

Waterbury Village Trustees Meeting  
August 28, 2013  
Main Street Fire Station

Present: P. H. Flanders, President; L. Sayah and N. Howell-Sherman Trustees; J. Feccia, Chief of Police, A. Mazzilli, patrol officer; W. Shepeluk, Municipal Manager; Darwin Winham, Darwin Dynamic Solutions; and A. Imhoff, ORCA Media.

Public: E. Coffey.

P. H. Flanders called the meeting to order at 4:30 p.m.

P. H. Flanders recognized E. Coffey who wanted to make a public comment. Mr. Coffey asked if there was an answer to the question that L. Sayah asked at the last meeting concerning open shifts on the police department schedule and whether or not the Chief took leave time for the days he was absent? The Manager explained that he had reminded the Trustees at that meeting that open shifts were going to be expected in the department from time to time given the staffing levels. He also indicated that the Chief was a salaried employee who from time to time would not be present at work every day as he may have already worked 40 hours of time in a shortened week or may have worked more than 40 hours in a previous week.

The Trustees met with Joby Feccia to discuss the July report of police activities. There was lengthy discussion about the low number of vehicle stops and tickets written in the past several months. The Chief indicated he had discussed the issue with his officers and that he has seen improvement over the past weeks. The Trustees reminded the Chief to continue with visits to businesses, to complete the inventory of the department, and to attempt to meet the mission of the department. There was additional discussion about the potential purchase of a computer server for installation in the station. The Manager suggested a recommendation be made at the next meeting. The Trustees agreed.

Darren Winham appeared to discuss with the Trustees a draft RFP for the possible sale/redevelopment of the 51 Main Street Municipal building site (attached). The Trustees asked for the RFP to be re-written to include at least these two options:

- The potential sale of the entire lot with no conditions for its future development
- The potential sub-division of the parcel, allowing the back portion of the parcel to be made available for parking. In this scenario, it is possible that the purchaser retain ownership of the entire parcel, making public parking available in the back or allowing municipal ownership of the back parcel for the development of a parking lot.

L. Sayah made a motion to approve minutes of Trustees' meetings held on July 24<sup>th</sup>, August 1<sup>st</sup>, August 14<sup>th</sup> and August 16<sup>th</sup>, 2013. N. Howell-Sherman seconded the motion and it passed unanimously.

L. Sayah made a motion to enter into Executive Session to discuss a legal issue and to discuss the performance of a public employee. The motion was seconded by N. Howell-Sherman and was approved unanimously. The Trustees invited the Municipal Manager into the Executive Session, which commenced at 5:53 p.m.

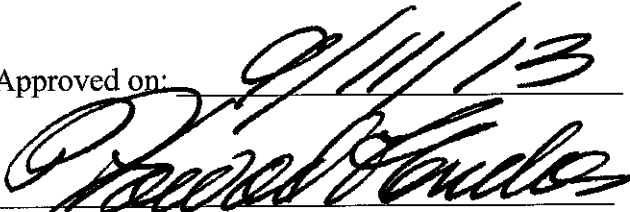
The Trustees left Executive Session at 8:01 p.m. having taken no action.

The Trustees considered a request from Hunger Mountain Child Care for a "Fun Run and Barbeque" to be held on September 21, 2013 from 4:00 to 7:00 p.m. The run would begin near the Ice Center at 4:00 and end at Rusty Parker Park where the event would continue through 7:00 p.m. N. Howell-Sherman made a motion to approve the event on the condition that the portion of the run along Main Street take place on the sidewalk and that the organizers of the event provide guards at all of the intersections on the side streets to provide for safe crossings. L. Sayah seconded the motion that was passed unanimously.

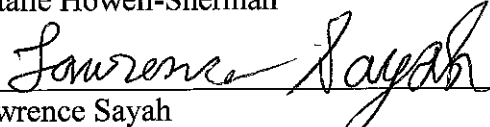
L. Sayah made a motion to adjourn at 8:08 p.m. N. Howell-Sherman seconded the motion which passed unanimously.

Respectfully submitted,

William Shepeluk, Municipal Manager

Approved on: 9/11/13  
  
P. Howard Flanders

  
Natalie Howell-Sherman

  
Lawrence Sayah