

**Waterbury Village Board of Trustees Meeting  
Main Street Fire Station  
September 10, 2014**

Attendees: P. Howard Flanders, Village President; Lawrence Sayah and Natalie Howell-Sherman, Trustees; William Shepeluk, Municipal Manager; Anne Imoff, ORCA Media; and Denise McCarty, Board Secretary.

**Opening and Call to Order**

P. Howard Flanders called the meeting to order at 7:01 pm.

**Approve Agenda/Consider Modifications to the Agenda**

The agenda was approved as noticed. No other items were added.

**Public**

Everett Coffey, Carol Perry, Martha Lewis, Paul Lewis, Henry Touchette, Cheryl Touchette, Tom McGreevy

**Consider a Public Meeting to Explain P&S Agreement for 51 South Main Street**

P. Howard Flanders discussed that the Developer is interested in purchasing the site for \$30,000. The next steps would be that there would be an informational meeting for the public with the Trustees about the property to discuss the best interest of the Village to sell it. Then there would be a purchase and sale agreement with the Developer. There would be an informational meeting with the developer to give the public an opportunity to meet him and ask questions. The developer would have 15 months to present a plan for the vote. There would be a vote at a later time to decide whether or not to accept the purchase and sales agreement between the Developer and the Village.

Public comment and discussion followed. There were concerns about the historical sentiment of the building; questions about the mold; a discussion about the oil spill and placement of the tank. There are no conditions on what the developer can or cannot do. The current zoning would apply to this property. Discussion followed: What is the property worth prior to the flood versus after the flood? Would the Village consider a Public Auction with minimum bid and certain restrictions? **Natalie Howell-Sherman made a motion to move forward to prepare for a public informational meeting on the purchase and sale agreement, to present information on the 51 South Main Street building and to hold this meeting as soon as possible. L. Sayah seconded the motion. The motion was voted on and passed unanimously.**

**Review August 24 Report on Vermont State Police Response to Waterbury**

The Report was reviewed and discussed. No action was taken at this time.

**Discussion of Concerns for Long Term Traffic Control by WPD**

The Trustees discussed concerns for long term traffic control by the police department. How much more time is involved? If the police officer gets injured while working traffic control it would be the Village's worker's compensation? There are currently 15 open shifts. **L. Sayah made a motion to direct the Manager to ask the construction company manager to provide a uniformed traffic control officer directly without contracting through the Village police department. N. Howell Sherman seconded the motion. The motion was voted on and passed unanimously.** To clarify, the Village will not provide services for long term traffic control at any construction site.

**Update on WPD Move**

The Municipal Manager gave an update on the police department move to the 3<sup>rd</sup> floor of the Steele Building. Discussion followed. No action was taken at this time.

## **Other**

W. Shepeluk gave an update regarding the new union contract. Anthony Mazzilli wants to negotiate a new contract for the bargaining unit. There needs to be a meeting set to discuss this. **P. Howard Flanders made a motion to appoint L. Sayah as the liaison for the police department union contract. N. Howell Sherman seconded the motion. The motion was voted on and passed unanimously.**

## **Review Managers recommendation on insurance payment for 51 South Main Street**

The Trustees reviewed the ten year costs for the lease and the memo. No action was taken at this time.

## **Update on Solar Contracts and Project**

P. Howard Flanders asked Luke Schullenberger for an update on the solar contract and project. They will close on the financing in the morning; mobilization will happen shortly and in November there will be a ribbon cutting ceremony.

## **Review Trustees Priorities For 2014**

These Trustee Priorities were put in the Annual Report

1. Complete management investigation of police department
2. Implement recommendations to improve PD as result of investigation.
3. Support continued work on LTCR projects.
4. Hire a replacement Public Works Director
5. Continue annual employee evaluations.
6. Support development of dog park.
7. Support efforts to strengthen downtown district.
8. Develop permanent police station location out of the downtown district if possible.
9. Finalize a recommendation on future use of 51 South Main Street.
10. Adopt professional management and promotion of UDAG loans to support the Village grand list.
11. Support Development Director to promote growth and utilization of properties within the Village.
12. Support hazard mitigation efforts and projects to assist residents in efforts to minimize future flood damage.
13. Have the Manager and Police Chief offer to work with officials at Thatcher Brook School to develop a response plan in case of emergency.
14. Complete update of municipal personnel policy.
15. Complete a legal review of police department policy manual.
16. Continue to work with Select Board and Agency of Transportation on the reconstruction and upgrade on Main Street.

The Trustees discussed each items progress. The Trustees will have the police chief give an update on item #13, the next time he attends a meeting.

## **Minutes**

**N. Howell Sherman made a motion to approve the August 27<sup>th</sup> Village meeting minutes as presented. L. Sayah seconded the motion. The motion was voted on and passed unanimously.**

The Minutes of the September 2<sup>nd</sup> Joint Meeting were reviewed. N. Howell Sherman suggested a minor change to reflect that in the Luke Shullenberger updates, that the project could be reengineered for a smaller project. N. Howell Sherman suggested attaching a copy of the signed purchase and sales agreement. N. Howell Sherman suggested some additional minor edits to the minutes. **L. Sayah made a motion to approve the minutes of September 2<sup>nd</sup> as amended. N. Howell Sherman seconded the motion. The motion was voted on and approved unanimously.**

**Future Meetings**

September 24<sup>th</sup> at 4:30 pm- Regular Meeting of the Village Trustees.

**Adjourn**

**L. Sayah made a motion to adjourn the meeting at 9:02 pm. N. Howell-Sherman seconded the motion. The motion was voted on and passed unanimously.**

Respectfully Submitted,

Denise McCarty, Board Secretary

Approved on Sept 24, 2014

P. Howard Flanders

P. Howard Flanders

Lawrence Sayah

Lawrence Sayah

Natalie Howell-Sherman

Natalie Howell-Sherman