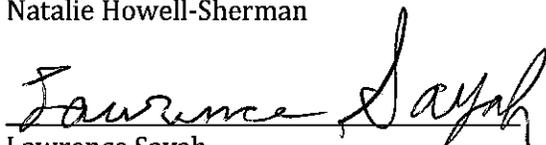
Respectfully submitted,

Denise McCarty, Board Secretary


P. Howard Flanders

Approved on: Oct 23 2014


Natalie Howell-Sherman


Lawrence Sayah