

**Waterbury Village Board of Trustees Meeting
Main Street Fire Station
May 14, 2014**

Attendees: P. Howard Flanders, Village President; Lawrence Sayah, Village Trustee; William Shepeluk, Municipal Manager; Joby Feccia, Waterbury Police Chief; Anne Imhoff, ORCA Media; and Denise McCarty, Board Secretary.

P. Howard Flanders called the meeting of the Village Trustees to order at 7:00pm.

Ryan Smith Discussion of Possible Outdoor Event

No discussion at this time

Click It or Ticket Grant

Chief Feccia gave an update on a Click It or Ticket Grant that was awarded to the Waterbury Police Department. The \$4,000 grant can only be used on equipment purchases and the grant monies would need to be spent by May 31st. Chief Feccia proposed to use the grant monies for additional speed signs (two signs on each street) on Stowe Street, Union Street, North Main Street, and South Main Street. Discussion followed. **L. Sayah motioned to accept the \$4,000 grant from the State and the monies would be used to purchase speed signs per the recommendation of Chief. P. Howard Flanders seconded the motion. The motion was voted on and passed by those present.**

Chief Feccia gave an update on a part time officer hire and the current staffing levels of the police department. No action was taken at this time.

Discussion of Parking Study Committee

P. Howard Flanders discussed the proposal that would be discussed at the Select board Meeting on Monday night for who should be on the Parking Study Committee. No action was taken at this time.

Update on Ladd Hall Loans

W. Shepeluk gave an update on a meeting that he had with the Ladd Hall property owners. The purchase closing will occur in June and the owners plan to start construction in July. The property owners will be getting a commercial loan and additionally they are requesting a loan for \$200,000 at 2 percent for 20 years from the UDAG fund. The proposal is to activate the loan on January 2016 so that the first payment would be made in February 2016 after the construction is completed. CDBG funds from the Village of Waterbury would loan up to \$74,000 payable over 25 year period and would require a cash flow note payment. CDBG funds from the Town of Waterbury would loan up to \$50,000 for the project.

This would be a total of \$274,000 loaned from the Village of Waterbury funds. W. Shepeluk's recommendation would be to pay out the loan in increments; 25 percent now and then 25 percent over the construction period. Discussion followed. No action was taken at this time.

Discussion of Revision to Vendor Ordinance

Street Vendors, Julie and Mark Roy, the "famous hot dog lady of Waterbury and her husband" have been vendors in Waterbury since 2000. The proposal is a monthly fee instead of a daily fee.

Vendor Ordinance Proposal:

- The fee to be \$150 per month for vehicles occupying one parking space or less.
- For vehicles that occupy more than one parking space, the fee shall be \$200 per month.
- Vendors shall be limited to parking spaces on the North side of Main Street adjacent to Rusty Parker Park.
- Spaces may be used on a first come basis.

- If the vendor is a member of the Farmer's Market and only operates on the Farmer's Market days, a Village vending fee will be required.
- Operating on any other days will require a monthly vendor fee.

Discussion followed. Other Towns charge a yearly fee. Discussion followed regarding what the fees have been over the years for vendors in Waterbury and proposed parking restrictions. Why is there such a limited space for parking? No action was taken at this time. The next meeting to discuss this item is May 28th at 4:30 pm.

Items on Agenda for Joint Meeting with Select board on Monday

- Ladd Hall Loans
- Formation of a Parking Study Committee
- Personnel and Social Media Policy
- Armada Contract
- Infestation of rodents at a Village residential property
- Employee Breakfast in May

Minutes

The meeting minutes of May 8th were reviewed. **L. Sayah motioned to accept the minutes of May 8th as presented. P. Howard Flanders seconded the motion. The motion was voted on a passed by those present.**

Other Business

Update on the Dog Park Project with Anne Imhoff

The Recreation Department's plans for the dog park are moving forward. They would like to start clearing the brush so that grass can be planted this fall. The highway department was going to start removing the stuff they dumped there before Hurricane Irene. Can some of those piles be moved to the other side of the road? W. Shepeluk doesn't think this is a priority at the moment. Discussion followed. No action was taken at this time.

Meet with Attorney Dan Richardson on Next Steps in Response to Court Decision

Dan Richardson cited, VSA 1 Section 313 and recommended that the Trustees enter into Executive Session to discuss personnel matters and the court decision from the litigation. Since the court's affirmative finding was remanded back to the Trustees, not going into Executive Session would be prejudicial to rendering a fair decision in this matter. W. Shepeluk dismissed himself from the Executive Session discussion. **L. Sayah made a motion to enter into Executive Session at 8:17pm to discuss personnel matters and the lawsuit decision. P. Howard Flanders seconded the motion. L. Sayah moved to adjourn Executive Session at 8:40pm. The motion was seconded by P. Howard Flanders and passed by those present.**

The next meeting of the Waterbury Trustees is May 28th at 4:30 pm at the Waterbury Fire Station.

There being no further business, the meeting was adjourned at 8:40pm.

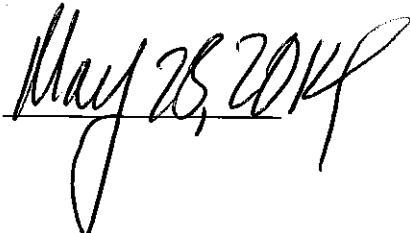
Respectfully submitted,

Denise McCarty
Board Secretary


P. Howard Flanders


Natalie Howell-Sherman


Lawrence Sayah

Approved on:  May 28, 2014