

Waterbury Village Trustees
December 27, 2012
Main Street Fire Station

Present: P. H. Flanders, Village President; Natalie Howell-Sherman and L. Sayah, Trustees; W. Shepeluk, Municipal Manager; S. Lotspeich, Community Planner; E. Loomis, VISTA member; and C. Lawrence, Village Clerk.

President Flanders called the meeting to order at 9:00am.

The Manager presented a Capital Improvement Note which was issued to make public sewer system improvements. The note is for \$137,000 for a one year term at 1.9% interest. L. Sayah made a motion to approve the note as presented by the Manager. The motion was seconded by N. Howell-Sherman and passed unanimously.

The contract between the Village of Waterbury and Armada Ltd. for the Economic Recovery Director was reviewed. Barb Farr is the staff person that will be doing the work. The contract is for \$140,000, of which \$122,000 is from grant funds and \$18,000 is from the UDAG fund. The contract runs from January 3, 2013 to March 3, 2014 with an option to extend to July 3, 2014 upon execution of a No-Cost Time Extension.

The Memorandum of Understanding between the Village of Waterbury and Central Vermont Community Action Council Inc. for a business case manager for Waterbury and communities in the Mad River Valley was reviewed. The payment for services is \$28,000 of which \$18,000 is from an EDA grant and \$10,000 is from the Town CDBG revolving loan fund. The agreement is for 14 months, from January 1, 2013 to March 1, 2014 with an option to extend to August 1, 2014 upon execution of a No-Cost Time Extension.

N. Howell-Sherman made a motion to authorize the Manager to sign the contract between the Village of Waterbury and Armada Ltd. for the position of a Waterbury Economic Recovery Director as presented in the contract. The motion was seconded by L. Sayah and passed unanimously.

L. Sayah made a motion to approve the Memorandum of Understanding between the Village of Waterbury and Central Vermont Community Action Council Inc. to be signed by the Manager. The motion was seconded by N. Howell-Sherman and passed unanimously.

The Board reviewed the proposed contract with DarWin Dynamic Solutions LLC with the Town and Village of Waterbury. The contract was distributed to R. Ellis and C. Nordle for review. A brief joint meeting needs to be scheduled to authorize the Manager to sign the contract. The tentative meeting date will be December 31st at 8:30am.

The Manager is working on a schedule for the bond vote and will have the information by January 9th, 2013.

L. Sayah made a motion to approve the minutes of the December 12th and December 13th Trustees meetings, and the December 17th Joint meeting. The motion was seconded by N. Howell-Sherman and passed unanimously.

There being no further business, the meeting was adjourned at 10:00am.

Respectfully submitted,

Carla Lawrence, Village Clerk

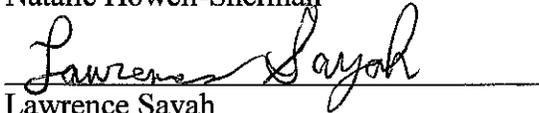
Approved on: January 9, 2013



P. Howard Flanders



Natalie Howell-Sherman



Lawrence Sayah