

**Waterbury Village Board of Trustees Meeting
Main Street Fire Station
February 27, 2013**

Attendees: P. Howard Flanders, Village President; Lawrence Sayah and Natalie Howell Sherman, Trustees; William Shepeluk, Municipal Manager; Anne Imhoff, ORCA Media; and Denise McCarty, Board Secretary

Public: David Taube, Times Argus; Kristin Fontaine, Waterbury Record; Mark Alberghini, Water Commissioner; Tom Joslin, State Environmental Conservation Department Facilities Engineering Division; Steve Lotspeich, Community Planner; Cindy Parks; Alec Tuscany, Public Works Director; Katie Manchester, Design Engineer from Stantec; Eileen Pelletier; John Ostrom, Department of Buildings and General Services.

The meeting was called to order by P. Howard Flanders, Village President at 7:02 pm.

Open Public Hearing on Bond Vote for Upgrade of Wastewater Facility to Remove Phosphorus and ANR Fonsi Hearing

Alec Tuscany, Public Works Director introduced Katie Manchester, the Design Engineer from Stantec. She presented a diagram of the upgraded wastewater treatment design and explained the complete treatment process plan and the onsite sludge storage plan. Discussion followed on the length of time the sludge needs to stay in the sand drying pits and how the sludge storage works. Also discussed was the Comag process, drum recovery step, is the new process going to have any effect on odor? It is very unlikely that there will be an odor. There was no odor during the pilot testing. The cost incurred to property owners for the upgraded system would be approximately \$25 per quarter for residential properties. If the property is considered a commercial property, the charge would be \$25.00 per unit. This project is estimated to cost a little over \$7 million dollars. The bond vote next week is for approval to spend up to \$355,000 in funds. The remainder of the total cost is expected to be covered by State and Federal funding (from the State Capital bill and an EPA grant). Alec Tuscany stated that once the project is approved, the construction would start in the spring or the fall. He explained that by September 1, 2014 we have to demonstrate that we are meeting the phosphorus schedule set out in the grant requirements. Tom Joslin from the State Environmental Conservation Department Facilities Engineering Division explained the grant from the EPA that has already been committed to this project. Prior to approval, it needs to be open for public comment for 30 days. There were no comments or questions regarding the EPA grant. The public hearing on this matter was closed at 7:36 pm.

Public Hearing on Draft Interim Zoning Regulations for Campus Overlay District

Steve Lotspeich, Community Planner for the Village of Waterbury gave an overview of the Draft Interim Zoning Regulations Campus Overlay District Bylaws. The purpose of these Draft Interim Campus Overlay Bylaw Amendments is to help implement the Long-term Community Recovery Plan following Tropical Storm Irene and to promote the general welfare of the Village of Waterbury. These proposed Interim Bylaws will facilitate re-development of the State Office Complex, including the parcels planned for sale and re-development by other organizations. Discussion followed about how will it impact a new State building to the area? John Ostrom, the Project Architect from The Department of Buildings and General Services gave an update on the State Complex building plans. He stated that it does not dictate an architectural style. Discussion followed regarding flat roof and pitch of roof to preserve historic integrity. John Ostrom answered questions. **N. Howell Sherman made a motion to adopt the proposed Interim Zoning Regulations for Campus Overlay District with an amendment to section 1303 section A, the set back shall be 15 feet instead of 20 feet and the minimum lot size shall be 10,000 square feet instead of 15,000 square feet. L. Sayah seconded the motion as amended. The motion was voted on and passed unanimously.**

Consideration of Anti-displacement and Relocation Plan

Steve Lotspeich explained the purpose and history behind the displacement and relocation plan. The plan lasts for three years and then it will have to be re-approved. **N. Howell Sherman made a motion to approve the Village of Waterbury Residential Anti-Displacement and Relocation Plan as presented. L. Sayah seconded the motion. The motion was voted on and passed unanimously.**

Planning for Village Meeting Wednesday March 6th

W. Shepeluk, Municipal Manager passed around a draft of the language of all the motions that will be presented at the March 6th Town Meeting.

- P. Flanders will be the moderator at the Town Meeting
- Article 1 – Anne Imhoff will make the motion
- Article 4 – member of the public should make this motion
- Article 5 – Lefty Sayah will make the motion
- Article 7 – To be determined
- Article 8 – Lefty Sayah will make a motion
- Article 9 – Natalie Howell-Sherman will make the motion
- Article 10 – Skip Flanders will make this motion while Lefty Sayah moderates
- Article 11 – To be determined

Minutes

N. Howell-Sherman made a motion to approve the meeting minutes for the following meetings: February 13th, February 19th, February 20th, February 25th. L. Sayah seconded the motion. The motion was voted on and passed unanimously.

Other Business – None at this time.

Adjourn

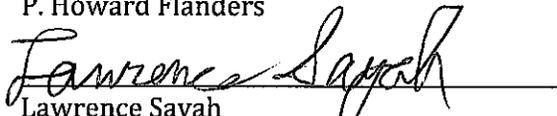
L. Sayah made a motion to adjourn the meeting at 8:47 pm. N. Howell-Sherman seconded the motion. The motion was voted on and passed unanimously. The meeting adjourned at 8:47 pm.

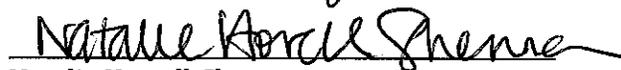
Respectfully submitted,

Denise McCarty
Board Secretary

Approved on: March 13, 2013


P. Howard Flanders


Lawrence Sayah


Natalie Howell-Sherman