

Waterbury Village Trustees  
Waterbury Water-Sewer Commissioners  
February 12, 2014  
Minutes

Present: P. H. Flanders, President; N. Howell-Sherman and L. Sayah, Trustees; M. Alberghini, C. Parks, Water-Sewer Commissioners; D. Winham of Darwin Dynamic Solutions; L. Shullenberger of Green Lantern; A. Tuscany, PWD; W. Woodruff, Water Superintendent; W. Shepeluk, Municipal Manager; and A. Imhoff, ORCA Media.

The joint meeting was called to order by P.H. Flanders at 7:03 p.m.

Darren Winham appeared to update the Board about expressions of interest by private developers in the potential purchase of 51 S. Main Street. He reported that three developers had expressed interest. He asked if the Trustees would like a more in depth review of the proposals. Flanders suggested that the Trustees would like to consider all of them, but that the discussion wait until after Town Meeting when the results of the Town's bond vote on the Municipal Complex would be known. The other two Trustees agreed.

Luke Shullenberger appeared to discuss the plans and permits requests that will be submitted to the Public Service Board (PSB) and the State's Department of Environmental Conservation to allow the construction of the solar array in the Village owned Sweet's Well Field. He explained that no construction would occur in the 200 foot isolation radii around the wells except to allow for installation of a small length of cable in conduit that will allow the array to be connected to GMP's MTC box, the point at which the electricity generated by the array enters GMP's transmission system.

He also explained that there is a small and unmapped wetland on the site. The installation of the array and its appurtenances will impact the wetland minimally. The Village's Public Works Director and the Water Superintendent were satisfied that the plans for the construction in this area were satisfactory and the construction would not cause issues of concern.

The "planting plan" to provide screening of the installation was also reviewed. Shullenberger stated that hemlock trees would be planted for the necessary screening. Questions were asked about the susceptibility of hemlock to invasive insects that could damage the trees. W. Woodruff indicated the subject was discussed with Dan Sweet, the consulting forester for the Water Department. Woodruff reported that he and Sweet had agreed that hemlock is a suitable species to plant at the site, but that other species should be planted as well to avoid a "mono-culture" environment that could be completely wiped out if insects or disease got into the stand of trees. Shullenberger agreed to revise the "planting plan" to include a variety of trees. He asked Woodruff to send to him a list of tree species that should be considered.

Shullenberger described the "thin" wire fence that would be stretched between wooden posts to provide the necessary security barrier. The trustees suggested the fencing material should be green.

Shullenberger stated that letters had been sent to the Trustees, the Select Board, and neighbors to notify all of them that Green Lantern was intending to file an application with the Public Service Board for this project. Shepeluk stated that he had not seen the letter and wondered if it indeed had been mailed. Shullenberger agreed to check on this. He asked the Trustees if they would vote to allow this project to move forward.

C. Parks, Water-Sewer Commissioner, asked if the State's water supply division had made comment or raised concerns about the project. Shullenberger said the division had no concerns since the array would not be situated in the well-head protection area. He agreed to forward to C. Parks the information he had received.

N. Howell-Sherman moved to authorize the Manager to sign the “wetland” application on behalf of the Village to clear the way for Green Lantern’s application to the PSB. L. Sayah seconded the motion and it was approved unanimously.

M Alberghini, for the Water-Sewer Commissioners, moved to authorize the Manager to sign the “wetland” application on behalf of the Village to clear the way for Green Lantern’s application to the PSB. C. Parks seconded the motion. Alberghini, Parks and Flanders all voted in favor.

M. Alberghini moved to adjourn the Water-Sewer Commissioners meeting at 7:35 p.m. C. Parks seconded the motion that was then approved unanimously.

Chris Nordle, treasurer of Revitalizing Waterbury (RW), appeared to discuss with the Trustees the possibility of re-financing RW’s UDAG loan that financed their Railroad Station project. Shepeluk explained the interest rate on the loan just increased from 3.25% to 5% per annum last fall. He reported that the loan agreement required the terms of the loan to be renegotiated in October of 2014, but that he recommended doing it now. Shepeluk and Nordle have worked out an amortization that would allow for the suspension of all payments until July 1, 2014 that would also keep RW’s monthly payments at \$745 per month. The “new” loan for \$120,000 at 3.75% would run through February of 2033, if approved. The recommendation includes an agreement to review the interest rate and change it if necessary on the fifth anniversary of the new loan and every five years thereafter.

