

Waterbury Village Board of Trustees Meeting
June 25, 2014
Steele Block 2nd Floor Conference Room

Attendees: P. Howard Flanders, Village President; Lawrence Sayah and Natalie Howell-Sherman, Trustees; William Shepeluk, Municipal Manager; Anne Imhoff, ORCA Media; Miranda Orso, Waterbury Record and Denise McCarty, Board Secretary.

Public

Keith Roberts, Attorney; Julie Roy and Everett Coffey.

Call to Order

P. Howard Flanders called the meeting to order at 4:30pm.

Executive Session

Natalie Howell-Sherman made a motion to enter Executive Session at 4:05 pm to discuss, with Attorney Keith Roberts, a potential real estate contract. The motion was seconded by L. Sayah and passed unanimously. The Trustees returned to open session at 5:22pm having taken no action.

Discussion of Revisions to Vendor Ordinance

The original proposed revisions included that vendors must be 100 feet from each other but the Trustees may reconsider this before making a final proposal. Discussion followed regarding prohibiting generators and what other options there are if vendors need electricity. Additional discussion items included liability insurance, proposed parking restrictions, and vendors that use public parking spaces for running their business. Currently, Roy's Dog Cart uses public property to run her business. If she were to set up her business on private property, she would not need a permit to sell hot dogs but the private property owner would need to get a zoning permit to have the business on the property.

Julie Roy read the petition that she circulated to local business owners and Waterbury residents in support of street vendors and vendor permit fees of no more than \$250 per year to reflect what Montpelier currently charges. There were 173 people that signed the petition of support. Discussion followed. Natalie explained why the vendor ordinance was being reviewed and revised. The Trustees are being mindful of downtown parking and getting ready for new vendors that may arrive to the downtown in the future. How can we fine tune the ordinance language, accommodate vendors, and support the infrastructure of downtown Waterbury? The two main concerns that Julie Roy had were the amount of the annual fee if it is higher than \$250 per year (what Montpelier currently charges) and the parking restrictions on Park Row. Discussion followed. P. Howard Flanders stated that there will be a public informational meeting sometime in September to consider input from the community along with the other information gathered in this process and then the Trustees will render a decision. **No action was taken on the vendor ordinance at this time.**

May Police Report

Chief Joby Feccia is currently at a training this week for the VT Crime Victims Services. The training is in Burlington. The May Police Report was reviewed by the Trustees. Discussion followed. No action was taken at this time.

Update on Parking Committee

Natalie Howell-Sherman gave an update on the work of the Parking Committee. The committee plans to catalog parking spaces into two categories: public parking spaces and private parking spaces to get them on a map. They will also collect and track usage of the spaces and usage patterns. This will give data on what the capacity of parking is in Waterbury and what the usage patterns are.

Minutes

The Board of Trustees meeting minutes of May 28, June 2 and the Joint Meeting with the Select Board on June 2 were reviewed. N. Howell-Sherman made a motion to approve these minutes as presented. The motion was seconded by L. Sayah and passed unanimously.

Upcoming Meetings

There will be a Joint meeting on July 7th with the Waterbury Select Board to discuss parts of the personnel policy. At that meeting, they will determine if the Trustees meeting on July 9th is needed.

There will be a Special Trustees Meeting on July 15th at 3:30 pm at St Leo's Hall. This meeting is for a hearing for potential disciplinary action against a former employee. This might be an Executive Session meeting.

Other Business

An entertainment permit was submitted by Whitney Aldridge, Owner of Axel's Frame Shop. She is requesting a permit to allow live music on July 25, August 22, and September 12th from 6 to 8 pm on those dates in the Stowe Street Alley between Cork Wine Bar and Axel's Frame Shop. **L. Sayah made a motion to approve the entertainment permit for live music in the Stowe Street Alley between Cork Wine Bar and Axel's Frame Shop on July 25, August 22, and September 12th from 6 to 8 pm. The motion was seconded by N. Howell-Sherman and passed unanimously.**

Public Meeting Changes

W. Shepeluk, Municipal Manager stated that the Legislature amended the Open Meeting Law as of July 1st. This will require that all regular, open meetings will need to be announced in advance and regular meeting agendas will need to be posted no later than 48 hours before the meeting occurs and Special Meeting agenda need to be posted 24 hours in advance of the meeting. The agendas need to be posted at the Municipal Office plus two other locations. Also, the first item of the agenda needs to be to approve the agenda and if items need to be added or removed, this needs to occur at the beginning of the meeting as well as announce what "Other Business" items will be discussed. Once the agenda is adopted at the beginning of each meeting, you can't change it during the meeting. W. Shepeluk asked that the Trustees please give the Village Clerk the meeting information and agendas at least three days in advance of the meetings so she has adequate time to post the agendas accordingly.

N. Howell-Sherman motioned to announce and set the regular meetings of the Board of Trustees to the 2nd Wednesday of every month at 7 pm and the 4th Wednesday of every month at 4:30 pm. Both meeting will be held at the Waterbury Fire Station. L. Sayah seconded the motion. The motion was voted on and passed unanimously.

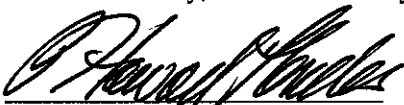
Adjourn

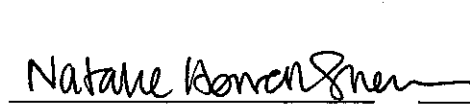
L. Sayah made a motion to adjourn the meeting at 7:12pm. The motion was seconded by N. Howell-Sherman and passed unanimously. The next Board of Trustees meeting is scheduled for July 9th at 7:00 pm at the Waterbury Fire Station.


Respectfully submitted,

Approved on: July 9, 2014

Denise McCarty, Board Secretary


P. Howard Flanders


Natalie Howell-Sherman


Lawrence Sayah