

Waterbury Village Trustees
January 9, 2013
Main Street Fire Station
Minutes

Attendees: P. Howard Flanders, Village President; Lawrence Sayah and Natalie Howell-Sherman, Trustees; William Shepeluk, Municipal Manager; Joby Feccia, Waterbury Police Chief; Anne Imoff, ORCA Media; and Denise McCarty, Board Secretary.

The meeting was called to order by P. Howard Flanders Village President at 7:10 pm.

Public – There were no members of the public in attendance at this meeting.

Approval of Meeting Minutes

N. Howell Sherman made a motion to accept the meeting minutes as presented for the following meetings: December 27th, January 2nd, January 3rd and January 7th. L. Sayah seconded the motion. The motion was voted on and passed unanimously.

Update Trustees on schedule for warnings for Public meetings and article for Bond Vote for Phosphorus Removal on Village Meeting Day

William Shepeluk gave a quick update regarding the progress on this. W. Shepeluk will have more information at the next meeting for the Trustees regarding this matter after getting more information from the attorney. No action was taken at this time.

Police Department Monthly Report Review

Chief Feccia gave an update about the gun threat that occurred in the Pilgrim Park Building about one month ago. Chief Feccia also circulated the December Police Report. He asked the Board to consider day time meetings so that he can attend them and still be able to respond to emergencies if needed. N. Howell-Sherman suggested adding the following ideas to Chief Feccia's list of ways to reduce the fear of crime. They are 1) appear in the media from time to time and 2) appear at the park events from time to time. Discussion followed. Also discussed was the possible hiring of another police officer and the idea of paying someone to go to the police academy. This would entail a total of 5 months away at training starting in August and finishing up in January. If the Village hires somebody to attend the Police Academy, that person would be paid by the Village while they are in school and the Village would not see the benefit until 2014 when they would start working. J. Feccia stated that the Board might want to consider offering a sign-on bonus for anyone that is already trained/certified. Discussion followed. No action was taken.

End of year review of Police Budget for 2012 and Proposed 2013 Police Budget

William Shepeluk reviewed each line item on the General Budget and Balance Sheet for 2012. The 2012 year end fund balance is approximately \$14,908. This amount may be slightly lower once all outstanding bills for 2012 get closed out/paid for the year. Discussion followed. Also discussed: W. Shepeluk will review how administrative service expenses are billed and possibly look at making changes to how his time is billed out, much like how Alec Tuscany, Public Works Director does with his work hours. W. Shepeluk will work on the budget before the next meeting using a transfer from the CIP and the 2013 spending plan that will result in a 15 cent tax rate. No action was taken at this time.

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Quick review of responses on Planning Commission Survey on Public Safety

P. Flanders requested to table this topic to discuss at another time.

Space Needs for Municipal Complex for Police and Other Needs – brief discussion. No action taken at this time.

Discussion of potential goals the Trustees would like to accomplish in 2013

The following are the proposed Trustees goals for 2013:

1. Pass Bond Vote for PO4
2. Complete the external investigation of allegations against the Police Department asked for at 2012 Village Meeting
3. Work with the Manager to implement agreed upon goals for improved community policing and management of police department
4. Complete update of personnel policy to be adopted by the four boards
5. Complete or adopt the police department policy manual and then have a legal review
6. Have supervisors develop work plans to cover known projects for 2013
7. Have completed performance evaluations for all employees by December 31, 2013
8. Complete the dog park
9. Discuss with the school board about having the school district make a pilot payment to the Village for the cost of police services in 2014
10. Support the Towns' 250th celebration
11. Continue to work with select board on development of new municipal complex and determine the best use of 51 South Main Street
12. Continue to support and assist where possible in progress of the LTRC for Waterbury
13. Continue to support and assist the economic development director in promoting and assisting in the economic development of Waterbury
14. Continue to work with the select board and AOT on to the reconstruction and upgrade of Main Street
15. Continue to work with the select board and the Shumlin Administration to restore the state employees to the Waterbury State Office Complex

W. Shepeluk asked: Should anything of these be prioritized or in any particular order of importance? Discussion followed. These goals were agreed upon by all. N. Howell-Sherman suggested that the goals should be posted and circulated so that residents are informed.

Other Business

Hazard Mitigation Grant Program

W. Shepeluk stated that there is a Hazard Mitigation Grant Program through FEMA. Barbara Farr, Long Term Recovery Director would like to assist the Village to maneuver through the grant application process. In order to apply for this grant, the Village would need to submit a letter of intent to the Hazard Mitigation Program by January 18th. Discussion followed on whether the Village could use Hazard Mitigation money to relocate?

N. Howell-Sherman motioned to authorize the Municipal Manager to sign a letter of intent on behalf of the Village Trustees for the Hazard Mitigation Grant Program. L. Sayah seconded the motion. The motion was voted on and passed unanimously.

Adjournment

A motion was made by N. Howell-Sherman to adjourn the meeting of the Village Trustees. The motion was seconded by L. Sayah, and passed unanimously. The meeting adjourned at 9:20 pm.

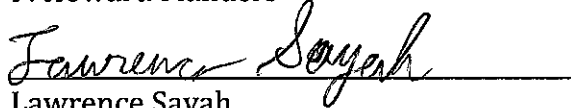
Respectfully submitted,

Denise McCarty
Board Secretary

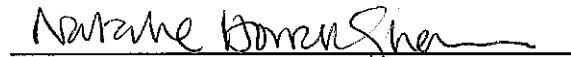
Approved on: January 13, 2013



P. Howard Flanders



Lawrence Sayah



Natalie Howell-Sherman