

Waterbury Village Board of Trustees Meeting
Main Street Fire Station
May 28, 2014

Attendees: P. Howard Flanders, Village President; Lawrence Sayah and Natalie Howell-Sherman, Trustees; William Shepeluk, Municipal Manager; A. Tuscany, Public Works Director; Anne Imhoff, ORCA Media; and Denise McCarty, Board Secretary.

Public

Julie Roy; Darren Winham, Economic Development Director; and Chad Rich, Owner of Prohibition Pig.

Call to Order: P. Howard Flanders called the meeting of the Village Trustees to order at 4:30 pm.

Discussion of April Police Report with Chief Feccia

J. Feccia was unable to attend the meeting but the April report was distributed. N. Howell-Sherman asked why officers were scheduled through 2:00am, when the Trustees asked for reduced hours. W. Shepeluk stated that officer shifts sometimes cross as there is a need to get administrative tasks done, pay attention to parking, and interact with business owners. The schedule shows shifts ending at 12:00am on Sunday through Thursdays, with a bit more coverage on the weekend. The Trustees asked about open shifts on the weekends, given that there are sometime pop-up events. W. Shepeluk stated that a part-time candidate was interviewed and hired this week and will start soon.

P. H. Flanders asked for a report on how many times the Vermont State Police responds when the Village police are not on duty. W. Shepeluk stated that he will follow up with the J. Feccia.

Discussion of Vendor Ordinance Revisions

There proposed changes to the vendor ordinance included in the minutes of the May 14th meeting. N. Howell-Sherman reviewed the proposed fees. A. Imhoff asked about a current vendor that plugs into an electrical outlet in the park. W. Shepeluk stated that he is paying the bill as it is a private meter. Julie Roy was present and presented the vendor fees from other Towns, which are significantly less than the proposed fees.

Discussion followed regarding how many parking spaces are allowed per vendor and where they should park. Why restrict parking to specific areas for vendors if it hasn't been a problem? Discussion followed regarding vendors using generators and how long they should be permitted to run them and what constitutes one space versus two spaces and what should be charged for those. Discussion followed. **Natalie Howell-Sherman will work with the Municipal Manager to recommend revisions to the vendor ordinance and a specific fee scale and present it at the next Trustees meeting.**

Prohibition Pig Project Renovation

With the support of Darren Winham, Chad Rich from Prohibition Pig would like to request that the Board of Trustees approve a UDAG loan for \$100K for 3 years at a fixed interest rate of 3.4 percent on the loan. W. Shepeluk stated that there is a Commitment Letter from Northfield Savings Bank who is willing to lend money to this project. W. Shepeluk suggested that if there is a discussion of sensitive information or negotiation of a loan that should be done in executive session. What is the time frame that Chad would like this loan?

Discussion followed. W. Shepeluk handed out some UDAG financials and asked the Trustees review them to get a sense of what is available in the UDAG Fund. Discussion followed. No action was taken at this time. **There will be a Special Meeting of the Board of Trustees on Monday, June 2nd at 6 pm.** This topic will be discussed at that meeting.

Review 2014 Trustees Goals

This item will be tabled for another meeting.

Bottle Drives

The Boy Scouts contacted the Municipal Manager about having a bottle drive fundraiser. W. Shepeluk stated that if an organization like the Boy Scouts would like to have a bottle drive, they should inform the Police Chief that they are doing this and when it will be done. The Police Chief will then inform the Municipal Manager.

Insurance Value - 51 South Main Street

W. Shepeluk gave an update to the Trustees regarding the insurance policy on the value of the 51 South Main Street structure. W. Shepeluk recommended that the Trustees approve to adjust the insurance value on the 51 South Main Street structure for the purpose of decreasing the premium that has to be paid. **L. Sayah motioned to direct the Municipal Manager to adjust the insured value of 51 South Main Street structure to \$35,000. N. Howell Sherman seconded the motion. The motion was voted on and passed unanimously.**

Roundabout - Taking of Village Land

Alec Tuscany stated that there are three Village properties that sit in the roundabout area that would be affected. The appraisal company working with Stantec assessed the value of each parcel.

Parcel 2A, Main Pump Station Site – final compensation for this parcel is \$7,300.

Parcel 2B, the property that the Village owns between Union Street, O'Hear Court, Armory Drive, Thatcher Brook, and Provost's housing project – final compensation for this parcel is \$900.

Parcel 2C, the thin strip that the Village owns for the railroad right-of-way, North Main Street, Malcolm Willard property. The final compensation for this parcel is \$1,500. The total compensation for all three parcels is \$9,700. Discussion followed. **N. Howell Sherman motioned to authorize staff to sign any documents for the taking of three parcels as discussed, but omitting any compensation for purposes of the roundabout project. L. Sayah seconded the motion. The motion passed unanimously.**

Paving Projects Update

Alec Tuscany stated that the major paving projects on Stowe Street and Main Street are now completed.

Minutes

The Board of Trustees Meeting minutes of May 14th, May 19th, and a Joint Meeting of the Trustees and Selectboard on May 19th were reviewed. L. Sayah motioned to approve these minutes as presented. N. Howell-Sherman seconded the motion. The motion was voted on and passed unanimously.

Other Business

W. Shepeluk updated the Trustees on the Stowe Street property that had an Emergency Health Order issued on it due to an infestation of rats. Discussion followed.

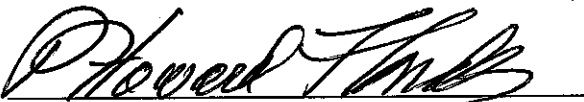
Adjourn


L. Sayah motioned to adjourn the meeting at 6:04 pm. N. Howell Sherman seconded the motion. The meeting adjourned at 6:04 pm.

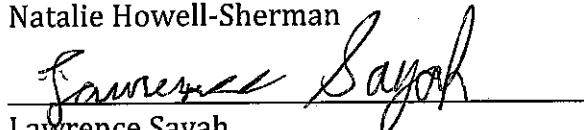
Respectfully submitted,

Denise McCarty
Board Secretary

Approved on: June 25, 2014


P. Howard Flanders


Natalie Howell-Sherman


Lawrence Sayah