

Waterbury Village Trustees
September 11, 2013
Steele Block ~ 46 South Main Street

Present: P. H. Flanders, President; L. Sayah and N. Howell-Sherman Trustees; J. Feccia, Police Chief; D. Winham, Economic Development Director; W. Shepeluk, Municipal Manager; and C. Lawrence, Village Clerk.

Public: E. Coffey

P. H. Flanders called the meeting to order at 11:05am.

AUGUST POLICE REPORT

Chief Feccia had previously distributed the August report dated September 5, 2013 (attached). He then reviewed the memo with the Trustees. A discussion was held about the policies and the Trustees decided to start the meeting on September 25th at 3:30pm to review the policies. Traffic concerns at the Alchemist were discussed and it was suggested that they hire a sheriff during peak times. D. Winham offered to follow up with the Alchemist.

Chief Feccia updated the Board on the hiring process. There is a backlog on polygraph testing at the Academy, and there are some new procedures for admittance to the Academy. J. Feccia suggested that candidates could be sent to a private polygraph lab, at a cost. The Trustees were amenable to sending candidates to a private lab as long as the lab is certified and licensed.

J. Feccia reported that traffic tickets are up, and he has been working on an inventory of equipment. N. Howell-Sherman made some suggestions which included adding the purchase date of equipment on the spreadsheet, provide more information about how and when equipment is assigned or unassigned, and include some more detail in general.

J. Feccia as distributed business surveys and is in the process of collecting them. E. Coffey asked which business received the survey and J. Feccia provided a listing.

REVISED RFP FOR 51 SOUTH MAIN STREET

D. Winham presented a revised draft of the RFP for 51 South Main Street. A discussion was held as to what wording to include with regard to an option for a parking lot on the property. It was decided to include 3 options: Option A to include the entire parcel, Option B to subdivide the parcel, and Option C to include the back parking lot with a right of way from Main Street. D. Winham will revise the draft and forward for distribution to the Select Board prior to their meeting on September 16th.

REVISED CONTRACT WTH GREEN LANTERN CAPITAL

The Trustees reviewed the most recent revisions to the contract. The Municipal Manager recommended sending a clean copy to Green Lantern for their consideration. E. Coffey suggested that there are still neighbors that are in disagreement with the project and that it may not improve the relationship between the Town and the Village. A brief discussion followed. N. Howell-Sherman made a motion to approve the draft contract for submission to Green Lantern for their consideration. The motion was seconded by L. Sayah and passed unanimously.

POSSIBLE LEASE EXTENSION FOR POLICE SPACE IN STEELE BUILDING

The current lease agreement ends on May 31, 2014, with an option for one additional year. The Municipal Manager has been in touch with Ed Steele, and he is willing to extend four more years from the extension, or until May 31, 2019. The lease would increase by 2.5% per year, and there would be a two way out with a one year notice.

UPDATE ON BIDS FOR PHOSPHORUS REMOVAL AT WASTEWATER FACILITY

NECCO was the apparent low bidder, however it was later discovered that they made a \$1 million error in their math. They have since withdrawn and Kingsbury Construction is the apparent low bidder.

MINUTES

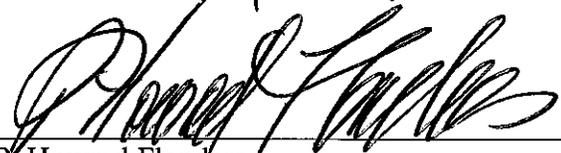
N. Howell-Sherman made a motion to approve the minutes of the August 26th Joint meeting with the Water & Sewer Commissioners, the August 28th regular meeting, and the August 30th special meeting. The motion was seconded by L. Sayah and passed unanimously.

There being no further business, the meeting was adjourned at 12:40pm.

Respectfully submitted,

Carla Lawrence, Village Clerk

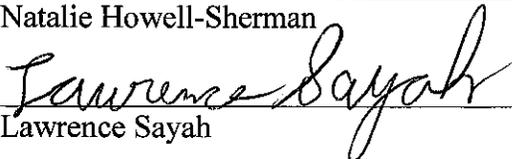
Approved on: Sept. 25, 2013



H. Howard Flanders



Natalie Howell-Sherman



Lawrence Sayah