By consensus, the Trustees agreed with the proposal and asked that RW provide the loan documents for signature at the Trustees’ meeting scheduled on February 26<sup>th</sup>. The Trustees agreed to suspend all payments on the existing loan until July 1, 2014.

J. Feccia, Chief of Police, appeared to report on police activities during December and January. Shepeluk presented a report to the Trustees answering questions about the police department that had been posed by the Trustees over the past week or so (attached). The Trustees reviewed the Chief’s statistical report and the narrative report for December and January (attached). Flanders asked if the Chief’s report for publication in the annual report had already been submitted. He expressed concerns that the curtailment of service that the Chief described had already occurred. He said it was the intention of the Board to wait until after village meeting to implement that schedule. The Manager stated that the report had already been sent to the printing company. The Chief apologized for his misunderstanding. (Note: On the day after the meeting the Manager checked with the Village Clerk and as the final printing of the report had not occurred, he was able to edit the “proof” of the Chief’s report to better reflect the intention of the Trustees).

There was some discussion about the roster of part-time officers and how they have been outfitted and equipped. The Chief and the Manager will review the assignment of police equipment to the part-time officers and also how and where that equipment is stored.

Shepeluk recommended to the Trustees that they review the Chief’s monthly statistical report and narrative at the meeting scheduled for the 4<sup>th</sup> Wednesday of the month rather than the meeting held on the second Wednesday of each month. He suggested that the schedule for distributing the materials was tight, especially so in months like December of last year, when the month ends on a Tuesday. The Trustees agreed to the request, so the next monthly police report will be distributed to the Trustees on or before March 21<sup>st</sup> and will be presented on March 26<sup>th</sup>.

The Trustees considered draft letters addressed to the Select Board and to Commissioner Obuchowski of the State’s Department of Buildings and General Services. N. Howell-Sherman made a motion, seconded by L. Sayah, to sign and send a letter to the Select Board in support of the bond vote for the Municipal Complex. It passed unanimously.

N. Howell-Sherman made a motion, seconded by L. Sayah, to sign and send a letter to Commissioner Obuchowski thanking him and the State for the consideration given to date to the Village concerning its desire to acquire a parcel of land at the State Complex for development by the Village. The letter also expressed the fact that the Village might still be interested if the State decided in the future that it did not need the entire 2-acre parcel for its own use. This motion passed unanimously.

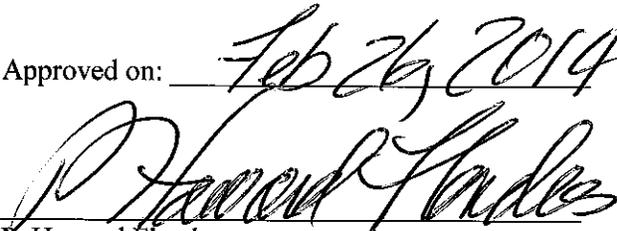
N. Howell-Sherman made a motion to approve minutes of Trustees' meetings held on January 22<sup>nd</sup> and January 29<sup>th</sup>, as well as a joint meeting held with the Select Board on January 27<sup>th</sup>. Lefty seconded the motion. The motion was approved without dissent.

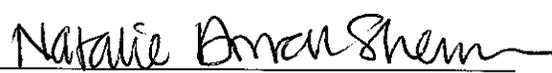
N. Howell-Sherman made a motion to adjourn the meeting at 9:17 p.m. Sayah seconded the motion and all the Trustees voted in favor of the motion.

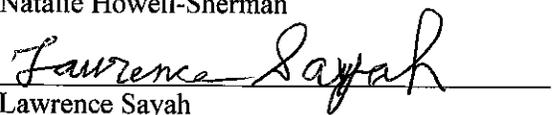
Respectfully submitted,

William Shepeluk, Municipal Manager

Approved on: Feb 26, 2014

  
P. Howard Flanders

  
Natalie Howell-Sherman

  
Lawrence Sayah