

**Waterbury Village Board of Trustees Meeting
Main Street Fire Station
August 13, 2014**

Attendees: P. Howard Flanders, Village President; Lawrence Sayah, Trustee; William Shepeluk, Municipal Manager; Anne Imoff, ORCA Media; and Denise McCarty, Board Secretary.

Public: Everett Coffey.

Opening and Call to Order

P. Howard Flanders called the meeting to order at 7:03 pm.

Approve Agenda

W. Shepeluk would like to add an update on the solar array project to the agenda. Otherwise, the agenda is set as noticed.

Public

None

Consider Grant Application Note on Wastewater Project

W. Shepeluk gave an update on the notes that have been paid off and which notes are still outstanding. He is recommending that the Trustees approve and sign a grant note in the amount of \$355,000 at an interest rate of 1.20% with a maturity date of November 3, 2014 to be used on the wastewater project. Discussion followed. **L. Sayah made a motion to approve the note as recommended. P. Howard Flanders seconded the motion. The motion was voted on and passed unanimously.**

Update on Purchase and Sales Agreement for 51 South Main Street

The potential buyer is still having contractors look at the property. The contractors have not completed those studies yet. Once the studies are completed, the potential buyer will attend a future meeting of the Trustees to discuss a purchase and sales agreement. There is no public price announced at this time.

Update on UDAG Loan for Chad Rich

W. Shepeluk gave the Trustees an update on the UDAG Loan agreement between the Village of Waterbury and Chad Rich, owner of Prohibition Pig. Jeff Kilgore represents Chad Rich in other matters and will represent him with the paperwork for the UDAG loan. C. Rich will pay for the legal fees. The loan will be in the amount of \$100,000. He will pay the UDAG loan off in 5 years. A closing is scheduled tomorrow afternoon. At that time, C. Rich and W. Shepeluk will sign papers at Jeff Kilgore's office. To protect the cash flow of the Village, the monies will be released in installments. The first payment of \$33,000 will be released next week. The second installment will be paid out during the week of September 15th and the final installment will be released the week of October 20th. W. Shepeluk explained that no interest will be charged until the last installment is released. The loan will accrue interest at 4 percent and the first payment on the loan will be in December. No action is needed as the loan was previously approved.

Update on Police Department Move

W. Shepeluk stated that the lease has been signed with Ed Steeie. There are a few repairs that are currently being completed. The locking door is being worked on. There also needs to be street signs that indicate that the Police Department is located on the 3rd Floor. Comcast is working to get internet upstairs. Discussion followed. No action was needed at this time.

Discussion of Waterbury Police Department on Private Traffic Duty

W. Shepeluk had a discussion with the contractor on the number of hours the police officer will work at the roundabout construction site. W. Shepeluk has a concern that if the police officer works too many hours in a day for the contractor and then is scheduled to work for the police department, the length of his shift for both entities would affect his work on the police force. If the police officer works for the contractor for 8 hours, he should not be expected to work for the police department for another full shift. W. Shepeluk will discuss this concern with Chief Feccia so that police coverage scheduling can be made accordingly.

Update on Removal of Material from Dog Park Area

Some of the highway department employees are scheduled to remove some of the debris tomorrow and Friday that is in the dog park area and then during the last week in August, they plan to grade the area and get it ready for grass seed. Discussion followed about the cleanup. At this time, the dog park is slated to have clean up done by the end of August.

General Budget Update

W. Shepeluk did not discuss the general budget update at this time.

Update on Solar Array Project

W. Shepeluk signed the last of the paperwork yesterday for the solar array project. The tentative start date for the project in Sweet Field is after Labor Day. The project will take 10 weeks to construct. This project should be completed sometime in November. Possibly in December, the Village will see this on their electric bill.

Minutes

L. Sayah made a motion to approve the minutes of the July 23rd meeting as presented. P. Howard Flanders seconded the motion. The motion was voted on and approved unanimously.

Upcoming Meetings

**August 27th at 4:30 pm- Village of Trustees Meeting
September 2nd - Joint meeting of the Select board and the Trustees**

Adjourn

L. Sayah made a motion to adjourn the meeting at 7:50 pm. P. Howard Flanders seconded the motion. The motion was voted on and passed unanimously.

Respectfully submitted,

Denise McCarty, Board Secretary

Approved on: Aug 27, 2014

P. Howard Flanders

Lawrence Sayah

Lawrence Sayah

Natalie Howell-Sherman

Natalie Howell-Sherman