

**Waterbury Village Board of Trustees Meeting  
Main Street Fire Station  
May 8, 2013**

Attendees: P. Howard Flanders, Village President; Lawrence Sayah and Natalie Howell-Sherman, Trustees; William Shepeluk, Municipal Manager; Joby Feccia, Police Chief; Steve Lotspeich, Community Planner; Anne Imoff, ORCA Media; and Denise McCarty, Board Secretary.

Public: Josh Howell, Green Mountain Coffee Roasters; Everett Coffey, Kelly Richardson, and Gordon Miller.

The meeting was called to order by P. Howard Flanders at 7:03 pm.

**Josh Howell, GMCR – Music on the Porch**

Starting May 26 to September 1 from 1-3 pm (Sundays only) the GMCR Visitor Center and Café would like to offer a concert series called Music on the Porch.

**L. Sayah moved to approve the concerts on the porch at the Green Mountain Coffee Roasters Visitor Center and Café. N. Howell Sherman seconded the motion. The motion was voted on and passed unanimously.**

**Kelly Richardson – On Street Parking Request**

Kelly Richardson, owner of Sunflower Salon, would like to lease the space where the bike shop and Bisbees paint used to be at 2 North Main Street. This property is owned by Val and John Vincent. Sunflower Salon has outgrown its current space off on the back side of Stowe Street and 2 North Main is a fantastic location. Kelly would like to grow her business by moving the salon to the new space, add two more salon chairs, and add a small boutique within the new space. This would allow her to add a retail line of facial products, jewelry, hats, summer dresses, hand bags, flip flops, etc. With Steve Lotspeich's assistance she will apply for a 'change of use' for 2 North Main Street which will need to be presented to the Development Review Board. The change to the retail space is also expected to use more water so a water application has been submitted and is being processed. Kelly is requesting that the Trustees authorize six parking spaces for 2 North Main Street to accommodate Sunflower Salon. **L. Sayah motioned to authorize up to six on street parking spaces for 2 North Main Street. N. Howell Sherman seconded the motion. The motion was voted on and passed unanimously.** Kelly will be going to the Development Review Board on May 30<sup>th</sup>.

**Approval of Meeting Minutes**

**N. Howell Sherman motioned to approve the meeting minutes of March 25<sup>th</sup>, April 10<sup>th</sup>, April 15<sup>th</sup>, and May 6<sup>th</sup> as presented. L. Sayah seconded the motion. The motion was voted on and passed unanimously.**

**Manager's Items**

Vending Ordinance – W. Shepeluk sent out an inquiry to various towns in Vermont to ask what other towns were charging for vending fees and if they had specific town ordinances regarding vending. Brandon responded that they charged \$25 per day and capped at \$100 for the year. St Albans charges \$25 per day with a maximum of \$150 on private property and more if the vending was on public property. W. Shepeluk also discussed what Barre City, Manchester, and Montpelier has for fees.

**ACTION ITEM: L. Sayah will work with the municipal manager to craft a revised Village ordinance regarding vendors and tentatively present options at the July Board of Trustees meeting.**

#### **Gordon Miller – Volleyball Court**

Gordon Miller, on behalf of the Recreation Committee, is requesting that the Village of Waterbury approve a request to put two grass volleyball courts on the North side of the Ice Center on River Road. He stated that due to the demolition at the State Complex the volleyball courts need to be moved. Gordon thinks that the volleyball courts will get a lot of use and the proposed relocation is a good place for it. Steve Lotspeich discussed the tentative design. These would be grass courts. There are concerns regarding the number of parking spaces. Depending on how busy it gets in the parking lot, it may need some signage. Steve will check in with the DRB to see if it requires permits. **L. Sayah made a motion to allow for two grass volleyball courts on the north side of the Ice Center. N. Howell Sherman seconded the motion. The motion was voted on and passed unanimously.**

#### **Executive Session**

**N. Howell Sherman made a motion to go into Executive Session to discuss a police union contract matter. L. Sayah seconded the motion. The motion was voted on and passed unanimously. Executive Session commenced at 7:44 pm. L. Sayah made a motion to adjourn the Executive Session at 7:55 pm. N. Howell Sherman seconded the motion. The motion was voted on and passed unanimously. The public meeting commenced at 7:55 pm.**

#### **Winooski Street Speeding Petition**

Patricia Geyer lives on the corner of North Main Street and Winooski Street. She has two small children that play outside during the day and Patricia is concerned about the speeding on Winooski Street. She would like to see if there could be a stronger police presence to enforce the speed limit of 25 mph. The street is busy specifically in the morning and then between 3:30 pm and 7 pm in the evening. She is concerned with the traffic violators. Everett Coffey also expressed concerns about the speeding and safety when residents back out of their driveways. He also expressed concerns with the Waterbury Police responding to a black bear problem the other day and the frequency of the police being at Parro's Gun Shop. Chief Feccia will have more patrol on Winooski Street and try to spot check there a few times per day to curb the speeding.

#### **Police Report and Police related topics with Chief Joby Feccia**

Chief Feccia reviewed a 17 point police statistical report by month. Traffic fines revenue was discussed. He also gave an update on filling the administrative assistant position. Chief Feccia has scheduled some interviews. The plan is to try to hire this position before W. Shepeluk goes on vacation at the end of May. Discussion followed. No action taken.

**Lease at Police Station** – The one year lease for the Waterbury Police Station is up for renewal. W. Shepeluk stated that we should wait until Monday to find out if there will be a bond vote to know what the next steps would be before making any decisions. Discussion followed. If the bond vote gets pushed to September then we will need to make alternate plans. There was discussion of options for the 51 South Main Street property. Part of the reason the Select Board does not want to go back to 51 S Main is because the space did not accommodate the Town offices well prior to the flood and it did not have a public meeting space. Discussion followed. No action taken.

**Other Business** – None at this time.

**Adjourn**

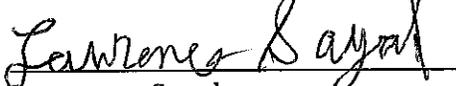
**L. Sayah made a motion to adjourn the meeting. N. Howell Sherman seconded the motion. The motion was voted on and passed unanimously.** The meeting was adjourned at 8:44 pm.

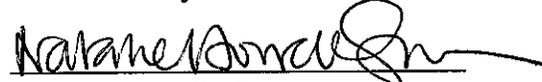
Respectfully submitted,

Denise McCarty  
Board Secretary

Approved on: May 23 2013

  
P. Howard Flanders

  
Lawrence Sayah

  
Natalie Howell-Sherman